

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/01/2022

Date To: 31/03/2022

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
20/11/2019	Balaclava Retail Renewal Precinct - Realising the Objectives	<p>That Council:</p> <p>3.1 Notes that it owns property within the Balaclava Retail Renewal Precinct, at 39-47 Camden Street, Balaclava; 2-8 Alfred Street, Balaclava; Lot 1 on TP438679C at Alfred Street, Balaclava; and 49-53 Nelson Street, Balaclava, (the "Properties").</p> <p>3.2 Resolves to commence the processes of negotiating and transacting the Properties to foster staged renewal of that area, authorising relevant Officers to:</p> <p>3.2.1 negotiate with adjoining land stakeholders a put option (not an obligation) for Council to sell/transfer the Properties to one or more of them;</p> <p>3.2.2 simultaneously or subsequently offer the Properties to the market through competitive public processes;</p> <p>3.2.3 commence the statutory processes under section 189 of the Local Government Act 1989 (the "Act"), including providing public notices of its intention to sell/exchange the Properties, seeking submissions from the community on this intention; and</p> <p>3.2.4 undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act, in order that Council may consider all public submissions prior to making a decision to sell/exchange the Properties;</p> <p>3.3 Notes the intention that the transactions achieve multiple community outcomes, including replacement public car parking, improved pedestrian access and safety, and improved amenity and shopping experience.</p> <p>3.4 Notes that further reports will be presented to Council to report the response to the relevant public notices, and to enable consideration of any submissions.</p> <p>3.5 Notes that the transaction process is anticipated to be staged, with the parcels on Camden Street (abutting Woolworths) being offered at a different time to the other parcels.</p> <p>3.6 That Council provides notification of the resolution to the traders adjacent to the Retail Renewal Precinct, by letter and update on the project website, including contact details of relevant project officer(s) who will be available to meet with the traders on request.</p>	<p>Having considered public submissions on its intention to sell 39-47 Camden Street, Balaclava; negotiated a put option to sell the property; carried out a competitive market process and considered the outcome of that process, Council has sold the property.</p>	Savenkov, Anthony	30/06/2022
5/05/2021	Petition - Reintroduction of the hard copy newsletter 'Diversity' into community circulation	<p>That Council:</p> <p>1.1 Receives and notes the Petition.</p> <p>1.2 Thanks the petitioners, noting their passion and connection for their community.</p> <p>1.3 Acknowledges that Council Officers have taken measures to provide a printed option of the online version of Diversity.</p> <p>1.4 Notes that the online delivery of Diversity does not suit all in the municipality, particularly those without access to or who have difficulty with computers.</p> <p>1.5 Supports the additional measures proposed by officers to widen the distribution of the printed version of Diversity.</p>	<p><u>Completed actions:</u></p> <p>- Brochure holders have been installed at most of the 14 community centres, town halls and libraries. These come in the form of stands on reception desks and displays attached to pinboards at building entrance points.</p> <p>- Stickers have been ordered to highlight the Diversity print editions. Stickers provide a QR code to sign up to the e-newsletter and a contact email if the display is empty. We are currently in the process of installing the stickers on each stand.</p>	Sylvan, Ben	2/05/2022

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			- A plan has been developed with venue managers and library leaders to ensure the refilling of any empty Divercity stands. Staff are continuing to be sent each printable newsletter as a new Divercity edition is issued. Staff can also access the latest print edition via Council's website where library staff can immediately print a copy for library patrons.		
7/07/2021	Proposed Discontinuance and Sale of Roads R3187 and Part R4053 Abutting 454-456 City Road, South Melbourne	<p>3.1 That Council having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the roads, being part of the land contained in certificate of title volume 1871 folio 161, shown as lots 1 and 2 on the title plan attached as Attachment 1 to this report (<b>Roads</b>):</p> <p>3.1.1 resolves to discontinue the Roads as it considers that the Roads are not reasonably required for public use for the reasons set out in the report;</p> <p>3.1.2 resolves to sell the discontinued Roads for market value of \$90,000 plus GST to the owner of 458-460 City Road, South Melbourne and 7 Wolseley Street, South Melbourne (<b>Owner</b>), that is a related entity to the owner of 454-456 City Road (<b>Neighbouring Owner</b>);</p> <p>3.1.3 notes that proceeds from the sale will go into Council's Strategy Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.1.4 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.1.5 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Roads to the Owner;</p> <p>3.1.6 directs that any easements, rights or interests required to be created or saved over the Roads by any public authority be done so and not be affected by the discontinuance and sale of the Roads; and</p> <p>3.1.7 directs that the Owner be required to consolidate the title to the discontinued Roads with the title to the Owner's land within 12 months of the date of the transfer of the discontinued Roads.</p>	<p>Balance of settlement monies (applicant already paid the purchase price for the former road in October 2021) transferred to Council on 21 December 2021. Council's solicitors awaiting registration of transfer and to inform the applicant in January 2022 to finalise the matter.</p> <p>The applicant paid the purchase price for the former road directly to Council in October 2021. Council's solicitors arranged for the transfer of the balance of the settlement monies to Council in December 2021. The transfer was consequently registered and completed in February 2022.</p>	Serrano, Lyann	11/04/2022
4/08/2021	Proposed Sale of Land Abutting 115,117 and 119 Glen Huntly Road, Elwood	<p>That Council having considered that there were no submissions in response to the public notice regarding Council's proposal to sell the land abutting 115, 117 and 119 Glen Huntly Road, Elwood, being the land contained in certificate of title volume 11448 folio 025 (<b>Land</b>):</p> <p>3.1 resolves to sell the Land for market value via a closed tender process to be conducted by Council's solicitors whereby the owners of the properties located at 115, 117 and 119 Glen Huntly Road, Elwood will be invited to participate;</p> <p>3.2 notes that the proceeds from the sale of the Land will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p>	Settlement occurred on 21 March 2022 as anticipated. Matter finalised, no further action required.	Serrano, Lyann	11/04/2022

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		3.3 directs that the Chief Executive Officer or delegate is authorised to sign all documentation required to complete the sale and transfer of the Land; and 3.4 directs that the successful purchaser be required to consolidate the title to the Land with the title to the adjoining property of the successful purchaser within 12 months of the date of the transfer of the Land.			
20/10/2021	Park Street Streetscape Improvement Project – Release of draft concept design for consultation	That Council: 3.1 Endorses the release of the draft concept design for the Park Street Streetscape Improvement Project for community consultation, included at Attachment 1. 3.2 Requests a subsequent report be tabled at an ordinary Council meeting as soon as practicable in 2022 for Council to consider the results of the community consultation and whether to progressing the Park Street Streetscape Improvement Project to detailed design and construction.	Community consultation on Park Street Streetscape Improvement Project was undertaken and results of this consultation presented to Council on 2 March 2022.	Mason, Thomas	10/05/2022
3/11/2021	Mobile CCTV Trailer	That Council: 3.1 Notes the resolution on the 15 September 2021, a request for Council officers to provide a formal report to Council in October 2021 with options for Council to proceed with the acquisition (either purchase or hire) of a mobile CCTV unit for the Port Phillip Police Service Area. 3.2 Notes Council has already resolved to purchase a mobile CCTV trailer if successful with a grant application. 3.3 Requests officers to continue concurrently applying for grants that would fully fund the hire or purchase of a mobile CCTV trailer, including submitting the hire of a mobile CCTV trailer as an initiative using the Victorian Government COVID Safe Outdoor Activation grant funding. 3.4 Notes that the current public place CCTV policy indicates that any new public places CCTV systems should only be progressed by Council when State or Federal Government funding has been acquired. 3.5 Notwithstanding, resolves to fund the hire and trial of a mobile CCTV unit for six months to gather feedback from the community and Victoria Police on the effectiveness of a mobile CCTV solution to strengthen future applications. 3.6 Allocates \$35,000 to fund the trial and hire of a mobile CCTV unit in an upcoming quarterly budget review, in the event that this is not funded through the Victorian Government COVID Safe Outdoor Activation grant. 3.7 Delegates to the Manager Open Space, Recreation and Community Resilience to authorise locations requested by Victoria Police. 3.8 Notes Council has already resolved to delegate to the Council officers the ability to make necessary amendments to the existing Memorandum of Understanding with Victoria Police to include a mobile CCTV trailer.	Council received \$40K to hire a mobile CCTV trailer via the Victorian Government's COVID Safe Outdoor Activation grant program. A mobile CCTV trailer has been hired for six months as a trial to gather feedback from the community and Victoria Police on the effectiveness of an agile CCTV device.  The Council's trial period for the hired mobile CCTV trailer is due to be completed in May 2022. Council later resolved at the 6 April Council Meeting to allocate funds to purchase a mobile CCTV trailer. Council officers are currently coordinating the procurement process in partnership with Victoria Police. Propose to keep estimated completion date as 17 August 2022 which will likely allow for enough time to procure the new mobile CCTV trailer and update Council on outcome.  The outcome and Implementation of this will be reported in the next quarter.	Algie, Narelle	10/05/2022
1/12/2021	Portfolio Improvement – Childcare Centres	That Council: 3.1 Notes that planning is underway to boost the capacity and functionality of the North St Kilda Children's Centre, including its ability to accommodate children with a disability. 3.2 Authorises relevant Officers to seek State and Federal government co-funding for the development of the new North St Kilda Children's Centre, and authorises and delegates the	Submissions in response to Council's proposal to sell will be reported to an upcoming meeting of Council, tentatively the meeting of 18 May 2022. Officers continue to seek State &	Anthony Savenkov	22/4/2022

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		<p>Chief Executive Officer to all things necessary to secure this funding, including entering into and signing all relevant funding agreements, including the affixing of the Common Seal of Port Phillip Council to the relevant documents should that be required, and further provides the CEO the authority to on-delegate these powers to another Officer if required.</p> <p>3.3 Notes that as part of its asset and portfolio management, Officers shall continue to assess its stock to ensure that Council-owned childcare facilities are fit for purpose and meet legislative and building compliance requirements.</p> <p>3.4 Commences the statutory procedures in accordance with the <i>Local Government Act 2020</i> (the "Act") to sell its land at 17 Eildon Road, St Kilda, 46 Tennyson Street, Elwood, and 39 The Avenue, Balaclava, by competitive market process, and in stages over the next few years.</p> <p>3.5 Advertises the Public Notices of Intention to Sell on Council's website in accordance with Section 114 of the Act.</p> <p>3.6 In relation to each proposed sale, commences a community engagement process in accordance with Section 114(2)(b) of the Act. including ongoing dialogue and information sharing with the Committees of Management of the relevant Childcare Centres to identify any alternative viable options to sale.</p> <p>3.7 Authorises Officers to undertake the administrative procedures necessary to enable Council to carry out its functions under section 114 of the Act in relation to the sale proposal and in accordance with <i>Council's Community Engagement Policy 2021</i>.</p> <p>3.8 Following the consideration of any submissions to each Notice, receives a further report at an Ordinary Meeting of Council.</p> <p>3.9 Where a lessee operator considers that Council's intention to sell the property may impact the viability of the relevant centre, authorises the Chief Executive Officer (or their delegate) allow the early end of their lease, and to enter into and sign a deed of surrender of lease, including the affixing of the Common Seal of Port Phillip if that is required.</p> <p>3.10 Requests that officers advocate for the State and Federal Governments to fund works required for the three Childcare Centres to become compliant with current building standards, disability access requirements and other regulatory standards. If, because of heritage or other requirements the properties cannot be made compliant, then Council advocate for State and Federal Government funding to purchase land and develop purpose built childcare facilities.</p>	Federal funding for development of its children's services portfolio.		
2/02/2022	Petition - Public Spaces on Port Phillip Beaches: Inclusion and Safety	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives and notes the Petition.</li> <li>2. Thanks the petitioners for their petition.</li> <li>3. Notes the challenges involved in balancing the desires of dog walkers with the views and needs of all other users of our beaches and open spaces.</li> <li>4. Notes that the Domestic Animal Management Plan and People and Places: Public Space Strategy 2022-32 contains actions in response to community feedback to review dog restrictions in all open spaces, including beaches.</li> <li>5. Considers the development of Off-Leash Dog Guidelines in the 2022/23 Council Budget and Plan. This project will investigate opportunities for new, and review permitted times in (including existing, dog off-leash areas (in all open spaces, including beaches).</li> </ol>	<p>Development of the Off-Leash Dog Guidelines has been approved to be funded through the mid-year budget review approved at the 16 February Council Meeting.</p> <p>The project will include all extensive community consultation</p>	Pritchard, Dana	18/02/2022

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		6. Includes community consultation in the development of the Off-Leash Dog Guidelines which will consider the views of a diverse range of stakeholders. 7. Encourages petitioners to contact the Strategic Engagement Team for any ideas or concerns regarding community consultation for this project - <a href="mailto:engagement@portphillip.vic.gov.au">engagement@portphillip.vic.gov.au</a> .			
2/02/2022	Positive Ageing Policy - Proposed Policy Scope and Process	That Council: 3.1 Notes the intended policy scope, process and community engagement for developing Council's new Positive Ageing Policy outlined in this report and Attachments 1 and 2. 3.2 Endorses the following changes to the commitment defined in the Council Plan 2021-2031 that Council 'provide': 3.2.1 A new Older Persons Policy Positive Ageing Policy by March 2022 November 2022 to set out the needs and aspirations for older people in our municipality and guide Council's response to major reforms happening in the aged and disability sectors.	Date and title change have been incorporated into the draft Council Plan.	Dening, Christine	19/04/2022
2/02/2022	S6 Instrument of Delegation - Council to Members of Staff	That Council: 3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the Instrument of Delegation from Council to Members of Council Staff (Attachment 1) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument. 3.2 Affixes the common seal of Council to the Instrument of Delegation from Council to Members of Council Staff. 3.3 Notes that this Instrument of Delegation from Council to Members of Council Staff comes into force immediately the common seal of Council is affixed to that Instrument. 3.4 Revokes the current Instrument of Delegation from Council to Members of Council Staff dated 20 October 2021 upon the coming into force of the Instrument (Attachment 1). 3.5 Notes that the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any policies of Council that it may from time to time adopt. 3.6 Authorises the CEO to make administrative changes to the document to correct any titles and typographical errors, to enable the documents to be appropriately sealed.	The Instruments of Delegation have been executed and distributed accordingly. No further action required.	Pearce, Kirsty	29/04/2022
2/02/2022	Councillor Expenses Monthly Reporting - November 2021	That Council: 3.1 Notes the monthly Councillor expenses report for November 2021 ( <b>Attachment 1</b> ) and that this will be made available on Council's website.	Councillor Expenses for November 2021 published on the website, no further action required.	Tramontana, Marisa	20/04/2022
2/02/2022	Appointment of Authorised Officer Pursuant to the Planning and	That Council: 3.1 Approves the attached Instruments of Appointment and Authorisation. 3.2 Affixes the common seal of Council to the Instruments of Appointment.	The Instruments of Delegation have been executed and distributed accordingly. No further action required.	Pearce, Kirsty	29/04/2022

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	Environment Act 1987				
2/02/2022	Appointment of Councillor Representative to Housing First Board	That Council: 3.1 Appoints Cr Marcus Pearl as its representative (in addition to Cr Peter Martin) to the HousingFirst Board effective from the date of this resolution until December 2022.	HousingFirst notified of Council's appointment. No further action required.	Pearce, Kirsty	29/04/2022
2/02/2022	Petition Response - Safety Issues Linton Street, Balaclava	That Council: 1. Thanks the community for their petition. 2. Notes the works already undertaken by Officers in relation to footpath maintenance. 3. Notes that Council policy is to retain healthy and structurally sound trees, and to only consider removal if there are no other viable options. 4. Denies the request for tree removal consistent with Council's Greening Port Phillip Strategy.	Footpath maintenance works completed on 18 November 2021. A letter with the outcome of Council's resolution was sent to the residents listed on the petition on 4 April 2022.	Thompson, Mark	9/05/2022
16/02/2022	Presentation of CEO Report – Issue 82	That Council: 3.1 Notes the CEO Report Issue 82 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in December 2021. 3.2 Notes the update within the CEO report (page 5) on consultation occurring with the community on the proposed sale of three childcare centres and discussions being held with the State and Federal Governments to consider any viable options to sale. 3.3 Notes the verbal advice from officers that the consultation has been extended and that more time is required to conclude discussions with the State Government and consider alternative viable options to sale. 3.4 Requests the CEO to bring a report to the March 2nd Council meeting with advice on: 3.4.1 The need to extend the proposed timeframe for the proposed sale process to allow time for extended consultation and exploration of alternative viable options to sale, including advice on the benefits and risks of extending the timeframe of the proposed sale process. 3.4.2 Discussions held to date with the State Government and Federal Government and the likely timeframe for conclusion of these discussions and the forward timeframe for Council consideration of future options.	CEO Report noted by Council. The requested report regarding the proposed sale of three childcare centres was brought back to the Council Meeting held 2 March 2022. The decision was made to extend the timeframe for consultation. Discussions with both the State and Federal governments are ongoing.	McNeill, Joanne	4/05/2022
16/02/2022	Provision of Banking Services Contract	That Council: 3.1 Awards the contract for the provision of Banking Services to the Commonwealth Bank of Australia (ABN 48 123 123 124) and authorises the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to: 3.1.1 Execute the agreement with Commonwealth Bank of Australia for the provision of banking services for five years under the State government panel contract. 3.1.2 Authorise all payments under the agreement.	Council formally signed the contract on 7/3/2022. The common seal of Council was affixed. The Commonwealth bank applied the new pricing to all banking services from March 2022.	Erskine, Elizabeth	11/04/2022

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		<p>3.1.3 Affix the Common Seal of the Port Phillip City Council to the contract between Council and the Commonwealth Bank of Australia.</p> <p>3.1.4 Notes the expected savings over the five-year contract estimated at \$1.39 million.</p> <p>3.1.5 Notes the community will experience lower merchant fee surcharge by approximately 0.11% on average.</p>			
16/02/2022	Financial Update: Second Quarter 2021-22 Financial Review	<p>That Council:</p> <p>3.1 Notes that following the second quarter 2021/22 budget review the organisation is projecting a full year cumulative cash surplus of \$2.67 million which is \$0.33 million unfavourable compared to budget of \$3.01 million.</p> <p>3.2 In accordance with Section 97(3) of the Act the Chief Executive Officer supported by the Chief Financial Officer concludes that a revised budget for 2021/22 is not required.</p> <p>3.3 Notes Attachment 1 – Financial Statements with accompanying explanatory notes and Economic and Social Recovery Spend.</p> <p>3.4 Approves up to \$330,000 of additional funding request (see attachment 2 – December 2021 Budget Requests for more details) including:</p> <p>3.4.1 \$30,000 to bring forward the review of the Play Space Strategy as approved and funded in Council's Public Space Strategy.</p> <p>3.4.2 \$300,000 for Fishermans Bend Advisory Services</p> <p>3.5 Approves \$84,000 for 2021/22 and a further \$226,000 in 2022/23 to commence a review of dog restrictions in open spaces including beaches.</p> <p>3.6 Notes the following three options available to Council with respect to Commercial Tenants and South Melbourne Market Stallholders rent waiver extension:</p> <p>a. Option A - current rent relief at a 20% turnover impact threshold be extended to 15 March 2022 (Victorian Government set extension per the Commercial Tenancy Relief Scheme regulation). Funded from within existing allocation with no further impact to Council's full year cumulative cash surplus.</p> <p>b. Option B - extend rent relief at a 30% turnover impact threshold to 30 June 2022 with a net reduction to full year cumulative cash surplus of \$640,000.</p> <p>c. Option C - current rent relief at a 20% turnover impact threshold to 15 March 2022 and 30% turnover impact threshold to 30 June 2022 with a net reduction to full year cumulative cash surplus of \$740,000.</p> <p>3.6.1 Resolves to pursue <b>Option B</b> and delegates to the Chief Executive Officer implementation of this option.</p>	<p>All budget requests have been actioned and updated in Council's forecast.</p> <p>Forecast adjustments for approved items have been actioned in Council's financial system</p>	Blunt, Jennifer	13/04/2022
24/02/2022	154-156 Acland Street, St. Kilda	<p>3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant a Permit.</p> <p>3.2 That a Notice of Decision to Amend a Permit be issued for Partial demolition, buildings and works including rear extension, new shop front, new awnings over footpath; waiver of car parking, bicycle facilities and loading bay; and the sale and consumption of liquor (on-premises licence) in association with a tavern/bar; at 154-156 Acland Street, St Kilda, with the full conditions detailed in the meeting minutes.</p>	<p>Notice of decision issued to all parties on 1 March 2022 following planning committee meeting/decision with relevant conditions included.</p>	Beard, Phillip	12/04/2022

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2/03/2022	Petition - Keep street gardening growing in City of Port Phillip	That Council: 1. Receives and notes the Petition. 2. Thanks the petitioners for their Petition 3. Notes that there has been significant feedback on the original draft Nature Strip Guidelines 4. Notes that the feedback provided will inform a new draft Nature Strip Guidelines which will be open to community consultation in May/June 2022. 5. Encourages the petitioners to register their interest in future consultation on this topic on the Have Your Say page of the website.	Petitioners have been kept up to date and further consultation has happened with community members.  A report on feedback provided through community engagement including through Have your Say and revised draft Nature Strip guidelines which incorporates that feedback will be scheduled for a future Council Meeting.	Witheridge, Jennifer	10/05/2022
2/03/2022	Petition - Introduce bylaws to stop hoonos on our streets	That Council: 1. Receives and notes the petition. 2. Notes that a full response to this petition will be provided to a future Council meeting.	Council considered these matters on 6 April 2022.  It was noted that implementing a new by-law based on those previously implemented in other municipalities may not be appropriate in addressing hooning and anti-social behaviour in Port Phillip.  There was a formal request from Victoria Police for the development of a by-law that assists Council and VicPol in addressing antisocial and/or inappropriate behaviours by persons in charge of motor vehicles on foreshore areas in the City of Port Phillip.  Council resolved to consider a hoon by-law as part of the Local Law 2023 review and delegated implementation of this to the Chief Executive Officer.	Sutherland, Che	20/04/2022
2/03/2022	Petition against loss of car parking on Park Street	That Council: 1) Receives and notes the Petition. 2) Notes that on 1 September 2021 Council requested that the Victorian Department of Transport include the Park Street pop up as part of the State Government's pop up bike program. 3) Requests officers to consider the issues raised by the petition and provide a response at a future Council meeting.	Petition response tabled at the Council meeting held on 4 May 2022.	Mason, Thomas	19/04/2022
2/03/2022	Presentation of CEO Report – Issue 83	That Council: 3.1 Notes the CEO Report Issue 83 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in January 2022.	Report noted by Council, no further action required.	Moutafis, Sylvia	11/04/2022



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2/03/2022	Amendment C203port (Planning Scheme Review) - Consideration of submissions	That Council: 3.1 Having formally considered all written submissions made to Amendment C203port to the Port Phillip Planning Scheme including the one late submission, endorses the officers' response to the issues raised by the submissions and recommended changes to the Amendment (set out in <b>Attachments 1, 4 and 5</b> ) as the basis for Council's submission to the Panel. 3.2 Requests the Minister for Planning to appoint an independent Planning Panel to consider the submissions received to Amendment C203port, in accordance with Part 8 of the <i>Planning and Environment Act 1987</i> . 3.3 Refers those submissions received to Amendment C203port to the Panel to be appointed by the Minister for Planning, including any late submissions. 3.4 Writes to all submitters to Amendment C203port to inform them of Council's decision.	A Planning Panel has been requested for Amendment C203port and will take place on Monday 6 June 2022.	Budahazy, Matthew	13/04/2022
2/03/2022	Records of Informal Meetings of Council	That Council 2.1 Receives and notes the written records of Informal Meetings of Councillors (attached).	Report noted by Council. No further action required.	Williams, Emily	7/03/2022
16/03/2022	Local Roads & Community Infrastructure Program - Reallocation of Savings to Point Ormond Playground Upgrade	That Council: 3.1 Endorses the transfer of savings from the construction of Local Roads & Community Infrastructure Projects to the value of \$265,000 to the construction of the Point Ormond Playground Upgrade Project increasing the project budget from \$1.33m to \$1.595m. 3.2 Authorises the Chief Executive Officer to approve variations within the amended project budget of \$1.595m for the Point Ormond Playground project in line with Council's existing Procurement Policy.	All financial transfers have been completed.	Miller, Karen	22/04/2022
16/03/2022	Audit and Risk Committee Biannual Report as at 31 December 2021	That Council: 3.1 Notes the Audit and Risk committee Biannual Report as at 31 December 2021, which details activities of the Committee covering scheduled meetings held on 7 September 2021 and 23 November 2021 and one special Councillor Expenses meeting held on 4 August 2021.	Report meets legislative requirement. No further action required.	Snowden, Julie	29/04/2022
16/03/2022	Status of Council Decisions and Questions Taken on Notice recorded by	That Council: 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 and 2. 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 3.	Report noted by Council, no further action required.	Williams, Emily	20/03/2022

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	Council: 1 October 2021 - 1 December 2021				
16/03/2022	S6 Instrument of Delegation - Council to Members of Staff	That Council: 3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the Instrument of Delegation from Council to Members of Council Staff (Attachment 1) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument. 3.2 Affixes the common seal of Council to the Instrument of Delegation from Council to Members of Council Staff. 3.3 Notes that this Instrument of Delegation from Council to Members of Council Staff comes into force immediately the common seal of Council is affixed to that Instrument. 3.4 Revokes the current Instrument of Delegation from Council to Members of Council Staff dated 2 February 2022 upon the coming into force of the Instrument (Attachment 1). 3.5 Notes that the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any policies of Council that it may from time to time adopt. 3.6 Authorises the CEO to make administrative changes to the document to correct any titles and typographical errors, to enable the documents to be appropriately sealed.	The Instruments of Delegation have been executed and distributed accordingly. No further action required.	Skipworth, Janelle	28/03/2022
16/03/2022	Road Discontinuance and Sale of Roads Policy Update	That Council: 3.1 Approves the adoption of the revised Road Discontinuance and Sale of Roads Policy 2022. 3.2 Delegates authority to the Chief Executive Officer to make amendments to the Road Discontinuance and Sale of Roads Policy 2022 to correct any minor changes that do not materially alter its intent.	Completed and updated on Councils website.	Murdoch, Emma	22/03/2022
24/03/2022	181 Acland Street, St. Kilda	3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant a Planning Permit. 3.2 That a Notice of Decision to Grant a Planning Permit be issued for use of the land for sale and consumption of liquor under a general liquor licence relating to an as-of-right restaurant/bar along with buildings and works to the rear at ground level. 3.3 That the decision be issued as per the full conditions detailed in the meeting minutes.	Notice of decision issued to all parties on 1 April 2022 following planning committee meeting/decision with relevant conditions included.	Beard, Phillip	12/04/2022
24/03/2022	Statutory Planning Delegated Decisions - January and February 2022	That the Committee: 3.1 Receives and notes the January and February 2022 reports (Attachment 1) regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under the Local Government Act 2020 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.	Monthly report for delegate decisions noted by Council, no further action required.	D'Alessandro, Donna	28/03/2022

**Completed**

**Committee:** Council Meeting and Planning Committee

**Date From:** 1/01/2022

**Date To:** 31/03/2022