

BUDGET 2012/13



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1. Budget



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Mayor's Introduction

As we approach the end of our term and enter the final year of our four year council plan, we continue to build on our four key directions, engaging and governing the city; taking action on climate change; strengthening our diverse and inclusive community and enhancing liveability.

Community input and feedback throughout the past year has helped shape this budget and council plan.

Addressing climate change is a continuing priority for this Council and that is why we are investing \$8.3 million in initiatives that support action on climate change- initiatives which aim to achieve a reduction in council and community consumption and emissions.

Some of the sustainability initiatives in this budget include:

- Planting new trees across the City \$640,000
- South Melbourne Market roof development \$3.5 million
- Implementing the Walk Plan \$1.275 million and the Bike Plan \$975,000
- Implementing a range of Sustainable Policy projects \$442,000 including the Climate Adaptation plan, the Sustainable Building Improvement plan and the Water Plan.

The 2012/13 Budget will also build on our commitment to improving and expanding a number of our community services with a particular emphasis on ensuring the adequacy of high quality child care across the municipality.

Council will also continue its focus on improving our parks and public open space by directing \$4.47 million into improvements across the City including \$2.5 million for the North Port Oval redevelopment , \$2.4 million for the Marina Reserve, increased funding of \$740,000 for playgrounds and a continuation of its pocket parks program.

We have also been required to absorb a number of externally imposed cost pressures some of which were unforeseen. These include the impact of the price of carbon of \$950,000 which will be passed on to us in the form of increased contract expenses, especially higher tipping fees for household waste and the provision for funding a further call of \$800,000 from the Defined Benefits superannuation fund which is linked to ongoing declines in financial markets in the wake of the Global Financial Crisis and the sovereign debt issues that have impacted the Euro Zone economies over the past year.

The recent adverse weather events have highlighted the need for Council to increase our focus on flood mitigation and drainage maintenance and the budget has provided for a number of initiatives that are aimed at mitigating the impact of future flood events in the municipality. These include an increase in the drainage renewal budget to \$920,000 and the allocation of \$200,000 that will be used for proactive management of our drainage network.

The Budget demonstrates prudent financial management especially given the significance of the externally imposed cost increases which total over \$2 million or some 2.2% of Council's annual rates revenue. The increase of 5.9% in Council rates needs to be considered in this context.

Council is committed to maintaining and enhancing Port Phillip's assets for future generations. We have committed to a capital works program of \$30.243 million and this program includes a number of projects that will enable us to deliver on key policy objectives of providing childcare, improving parks and gardens, pedestrian safety, cycling and walking and improved streetscapes.



Cr Rachel Powning
Mayor
City of Port Phillip

Budget Summary

The 2012/13 budget is a future focused and financially responsible proposal that is targeted at ensuring Council's emerging and continuing priorities are appropriately resourced.

The focus in developing this budget has been on ensuring that the new Council initiatives that have been identified to support the delivery of its four Strategic Objectives receive appropriate funding. While a number of these initiatives have received specific funding, provision has also been made within the Capital Works budget and the ongoing operating budget for the delivery of these initiatives.

The 2012/13 budget proposes a balanced budget for the year.

Drivers for the Budget

The key driver for this year's budget is the 2009-2013 Council Plan which has been developed and will be advertised and consulted on concurrently with the budget. The Council has identified four Strategic Objectives in the Council Plan:

- Engaging and Governing the City
- Taking Action on Climate Change
- Strengthening our Diverse and Inclusive Community
- Enhancing Liveability

Budget Influences

Divergence within the Australian economy has continued during the past year with the resource rich States especially Western Australia exhibiting strong growth rates in contrast to the softening in consumer sentiment and real estate activity in the Eastern seaboard, which has been exacerbated by the strong Australian dollar and its negative impacts on manufacturing and the domestic tourism sector.

This has had a flow on to the financial markets which have also been impacted adversely by the significant sovereign debt issues in Europe that have weighed on markets over the past year. The Federal Government has within this weak macro economic environment passed the *Clean Energy Act 2011*, which will see the introduction of a price on carbon of \$23 per ton with effect from 1 July 2012.

In 2012/13, the combination of the above will require Council to meet the following externally imposed costs over which it has little control:

- The need to fund a further call of \$800,000 from the Vision Super Defined Benefits Fund
- Provide \$950,000 for the impact of the price on carbon which will impact significantly on its waste disposal costs through higher tipping fees and
- A further increase in the EPA waste levy of \$4.40 per ton which will have an impact of \$145,000.

Council has also been impacted on a number of other fronts including the following:

- Council revenue from property related transactions (planning applications, developer contributions and the sale of property information) has stabilised in line with the mature property market.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- Parking revenue has increased by \$1.279 million in the 2012/13 budget. This increase can be attributed to an increase in visitation, new ticket machines and improved enforcement. Forward budget estimates for parking revenue have parking fees increasing in line with CPI, with parking fines expected to grow at a marginally lower rate.

- The past two years have been characterised by unseasonal high rainfall and a number of severe weather events including significant flooding in low level areas particularly those adjacent to the Elwood Canal. Council has been required to increase its resourcing for street and beach cleaning especially drainage maintenance and seaweed disposal. The 2012/13 Budget provides for additional funding for pro active drainage maintenance, drainage renewals and increased insurance costs which are directly attributable to the changed insurance market following the natural disasters of the past year.
- Labour costs are linked to the Enterprise Agreement which will provide for salary increments averaging 4.0% over the coming four years. Staffing levels have also increased primarily as a result of the planned opening of the new Family and Children's Service Centre in St Kilda.
- Progression and implementation of a number of initiatives that are designed to address the impact of Climate Change across the City and which will increase the emphasis on engaging the community to reduce their carbon footprint.
- The development and construction of two large integrated Family and Children's centres in St Kilda and Liardet Street, Port Melbourne.

Financial Review

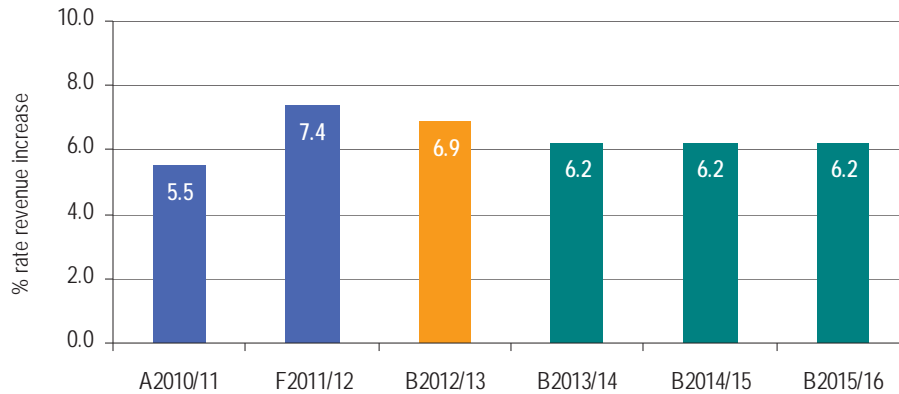
The 2012/13 budget builds on the financial principles that Council adopted in December 2006. This is demonstrated by the adherence, over the term of the plan, to the overarching principles that requires Council to:

- Achieve long term income and expenditure neutrality while keeping rates growth within the average for the sector
- Achieve long term cash flow neutrality while keeping rates growth within the average for the sector
- Judicious application of cash backed reserves to fund projects and programs that are consistent with the purposes envisaged when the reserve appropriation was originally made
- Ensure Council's long term capital program fully funds asset renewal requirements.

Council has prepared a Budget for the 2012/13 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, parking revenue, operating result, service levels, cash and investments, capital works, financial position and financial sustainability of the Council.

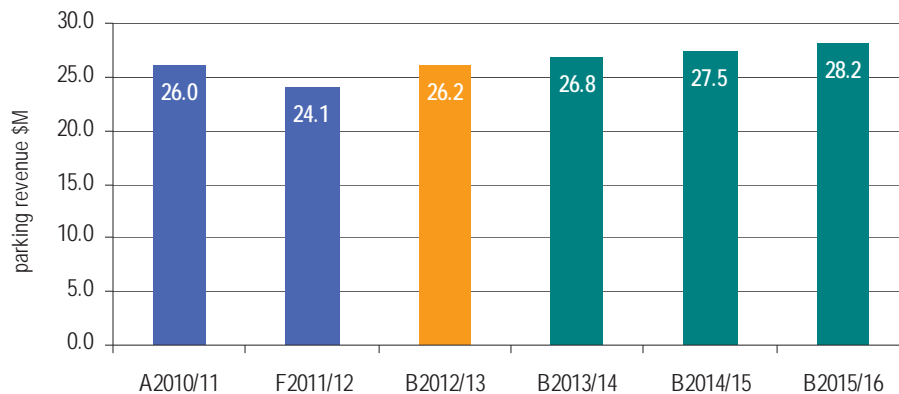
Income

Rates



The Budget proposes an increase of 6.88% (\$6.082 million) in rates revenue for the 2012/13 year. This increase comprises two components, price (5.90%) which represents the increase in the rate in the dollar and volume (1.15%) which represents new properties or assessments that were created during 2011/12. The rate increase is higher than the level of 6.2% foreshadowed in Council's current strategic resource plan largely due to cost pressures associated with the introduction of a price of carbon (effective as of 1 July 2012), the need to fund a further call of \$800,000 from the Vision Super defined benefits fund and an expansion of child care services across the municipality.

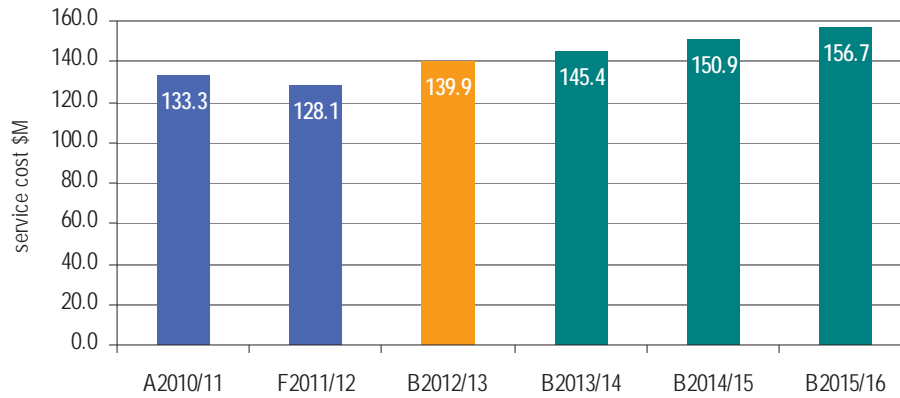
Parking



Parking revenue is projected to increase by 8.44% (\$2.035 million) in 2012/13 compared to the 2011/12 forecast. Against the original 2011/12 budget (\$24.880 million) this increase is a more modest 5.14%. This increase is due to increases in paid parking fees, efficiencies created through a restructured labour force and improved contractor performance.

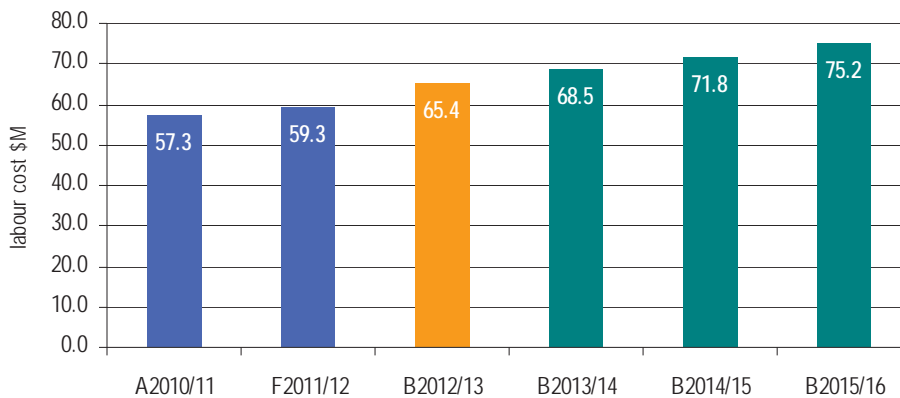
Expenditure

Services



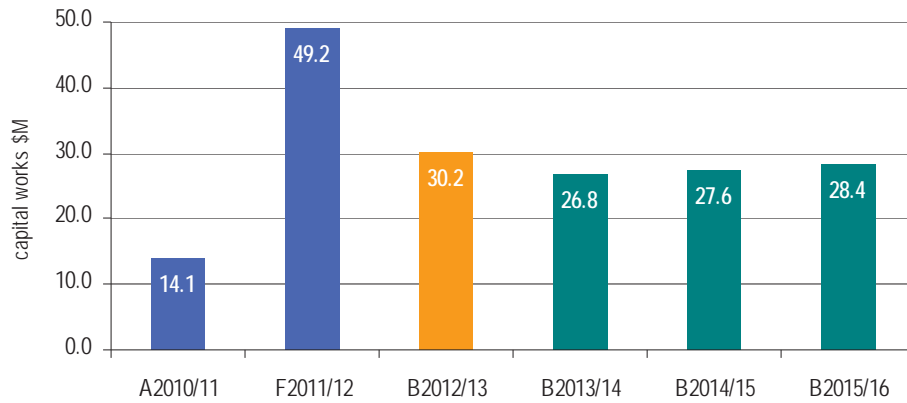
The cost of services delivered to the community for the 2012/13 financial year is expected to be \$139.9 million. A continuing focus on addressing the impact of climate change sees Council investing \$3.019 million in initiatives that support action on climate change. External cost pressures, most notably the introduction of legislation placing a price on carbon and the need to fund a further call from the Vision Super defined benefits fund have also impacted the expenditure growth of 9.21%.

Labour



Council's expenditure on employee benefits is expected to increase by 10.29% in 2012/13. This significant increase over the long term growth assumption (4.75%) can largely be attributed to the expansion of Council's child care services and the associated staffing required to provide high quality child care services. The additional call for the Vision Super defined benefits fund (\$800,000) has also contributed to this expenditure growth.

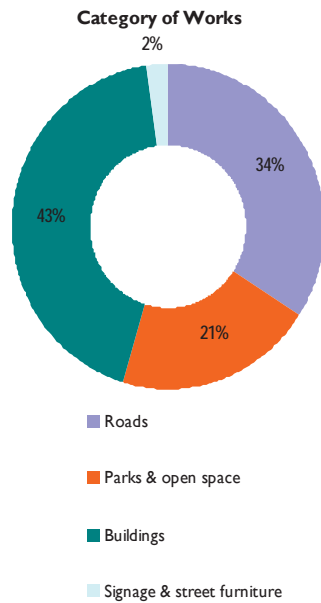
Capital Works



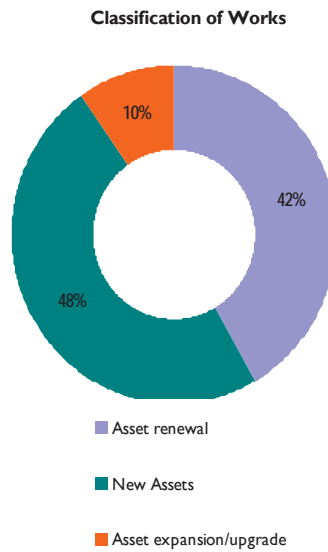
The capital works program for the 2012/13 year is expected to be \$30.243 million. Of the \$30.243 million of capital funding required, \$18.055 million will come from rates, \$2.500 million from borrowings, \$6.310 million from external income (grants and contributions) and the balance of \$4.140 million from reserves.

The charts below depict Council's capital works program according to the asset type (roads, open space, buildings etc) and the nature of the works (renewals, enhancements and new assets). While Council's capital works investment has grown significantly over the past 10 years, this growth has been driven to a large extent by asset enhancements and new assets with renewals expenditure increasing at a lower rate. It is also noteworthy that there is a greater emphasis on buildings and parks relative to their overall value than on drains, roads and footpaths.

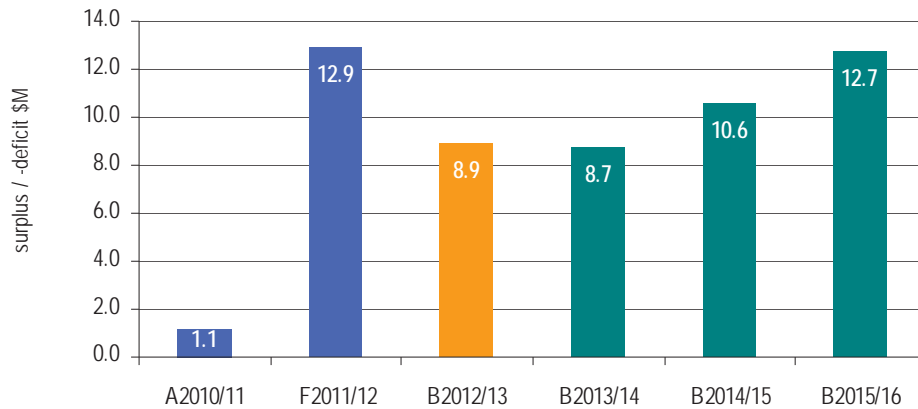
Budgeted new capital works 2012/13



Budgeted new capital works 2012/13



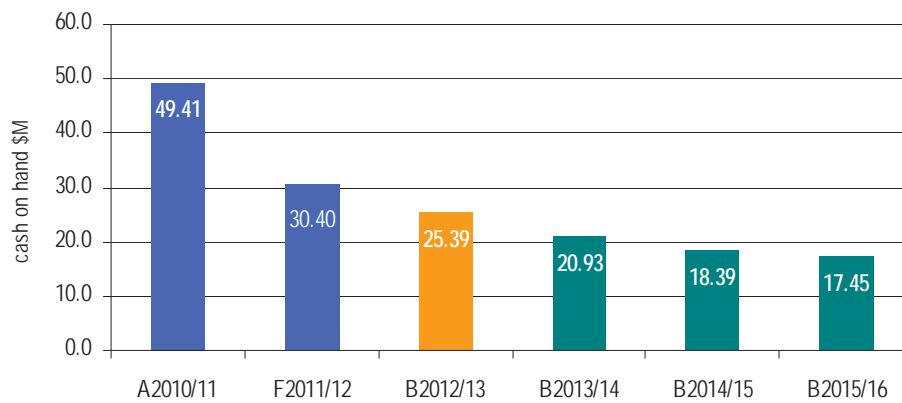
Operating Result



The expected operating result for the 2012/13 year is a surplus of \$8.934 million (2011/12 – forecast surplus \$12.901 million). This will enable Council to fund the increased capital program and deliver a balanced budget.

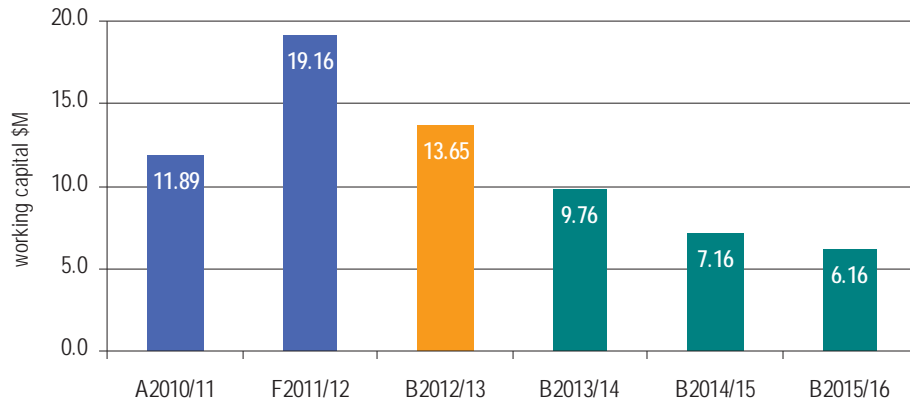
Balance Sheet

Cash & Investments



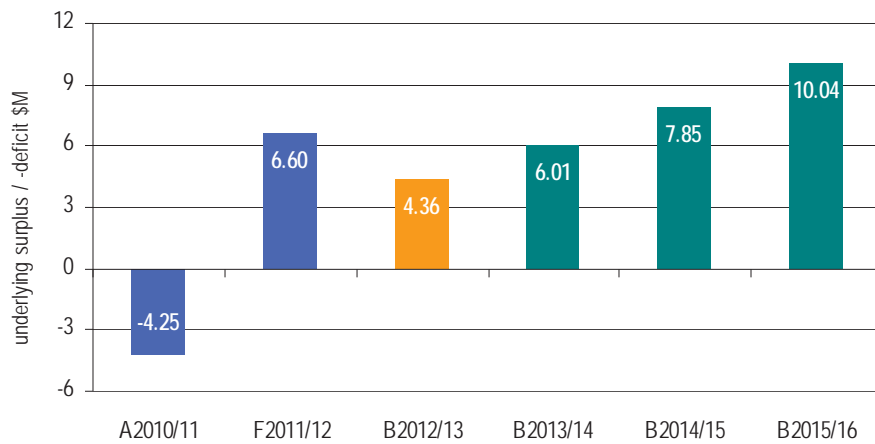
Cash and investments are expected to decrease by \$24.026 million during the 2 years ending 30 June 2013 to \$25.387 million. This is mainly due to the assumption that the capital works carry over of \$17.193 million will be fully expended in 2011/12. The budget also proposes a net drawdown of \$4.260 million on Council reserves in the 2012/13 financial year with new borrowings of \$2.500 million partially offsetting the drawdown upon cash reserves detailed above.

Financial Position



Council’s budget projects a reduction of \$5.507 million in its net working capital balance for the year ending 30 June 2013. This will leave the City with a net working capital balance of \$13.648 million and a working capital ratio of 1.60:1. Forward budget projections for net working capital are expected to decrease to \$6.157 million (working capital ratio 1.28:1) by 2015/16.

Financial Sustainability



A high level Strategic Resource Plan for the years 2012/13 to 2015/16 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council’s strategic objectives as specified in the Council Plan. The Plan projects that Council’s underlying operating result will remain at a significantly high level, allowing Council to use the surplus funds for capital works projects.

This budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed budget information is available throughout this document.

Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Local Government Act 1989 (the Act) and Local Government (Finance and Reporting) Regulations 2004 (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2012/13 budget, which is included in this report, is for the year 1 July 2012 to 30 June 2013 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2013 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Accounting Standards. The budget also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

In advance of preparing the budget, Council identifies the priorities that they wish to fund in the budget. While these priorities are generally linked to the four strategic objectives articulated in the Council Plan, emerging issues of importance are also escalated for funding consideration. This is done in conjunction with a review and update of Council's long term financial projections.

A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during April. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

To assist interested persons to understand the budget and make a submission if they wish, a public information session is held during the period the budget is out for consultation. The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted and a copy submitted to the Minister by 31 August each year. The key dates for the budget process are summarised below:

Budget process	Timing
1 Council reviews and updates long term financial projections and shortlists priorities for funding in the budget	Dec 2011 to March 2012
2 Officers prepare operating and capital budgets	Feb 2012 to March 2012
3 Council considers draft budgets at informal briefings	April 2012
4 Proposed budget submitted to Council for approval	8 May 2012
5 Public notice advising intention to adopt budget	10 May 2012
6 Budget available for public inspection and comment	10 May 2012
7 Budget information session	21 May 2012
8 Submissions period closes (28 days)	7 June 2012
9 Submissions considered by Council	12 June 2012
10 Budget and submissions presented to Council for adoption	26 June 2012
11 Copy of adopted budget submitted to the Minister	31 August 2012

I. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Council Plan 2009 - 2013) and short term (Annual Budget 2012/2013) and then holding itself accountable to these plans (Audited Statements).

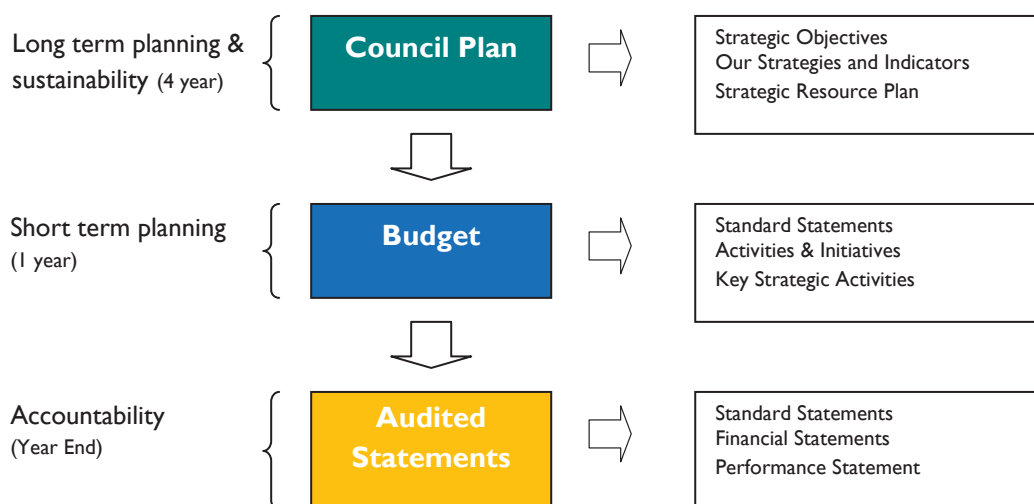
Council is required under legislation to prepare a Council Plan which includes a Strategic Resource Plan and submit this to the Minister. Legislation binds Council to use the terminology to describe the planning framework embodied in these documents.

Each newly elected Council is required to develop a new 4 year Council Plan. In 2008-09, Councillors began the development of the 2009-2013 Council Plan with a significant engagement and consultation process to assist in the development of the strategic directions that formed the basis of the Plan.

I.1 Strategic planning framework

The Strategic Resource Plan, included in the Council Plan, summarises the financial and non-financial impacts of the objectives and strategies and determines the sustainability of these objectives and strategies. The Strategic Resource Plan has been prepared to assist Council in adopting a budget within a longer term prudent financial framework.

The Annual Budget is then framed within the Strategic Resource Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the strategic planning framework of Council.



The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a Council Election and is reviewed each year by February to ensure that there is sufficient time for officers to develop their Activities & Initiatives and Key Strategic Activities in draft form prior to the commencement of the Annual Budget process in March. It also allows time for targets to be established during the Strategic Resource Planning process to guide the preparation of the Annual Budget

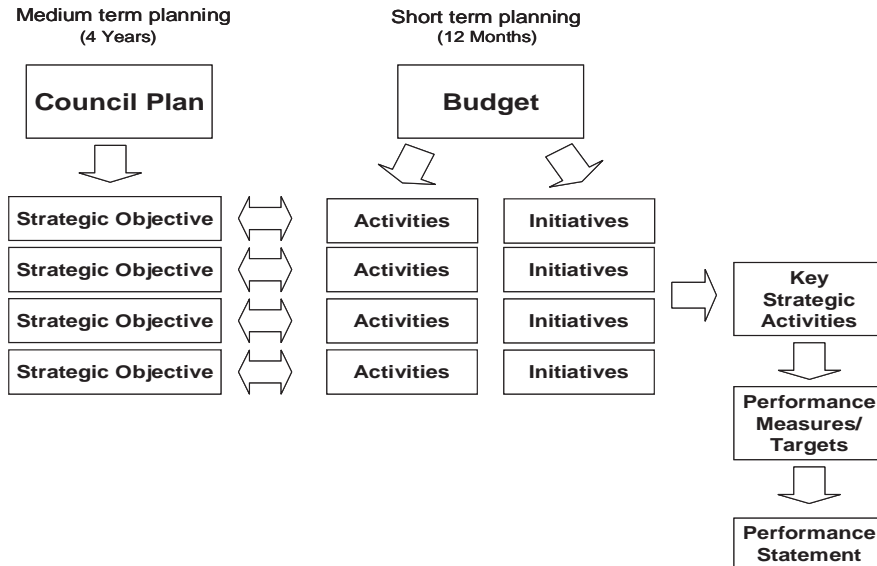
I.2 Strategic objectives

In the 2012/13 financial year, Council will deliver a range of activities and initiatives that will contribute to the achievement of one or more of the four Strategic Objectives as set out in the Council Plan for 2009-2013. These Strategic Objectives as described in the Council Plan are as follows:

Strategic Direction		Strategic Theme
1	Engaging and Governing the City	Value and utilise skills and knowledge in the community
2	Taking Action on Climate Change	Reducing consumption and emissions
3	Strengthening our Diverse & Inclusive Community	Ensure the quality and accessibility of children's and family services
4	Enhancing Liveability	Caring for our natural environment

2. Activities, initiatives and key strategic activities

This section provides a description of the activities and initiatives to be funded in the Budget for the 2012/13 year and how these will contribute to achieving the strategic objectives specified in the Council Plan as set out in Section 1. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the Budget and the Council Plan is shown below.



2.1 Strategic Objective 1: Engaging and governing the city

Value and utilise skills and knowledge in the community

We will draw on the expertise within the community. We will listen and have real conversations with our constituents, and will use their advice to inform our decision-making.

Governing

We are committed to good governance and transparent decision-making. We will ensure that all decisions are fair and in line with our democratic and statutory obligations.

Commitment to service

We are committed to providing quality service to the community. Our services will be equitable, accessible and responsive to the community's needs.

Managing for the longer term

We are committed to responsibly managing our community assets and resources now and into the future.

The activities and initiatives for each service category and key strategic objective is described below.

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Chief Executive Officer, Executive Team & Internal Audit	This area provides executive leadership through the coordination of policy development, communication of strategic directions and performance monitoring.	2,855 0 2,855
Mayor & Councillors Office	This area provides administrative support and assistance to the Mayor and Councillors and handles enquiries and complaints from the public.	795 0 795
Meetings & Events	This area manages the business of civic, community and commercial events and services at the Council meeting rooms, town halls, open spaces and minor foreshore events.	1,051 (695) 356
Communications & Engagement	This area provides advice to Council and the organisation regarding community engagement and delivers strategic media, government and community relations through various information channels to enable the Council to disseminate information to the community.	1,527 0 1,527
Information Systems	This area engages with the organisation and provides support to deliver on organisational priorities and improved service delivery to the community through information and communication technology.	7,098 0 7,098
Chief Financial Officer & Financial Management	This area ensures the effective management and control of the Council's financial resources. Provides strategic financial management and leadership, budgeting and financial performance monitoring, preparation of annual financial statements and treasury management	5,817 (6,861) (1,044)
Financial Compliance and Payables	This area undertakes due diligence reviews, monitors the application of internal controls and provides cost effective and efficient accounts payable services.	237 0 237
Rates and Valuations	The rates area maintains the municipal property rating database, facilitates the collection of rates and charges from the residents and ratepayers of Council and provides property information to the general public.	1,357 (428) 929
Payroll	This area provides cost effective and efficient payroll services whilst maintaining and developing Council's Human Resource Information System.	300 0 300
Council Planning & Performance	This area supports Council's annual business planning, provides project management support and advice and undertakes performance monitoring and reporting.	393 0 393
People & Organisational Development	This area supports Council's management and staff to deliver the best service they can to the community by providing strategic advice in the areas of human resources and organisational development.	1,759 0 1,759
Customer Contact Services - ASSIST	The ASSIST team provides key information via direct telephone, service desk and online request services and is the primary interface between Council, the community and the delivery of services.	1,600 0 1,600

Service Excellence	This area assists the organisation in undertaking community research and improving customer related processes and systems.	441 0 441
Contracts & Purchasing	This area provides advice to the organisation on procurement, tendering and contracting matters, facilitates the tender processes and contract execution, implements improvements to tendering and contracting procedures, keeps accurate records of tenders and contracts, and reports regularly on contracts and vendor compliance.	1,038 0 1,038
Governance	This area supports Council's decision making processes, records management, compliance with legislation and minimisation of risk to enable the Council to meet community needs transparently.	5,305 (60) 5,245
Funded Initiatives	For further details in regards to these initiatives please see below.	863 0 863

Funded Initiatives

- 1) Put in place formal organisation wide processes on sourcing, retaining, managing and training of volunteers
- 2) Conduct the Council Election for 2012
- 3) Undertake review and tender for security service contracts for Council buildings
- 4) Investigate and implement improvements to the asset management software system
- 5) Procure services to access external expertise in service and process improvement and transfer skills to Council staff.
- 6) Provide relevant publication material for the new Census data
- 7) Change contract arrangements with ID Census
- 8) Implement recommendations from the 2011/12 Project Management Review report.
- 9) Review Council's local laws in line with the State Government's Guidelines for Creating Local Laws.
- 10) Implement new Records Policy, Strategy and Framework to meet audit outcomes
- 11) Review and document asset management processes
- 12) Assist the Land Registry with conversion of all land titles to electronic format.
- 13) Provide appropriate storage for our heritage & art collection

Key strategic activities

Strategic Direction	Strategic Sub-theme	Key Strategic Activity	No.	Indicator	Target	Source
I. Engaging and Governing the City	I.1 Value and utilise skills and knowledge in the community	Implement actions from the communications and engagement strategy Objective: Ensure Council decision making is reflective of community values and aspirations	1.2	Percentage of year two actions commenced or completed	90%	Communications & Engagement Strategy
			1.3	Total number of visits to Council website in financial year	5% increase on result for 2011/12 year*	Analytics for both Council's main website and library & heritage websites.
			1.4	Community satisfaction with Council's engagement with the community in decision making on key local issues	75% neutral, agree or strongly agree	Council's quarterly community satisfaction survey (fourth Quarter result)

2.2 Strategic Objective 2: Taking action on climate change

Reducing consumption and emissions

We will reduce water use, energy use and waste, while increasing the use of renewables in both Council operations and the community. We will actively seek and build alliances with the community and other organisations to achieve this goal.

Changing transport priorities

We will advocate the use of sustainable transportation in our operations and in the community.

Adapting and sustaining

We will prepare the community and our assets for a different climatic future. We will advocate for change and will provide the community with quality information and advice.

Working together

We will be innovative and strategic in our partnerships, and will advocate for sustainable solutions. We will work with the community and build alliances to implement effective change.

The activities and initiatives for each service category and key strategic objective is described below.

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Sustainable Policy	This area delivers a range of programs and events designed to engage the community to take action on climate change. Our programs aim to both directly reduce environmental impact and build our community resilience.	580 0 580
Sustainable Programs	This area leads the delivery of projects aimed at achieving a sustainable environment for the City and the organisation. Includes strategic planning in the areas of water, greenhouse and climate change adaptation.	795 (8) 787
Sustainable Transport	This area leads the Council's activity relating to the safe and efficient movement of people and goods. Includes strategic planning for walking, cycling, parking and public transport in the municipality. Also manages Council's vehicle fleet.	600 (44) 556
Funded Initiatives	For further details in regards to these initiatives please see below.	1,044 0 1,044

Funded Initiatives

- 14) Implement the Sustainable Building Improvement Plan
- 15) Implement the Sustainable Lighting Plan
- 16) Undertake water quality activities
- 17) Deliver water conservation activities
- 18) Deliver EnviroEvents community program
- 19) Deliver Challenge to Change program
- 20) Implement sustainability communication strategy
- 21) Deliver low carbon communities program
- 22) Deliver the SOCs & Blocks program to support sustainability practices in apartment blocks
- 23) Support the EcoCentre to open on weekends
- 24) Continue the Tomorrow's Leaders for Sustainability Program in local schools
- 25) Support schools to undertake activities to reduce environmental impacts
- 26) Support ongoing community participation through sustainability forums (also 2.3.4)
- 27) Better manage the limited parking supply
- 28) Deliver school and community travel program
- 29) Deliver staff travel plan
- 30) Promote and organise events for Ride to Work and Walk to Work days
- 31) Undertake bike library trial
- 32) Deliver community bike event
- 33) Support festivals to include bike valet parking services at their events
- 34) Implement the Climate Adaption Plan
- 35) Deliver Sustainable Energy Workshops
- 36) Promote sustainable consumption
- 37) Undertake audits of kerbside bins
- 38) Provide home composting units to assist with the diversion of organic waste from landfill
- 39) Deliver the green office program to encourage environmentally sustainable work practices at the City of Port Phillip
- 40) Communicate changes to waste collection contracts in the community
- 41) Partner in the development of the '5 Star Sustainable Early Childhood Centre' program
- 42) Implement CitySwitch program in partnership with City of Melbourne, City of Yarra and Sustainability Victoria
- 43) Establish a Green Business Audit program for local businesses
- 44) Support solar electricity generation on the South Melbourne Market roof

Key strategic activities

Strategic Direction	Strategic Sub-theme	Key Strategic Activity	No.	Indicator	Target	Source
2. Taking Action on Climate Change	2.1 Reducing consumption and emissions	Implement SOCs and Blocks program from the Towards Zero Strategy Objective: To reduce environmental impact from common areas in apartment blocks, and improve the capacity of owner's corporations to respond to climate change.	2.1	Actual expenditure against budgeted	\$50,000 +/- 10%	Financial Reports
			2.2	Percentage of project milestones completed on time	90%	Project milestones to be determined.
			2.3	Number of participating apartment blocks	12	Council records
			2.4	Percentage of participants that report an improvement in their capacity to respond to climate change	70%	Post participation survey.

2.3 Strategic Objective 3: Strengthening our diverse and inclusive community

Pursuit of social equity

We will create a fairer city by promoting diversity, supporting community interaction, and ensuring that our services are accessible, inclusive and equitable.

Creative, active and culturally diverse life

We are aware and supportive of the critical role that arts and culture play in our diverse community. We will support, promote and enhance our creative community and creative places.

The activities and initiatives for each service category and key strategic objective is described below.

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Family Services	This area provides Maternal & Child Health services; school holiday programs; confidential support for families with children under the age of 18 years who are experiencing difficulties; oversight of a variety of service agreements with community support agencies.	3,279 (1,191) 2,088
Children Services	This area provides management of Child Care Centres within the municipality (St Kilda CCC, Clark St CCC, Coventry St CCC, North St Kilda CCC) and support to community run child care centres; registration and updates to the centralised child care waiting list; home based child care; respite care and assistance to families with children and young people with disabilities; support to playgroups.	11,426 (8,454) 2,972
Community Care	This area supports the aspirations of older residents, residents with a disability and their carers to remain living and participating within the community, thereby reducing social isolation and supporting connectedness. Services include Home Support; Personal Care; Respite Care; Property Maintenance; Delivered Meals; Community Meals Subsidy Program.	6,077 (3,725) 2,352
Health Services	This area aims to enhance public health by managing the registration of all premises as required under the Health Act, the city's immunisation program and the enforcement requirements of the Food Act, Health Act and Tobacco Act.	1,315 (715) 600
Recreation	This area supports sporting clubs and facilities; permitting events and commercial activities in the public domain including the foreshore; lifestyle and leisure program; Joint Council Access for All Abilities recreation and arts program; development of leisure activities.	1,745 (921) 824
Arts & Festivals	This area coordinates the St Kilda Festival and St Kilda Film Festival; Gasworks Art Park and Linden Gallery service agreements; supporting local artists; Esplanade Arts & Crafts Market; inclusive arts programs; Council's art collection and gallery; heritage services.	5,071 (1,607) 3,464
Libraries	The area provides library services including free access to educational and recreational resources including books, magazines, DVDs and CDs; online databases; public internet access; programs and events; local history services; inter-library loans.	3,589 (589) 3,000
Youth Development and Planning	This area coordinates youth services and oversees service agreements with youth service providers; operates two staffed adventure playgrounds in St Kilda and South Melbourne.	1,279 (334) 945
Disability, Access and Inclusion	This area coordinates Metro Access; Multicultural liaison; Social Support; Community Transport; Social Meals in Rooming Houses Program; Social Support and Recreation; Linking Neighbours Program; Seniors Register	1,819 (658) 1,161
Community Health & Development	This area ensures the development and implementation of the Council's Municipal Health and Wellbeing Plan and delivers over 50 projects per year.	862 (253) 609
Social Planning & Policy	This area supports the management and analysis of Council's demographic data and forecast data; coordinates Council's annual logometrix study around functionality of council managed facilities; develops and implements social policy incorporating emerging issues and trends; Homelessness strategy and implementation	850 0 850

Community Connect	This area implements a number of projects aimed at engagement and capacity building of community organisations and individuals.	1,231 (231) 1,000
		419
Funded Initiatives	For further details in regards to these initiatives please see below.	<u>0</u> 419

Funded Initiatives

- 45) Provide support for vulnerable families residing at the City Gate apartment complex
- 46) Undertake feasibility studies regarding potential affordable housing developments
- 47) Review literature provided to clients using community care services
- 48) Review training materials for staff providing community care services
- 49) Support the establishment of the Liardet St Family and Children's Centre
- 50) Deliver the Student Retention Partnership to identify and re-engage young people aged 10–19, who are currently disengaged or at risk of disengaging from education, training and employment, across the local government areas of Port Phillip and Stonnington
- 51) Raise awareness of indigenous perspectives on connections to the environment
- 52) Implement the Social Justice Charter
- 53) Establish temporary Emerald Hill Library service for use during its redevelopment
- 54) Revisit Community Hubs policy
- 55) Review the Homelessness Action Strategy
- 56) Undertake an assessment of educational services and needs in the municipality
- 57) Support the Port Melbourne Neighbourhood House funding application to develop an interactive display
- 58) Under take local history projects
- 59) Support the operation of the Albert Park College Childcare Centre
- 60) St Kilda Community Centre

Key strategic activities

Strategic Direction	Strategic Sub-theme	Key Strategic Activity	No.	Indicator	Target	Source
3. Strengthening our Diverse & Inclusive Community	3.1.6 Ensure the quality and accessibility of children's and family services	Complete the construction of the Liardet Street Family and Children's Centre	3.1	Actual expenditure against budgeted	\$3.3 million +/- 10%	Financial Reports (includes \$1.95 million rollover from 2011/12)
		Objective: Construct a building that will support integrated services that meets the needs of children and families in the local area	3.2	Percentage of key construction milestones met	80%	Council records
			3.3	Child Care Centre Capacity	Capacity of 135 childcare places	Council records

2.4 Strategic Objective 4: Enhancing Liveability

A sense of place

We will improve safety, convenience, and accessibility to our public spaces. We will encourage harmony in our neighbourhoods and the creation of beautiful places while protecting and valuing our heritage.

Shaping the future of our city

We will balance community and social planning with future developments. We will use best practice quality urban design to ensure sustainability, to protect our open and public spaces and to create a less car-dependent city.

Caring for our natural environment

We will protect and preserve our natural environment and will continue to care for our bays, foreshores and open spaces.

Major city projects

We will strive to ensure that major projects enhance liveability and balance development with community values.

The activities and initiatives for each service category and key strategic objective is described below.

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Asset Management	This area provides strategic asset management services regarding the maintenance, construction, renewal and disposal of Council's facilities and assets, including the preparation of the capital works program. Administers external infrastructure grants such as the Victorian Stormwater Action Program, Roads to Recovery and Vic Roads roads maintenance.	2,720 0 2,720
Capital Project Services	This area provides project management services for capital works; engineering and architectural advice; construction and contract management relating to Council assets.	755 0 755
Building Maintenance Services	This area oversees external contracts for the provision of building maintenance services for Council buildings including cleaning, plumbing, carpentry, electrical, air conditioning, painting and graffiti removal.	6,817 (405) 6,412
Open Space Planning & Delivery	This area develops and implements open space policies and strategies; develops the public open space asset renewal and improvements program; undertakes project management for capital works relating to open space improvements; provides internal technical advice and assists local community groups.	1,134 0 1,134
Parks Services	This area oversees external contracts for the provision of park maintenance; tree and gardens management; undertakes community education activities and advice.	7,649 (163) 7,486
Foreshore	This area leads, develops and coordinates an integrated cross organisational approach to the planning and delivery of services for the Council foreshore; regional collaboration for the bay and represents the city on the Association of Bayside Municipalities.	142 0 142
South Melbourne Market	This area manages the retail spaces for permanent and temporary stallholders and provides the retail centre with support services including marketing, maintenance, cleaning, security and waste management. The South Melbourne Market provides a market fresh shopping venue for 3.75 million shoppers per year.	3,472 (4,681) (1,209)

Infrastructure Development	This area designs, delivers and supervises road, laneway, footpath and drainage capital works renewal projects.	922 0 922
Infrastructure Maintenance	This area oversees external contracts responsible for the provision of maintenance of Council roads, footpaths, drains, street furniture and signs across the municipality.	4,634 (88) 4,546
Street Cleaning	This area oversees external contracts responsible for street cleaning.	4,331 0 4,331
Beach Cleaning	This area oversees external contracts responsible for beach cleaning.	1,856 (308) 1,548
Waste Management	This area oversees external contracts responsible for kerbside garbage collection; dumped rubbish; hard and green waste collection; streets and parks litter bin collection; Resource Recovery centre.	9,405 (924) 8,481
Building Services	This area issues building permits and administers and enforces the Building Regulations, siting provisions and legal requirements concerning safety.	1,196 (386) 810
Planning and Building Business Support	This area provides customer service and administration support to Statutory Planning, Building and Subdivision services.	671 (333) 338
Development Compliance	This area manages the investigation and enforcement of alleged breaches of the Planning & Environment Act and the Port Phillip Planning Scheme.	669 (57) 612
City Permits	This area administers local laws approvals for use of the footpaths and public roads to ensure public safety and amenity.	597 (2,720) (2,123)
Statutory Planning	This area issues planning permits; controls the use and development of land; subdivisions; liquor licences; administers heritage controls and advice; sustainable urban design advice.	2,289 (629) 1,660
Strategic Planning	This area develops the Land Use/Built Form Strategy and policy including structure plans and urban design frameworks; management of and amendments to the Port Phillip Planning Scheme; delivery of the housing program - policy, advocacy and facilitation of affordable community housing.	1,600 0 1,600
Places and Projects	This area provides internal and external planning and advocacy around a range of liveability topics and implementation of programs to enhance liveability including Urban Design Frameworks; public realm improvements; site specific improvements; special projects including Lower Esplanade car park site and the Footpath Trading Guidelines review.	669 0 669
Traffic, Transport & Parking	This area provides traffic engineering, transport and parking programs and advice; walking, cycling and public transport capital works projects; street occupation referrals; on road event traffic management; road user safety; educational and promotional programs.	930 (76) 854
Economic Development & Tourism	This area provides support for local businesses and industry through trader liaison programs; special rate schemes; information gathering and sharing; business development; networking events and education.	869 (94) 775

Local Laws and Animal Management	The local laws area manages the investigation and enforcement of alleged breaches of Council's local laws including issues of building site management, kerbside trading, amenity and litter control and the protection of Council's assets.	1,402 (600) 802
	The animal management area manages the procedures relating to the registration of domestic animals, the collection of stray, lost and abandoned domestic animals and the investigation and enforcement of breaches against the Domestic Animals Act and Council's local laws as they relate to domestic animals.	
Parking Enforcement & Administration	This area leads the management of the Resident Parking Permit scheme; management of derelict and abandoned vehicles; school crossing supervisors; tow away service operating in clearways and parking prosecution service. The administration area oversees the external contract relating to parking enforcement and infringement activities.	8,388 (636) 7,752
Building Development & Planning	This area is responsible for developing a 10 year capital renewal program of council building assets; coordinate compliance requirements associated with essential safety measures; DDA and BCA requirements for council building assets.	171 <u>0</u> 171
Property Management	This area provides advice on property management including legislative compliance and risk management; management of council's commercial, community and residential property portfolio.	1,050 (2,474) (1,424)
Funded Initiatives	For further details in regards to these initiatives please see below.	1,144 <u>0</u> 1,144

Funded Initiatives

- 61) Implement the biennial Heritage Recognition Program
- 62) Join the Melbourne Open House scheme which will make our heritage and contemporary architectural treasures more accessible to the public
- 63) Undertake consultation regarding the development of a St Kilda Special Rate
- 64) Undertake St Kilda Road study including DDO 3 & 4 and infrastructure studies and implementation
- 65) Implement the South Melbourne Industrial precinct structure plan
- 66) Prepare planning scheme amendment to implement the Bay Street Structure Plan
- 67) Undertake research regarding the Fishermans Bend precinct to enable Council to take a proactive leadership role in its evolution
- 68) Engage the community in the development of a Gasworks Landscape Master Plan
- 69) Implement the Municipal Public Health and Wellbeing Plan
- 70) Prepare a planning scheme amendment to implement controls arising from the review of Heritage Overlay I
- 71) Participate in World Green Building week
- 72) Develop a local ESD (Ecologically Sustainable Design) policy and prepare planning scheme amendment to implement the policy
- 73) Deliver coexistence campaign to raise awareness of different uses of appropriate behaviours on shared paths
- 74) Implement the Economic Development Strategy
- 75) Foster a network of creative based industries by establishing Creative City Clusters
- 76) Deliver Stage 2 development of the Port Phillip Business website
- 77) Develop a policy to guide Special Rate renewals including a "How To" manual for external audiences
- 78) Identify gaps in the Port Phillip tourism market and undertake events to encourage visitation
- 79) Support the St Kilda Tourism Association
- 80) Adopt a Vision document for the St Kilda Triangle site
- 81) Implement work arising from the Palais Theatre Requirements Study & establish framework to support future lease process
- 82) Complete the Port Melbourne Waterfront Urban Design Framework
- 83) Coordinate community engagement regarding the Balaclava Station and delivery of the Carlisle Street Supermarket Car Parks redevelopment
- 84) Support the Luna Park 100th anniversary

Key strategic activities

Strategic Direction	Strategic Sub-theme	Key Strategic Activity	No.	Indicator	Target	Source
4. Enhancing Liveability	4.3 Caring for our natural environment	Implement the Street Tree Planting program as part of the Greening Port Phillip Strategy	4.1	Actuals against forecast	\$600,000 +/- 10%	Financial Reports
		Objective: Implement the Greening Port Phillip Strategy to ensure a healthy and diverse urban forest.	4.2	Percentage of intended streets planted	95%	Intended streets are listed in Greening Port Phillip Strategy.
			4.3	Number of trees planted	1000	Council records
			4.4	Increase in the overall number of trees	600	Council records

2.5 Performance statement

The Key Strategic Activities (KSA) detailed in the preceding pages, are summarised again in Appendix F. The KSA's, their performance measures, targets and results are audited at the end of the year and are included in the Performance Statement as required by the section 132 of the Act. The Annual Report for 2012/13 will include the audited Performance Statement which is presented to the Minister for Local Government and the local community.

2.6 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
1. Engaging and governing the city	24,457	32,436	(8,044)
2. Taking action on climate change	2,967	3,019	(52)
3. Strengthening our diverse and inclusive community	20,259	38,982	(18,678)
4. Enhancing liveability	50,888	65,482	(14,574)
Total activities & initiatives	98,571	139,919	(41,348)
Capital works	30,243		
Capital expenditure	3,011		
Loan repayments	952		
Deficit before funding sources	132,777		
Rates & charges	(94,530)		
Parking Income	(26,159)		
Borrowings	(2,500)		
Open space contributions	(1,200)		
Capital grants	(3,378)		
Transfer to/(from) reserves	(4,260)		
Surplus carried forward	(750)		
Total funding sources	(132,777)		
Surplus for the year			0

3. Budget influences

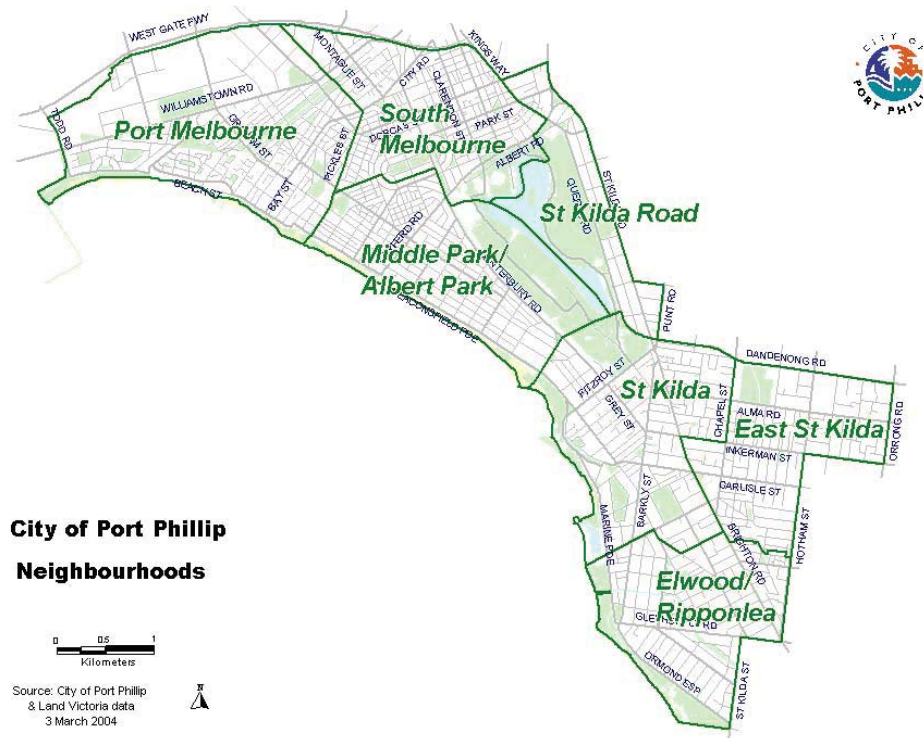
This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

3.1 Snapshot of the City of Port Phillip

The City of Port Phillip is located on the northern shore of Port Phillip Bay, south of the Melbourne CBD. The city, covering an area of 20.62 square kilometres, comprises the former cities of St Kilda, South Melbourne and Port Melbourne.

One of the oldest areas of European settlement in Melbourne, Port Phillip is known for its many dynamic urban villages, a foreshore which stretches for over 11km, cultural diversity, magnificent heritage buildings, artistic expressions and beautiful parks and gardens

Neighbourhood Map of the City of Port Phillip



Population

The 2006 Census shows that the population of the City of Port Phillip was 85,012 and had increased by 8.7% (from 78,227) since the previous Census in 2001. All neighbourhoods experienced growth in populations, with varying degrees. St Kilda continues to be the largest neighbourhood with a population of 18,925. South Melbourne has the smallest population making up 8.6% of the total population with 7,275 persons. Port Melbourne experienced one of the most rapid growths increasing from 10,359 residents to 12,598. St Kilda Road also experienced a substantial growth increasing from 5,999 to 8,068 residents. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Age Structure

The age structure of the population shows that there is a smaller proportion of people in the younger age groups (0 - 17) as well as a smaller proportion of people in the older age groups (60+). The City of Port Phillip has a much larger percentage of 25 to 34 year olds with 28.1% of the population when compared with the rest of Melbourne (14.9%). (Source: Australian Bureau of Statistics, Census of Population and Housing).

Cultural diversity

The City of Port Phillip is a highly culturally and linguistically diverse municipality. Just over 27% of residents were born overseas whilst nearly 17% have a non English speaking background. The main countries of birth of residents, apart from Australia, include the United Kingdom, New Zealand and Greece. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Housing Tenure

Per the 2006 Census, 18.1% of the population owned their dwelling: 20.3% were purchasing whilst 47% were renting. This is in comparison with the 33.1%, 34.6% and 24.5% respectively for the Melbourne Statistical Division. The high proportion of private renters indicates that the municipality is attractive to young singles and couples and that a large percentage of the population is transitory.

Since the 2001 Census there has been a reduction in the number of dwellings which are owned. Figures indicate that in 2006 there were 1,465 fewer dwellings which were privately owned than in 2001. Conversely, the number of dwellings being purchased or rented during this period has increased. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Occupation and Income

The occupation of residents in the municipality is skewed towards managers and professionals. 8,585 residents (or 17.9%) are managers whilst 17,827 (or 37.3%) are professionals. This compares with 12.5% and 22.5% respectively for the Melbourne Statistical Division. Technicians, trade workers, clerical/administrative workers and labourers are under represented in the municipality when compared with the rest of the Melbourne Statistical Division.

This high percentage of professionals and managers living in the municipality translates into high weekly income. 31.3% of residents earn more than \$1,000 per week compared with only 18.9% for the Melbourne Statistical Division. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Budget implications

The City's demographic profile gives rise to a number of budget implications in the short and long term namely:

- Cultural and linguistic diversity requires Council to use a variety of media in languages other than English for mass communication with citizens as well as interpreting services for interpersonal communication with citizens. Council also draws on the abilities of staff who can speak other languages.
- The small area of the City of Port Phillip reduces transport costs when compared to rural Shires. In addition some services can be centralised as most citizens are able to reach Council facilities without extensive travel times.
- Over 6% of residential ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the adoption of significant rate increases has a real impact on the disposable income of a significant proportion of our community. Council offers a pensioner rate rebate of \$140.00 in addition to the State Government rebate of \$198.40. The total rebate is capped at a maximum of 50% of the current rates amount. Council also provides a discounted interest rate of 50% of the statutory rate to eligible pensioners and self funded retirees who defer their rates and charges.
- The city is substantially developed and while it is experiencing a small increase in property numbers, these mainly arise from higher density developments. This increased density impacts the infrastructure network especially drainage and requires Council to replace drains which cannot cope with the higher run off in the urban environment. These costs cannot be passed on to the developer and are paid for from rates.

3.2 External influences

The Australian economy continues to grow slowly with the resource rich states (particularly Western Australia) offsetting more restrained growth in the eastern states. The post Global Financial Crisis rebound has eased significantly with a softening in consumer sentiment, sluggish retail sales growth and a flat property market. Council has continued to focus on relevant local issues in setting its budget and these are detailed below.

- Inflationary expectations have been maintained at 3.0%. The inflation rate reflects the relatively weak domestic economy.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- Council is in year three of its Enterprise Agreement and the budget makes a provision for future salary increments of 4.0% in line with the Agreement plus a provision for banding and reclassification movements.
- The past two years have seen a transition from “el nino” to “la nina” weather patterns and with this change unseasonally high rainfall has impacted the cost of our infrastructure maintenance (especially drainage) and also resulted in additional beach cleaning costs. Notwithstanding the better rainfall, Council can still be expected to incur higher water costs in 2012/13 which are linked to higher tariffs and the need to water sportsgrounds following the relaxation of watering restrictions.
- The impact of the price on carbon will be passed onto Council in the form of increased contract expenses especially higher tipping fees for household waste. Utility costs will also increase and the total impact of this new legislation upon Council is expected to be \$950,000.
- Ongoing declines in financial markets in the wake of the Global Financial Crisis will also affect Council as it is required to fund a further call of \$800,000 to top up the Vision Super defined benefits superannuation fund. Future calls are expected until the performance of the superannuation fund (which is strongly linked to the Australian sharemarket) improves considerably.

3.3 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2012/13 Budget. These internal influences are set out below:

- The development and construction of two large integrated Family and Children’s centres in St Kilda and Liardet Street, Port Melbourne
- Progression and implementation of a number of initiatives that are designed to address the impact of Climate Change across the City and which will increase the emphasis on engaging the community to reduce their carbon footprint
- The ongoing demand that is being placed on Council as a place manager, which will require it to review, plan and implement a number of major projects across the municipality. Specific examples include the St Kilda Road study, adopting a vision for the St Kilda Triangle site and the Port Melbourne Waterfront Urban Design Framework
- The ageing infrastructure at the South Melbourne Market which has resulted in a need for there to be ongoing works to address issues such as persistent leaking and OH & S issues which are linked to an old building
- Increases in parking revenue that are linked to fee changes, improved parking machine technology and improved monitoring
- Council will need to provide for the management and maintenance of a number of new assets including the St Kilda foreshore, Beacon Cove and various monuments and memorials in the city.

3.4 Budget assumptions

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget assumptions upon which the officers were to prepare their budgets. The assumptions included:

- CPI for 2012/13 of 3.0% with forward inflation projections of 3.0% per annum.
- Rate revenue to increase by 4.75% plus growth of 1.5%, with forward projections of 6.25% per annum (including projected growth of 1.5%) after the budget year.
- Fees and charges to be increased by 3.0%.
- Grants to increase by CPI (3.0%).
- A 2% increase in parking fines, with revenue from parking fees (ticket machines) increasing by 3% each year.
- Other revenue to increase by CPI (3.0%).
- Interest received is dependent on cash reserves available. It is assumed that funds invested will achieve a rate of return of 6% pa
- Employee costs to increase by 4.75% being a provision for Enterprise Agreement increases, banding increases and reclassified positions
- Contract services to increase by CPI (3.0%).
- Utility costs to increase by 5.0% (CPI plus 2.0%).
- Materials and other costs to increase by 3.0%.
- Professional services to increase by CPI (3.0%).

3.5 Legislative requirements

Under the Local Government Act 1989 (“the Act”), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Finance and Reporting) Regulations 2004 (“the Regulations”) which support the Act.

The 2012/13 budget, which is included in this report, is for the year 1 July 2012 to 30 June 2013 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2013 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken, proposed fees and charges and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

The budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2012/13 to 2015/16 (section 8.), Rating Strategy (section 9.) and Other Long Term Strategies (section 10.) including borrowings, infrastructure and service delivery.

4. Analysis of operating budget

This section analyses the expected revenues and expenses of the Council for the 2012/13 year.

4.1 Budgeted income statement

	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2011/12 \$'000	2012/13 \$'000	
Operating income	4.2	158,403	166,615	8,212
Operating expenditure	4.3	145,502	157,681	12,179
Surplus (deficit) for the year		12,901	8,934	(3,967)
Less:				
Open space contributions		(1,200)	(1,200)	0
Grants - capital		(3,800)	(3,378)	(422)
Profit on sale of assets		(1,300)	0	(1,300)
Underlying surplus (deficit)	4.1.1	6,601	4,356	(2,245)

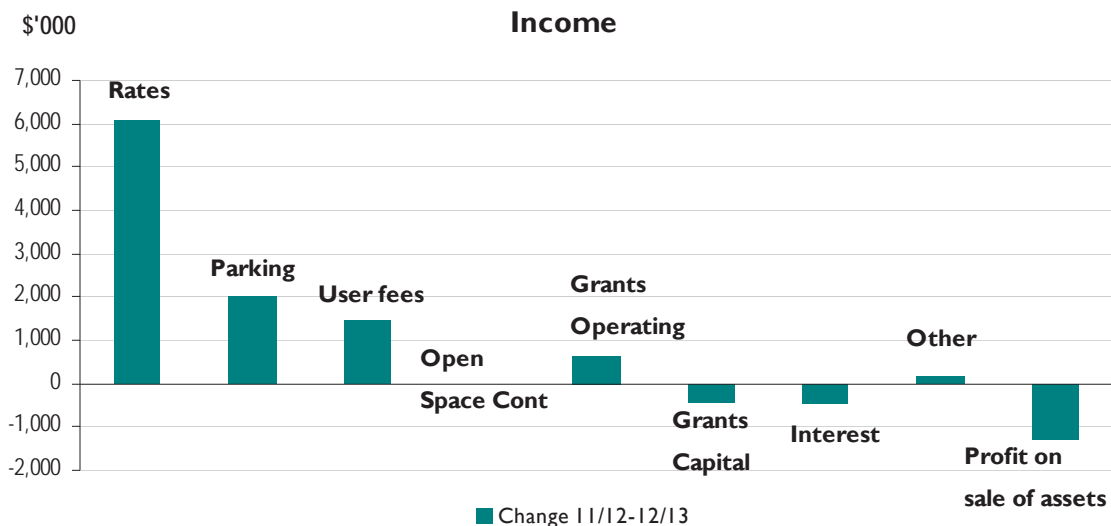
4.1.1 Underlying result (\$2.245 million decrease)

The underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or one-off items of revenues and expenses which can often mask the operating result.

The underlying result for the 2012/13 year is a surplus of \$4.356 million which is a decrease of \$2.245 million over the 2011/12 year. Total operating income is set to increase by 5.2%, whilst total operating expenditure is budgeted to increase by 8.3%, explanations for these increases are detailed further below.

4.2 Operating Income

Revenue Types	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2011/12 \$'000	2012/13 \$'000	
Rates	4.2.1	88,438	94,530	6,092
Parking revenue	4.2.2	24,124	26,159	2,035
User fees & charges	4.2.3	14,701	16,160	1,459
Open space contributions	4.2.4	1,200	1,200	0
Grants - operating	4.2.5	9,131	9,783	652
Grants - capital	4.2.6	3,800	3,378	(422)
Interest revenue	4.2.7	2,613	2,120	(493)
Other revenue	4.2.8	13,096	13,285	189
Profit on sale of assets	4.2.9	1,300	0	(1,300)
Total operating Income		158,403	166,615	8,212



4.2.1 Rates and charges (\$6.092 million increase)

Council's rate revenue will increase by 6.89% which includes an increase in the rate in the dollar of 5.90% and growth of 1.15% in the number of assessments (value of the property base). Rate revenue growth has also been impacted by increases in Council rate rebates and declines in penalty interest.

4.2.2 Parking revenue (\$2.035 million increase)

Parking revenue incorporates paid parking, parking fines and parking permits.

Parking revenue is anticipated to increase by \$2.035 million. This is due to increases in paid parking rates across the municipality, improved efficiency resulting from updated parking machine infrastructure and improved monitoring.

4.2.3 User fees & charges (\$1.459 million decrease)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include the use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services.

A detailed listing of fees and charges is detailed in Appendix E.

4.2.4 Open space contributions (no change)

Open space contributions relate to monies paid by developers in regard to public resort & recreation, drainage and car parking in accordance with planning permits issued for property development. Open space contributions are projected to remain consistent over the four year plan.

4.2.5 Grants - Operating (\$0.652 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has increased by 7.14% or \$0.652 million compared to 2011/12. Grant income from the Victorian Grants Commission increased due to greater than expected population growth within the municipality, whilst grants received from both the State and Commonwealth are expected to increase in line with CPI.

4.2.6 Grants - Capital (\$0.422 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the specific projects within the capital works program. Overall the level of capital grants has decreased slightly compared to 2011/12. Section 6: "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2012/13 year.

4.2.7 Interest revenue (\$0.493 million decrease)

Interest revenue is received on funds invested by Council. It is anticipated that interest revenue will decrease by \$0.493 million compared to the forecast for 2011/12. A number of delays in progressing Council's capital works budget in 2011/12 have enabled it to invest funds that were set aside for these projects and earn extra revenue.

4.2.8 Other revenue (\$0.189 million increase)

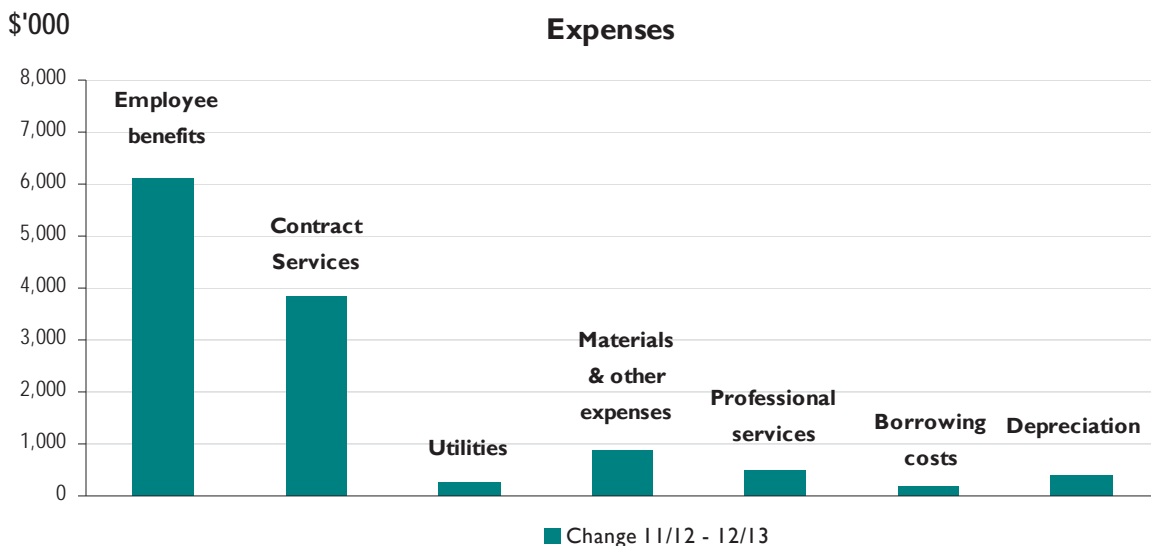
Other revenue relates to a range of items such as rental income, hire revenue, sales and other miscellaneous income items. Other revenue is forecast to increase slightly by 1.44% or \$0.189 million compared to 2011/12.

4.2.9 Profit on sale of assets (\$1.300 million decrease)

There are no planned asset sales in the 2012/13 budget.

4.3 Operating Expenses

Expenditure Types	Ref	Forecast	Budget	Variance
		Actual 2011/12 \$'000	2012/13 \$'000	\$'000
Employee benefits	4.3.1	59,291	65,391	6,100
Contract Services	4.3.2	40,308	44,140	3,832
Utilities	4.3.3	2,567	2,826	259
Materials & other expenses	4.3.4	20,782	21,662	880
Professional services	4.3.5	4,986	5,499	513
Borrowing costs	4.3.6	206	401	195
Depreciation		17,362	17,762	400
Total operating expenses		145,502	157,681	12,179



4.3.1 Employee benefits (\$6.100 million increase)

Employee costs incorporate all labour related expenditure including wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc. It also includes agency staff costs and overtime.

Employee costs are budgeted to increase by 10.29% or \$6.100 million compared to the 2011/12 forecast. The driving factor behind the increased labour budget is a projected 4.0% increase in salary costs as a result of Council's enterprise agreement. Staffing levels have also increased primarily as a result of the planned opening of the new Family and Children's Service Centre in St Kilda resulting in additional employee benefits of \$961,000.

Additionally, Council has provided for a further call of \$800,000 from the Vision Super Defined Benefits superannuation fund as a result of continued instability in global financial markets.

4.3.2 Contract services (\$3.832 million increase)

Contract services include payments to contractors for the provision of services. Contract services are forecast to increase by 9.51% or \$3.832 million compared to 2011/12. This includes the impact of the price on carbon of \$950,000 which will be passed on to us in the form of increased contract expenses, especially higher tipping fees for household waste.

Additionally, this increase is linked to CPI increases and it should be noted that a large number of contracts factor in greater than CPI escalations. Expenditure growth is also impacted by population growth within the municipality and a corresponding increase in the number of properties that Council needs to service, for example increased volumes of garbage collection.

4.3.3 Utilities (\$0.259 million increase)

Utility expenses represent payments for water, electricity and gas. Utilities are expected to increase by 10.09%. Significant increases in pricing by the utility companies and the lifting of water restrictions to allow Council to increase its watering of significant parks and sporting ovals largely explains this escalation.

4.3.4 Materials & other expenses (\$0.880 million increase)

Materials and other costs include the purchase of consumables, lease charges, advertising costs, contributions/donations and other costs. Materials and other costs are forecast to increase by 4.23% which is in line with CPI projections.

4.3.5 Professional services (\$0.513 million increase)

Professional services includes expenditure incurred on consultants, legal fees, audit fees and the engagement of other professionals. It also includes an allocation of \$3.425 million to fund Council non capital projects.

4.3.6 Borrowing costs (\$0.195 million increase)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The budgeted increase in borrowing costs is due to planned new borrowings of \$5 million in 2011/12 and \$2.5 million in 2012/13.

5. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2012/13 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

Operating activities - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt

Investing activities - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment

Financing activities - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

5.1 Budgeted cash flow statement

	Ref	Forecast		Variance
		Actual 2011/12 \$'000	Budget 2012/13 \$'000	
Cash flows from operating activities	5.1.1			
<i>Receipts</i>				
Rates and garbage charges		88,438	94,530	6,092
Parking fees and fines		24,124	26,159	2,035
User charges and other fines		14,701	16,160	1,459
Grants		12,931	13,161	230
Contributions		1,200	1,200	0
Interest		2,613	2,120	(493)
Other revenue		14,396	13,285	(1,111)
		158,403	166,615	8,212
<i>Payments</i>				
Employee costs		(59,291)	(65,391)	(6,100)
Other		(70,143)	(74,127)	(3,984)
		(129,434)	(139,518)	(10,084)
Net cash provided by operating activities		28,969	27,097	(1,872)
Cash flows from investing activities	5.1.2			
Payments for property, plant and equipment		(52,220)	(33,254)	18,966
Payments for investments		0	0	0
Proceeds from sales of property, plant & equip		0	0	0
Net cash used in investing activities		(52,220)	(33,254)	18,966
Cash flows from financing activities	5.1.3			
Finance costs		(206)	(401)	(195)
Proceeds from borrowings		5,000	2,500	(2,500)
Repayment of borrowings		(559)	(952)	(393)
Net cash used in financing activities		4,235	1,147	(3,088)
Net decrease in cash and cash equivalents		(19,016)	(5,010)	14,006
Cash and cash equivalents at the beg of the year		49,413	30,397	(19,016)
Cash and cash equivalents at end of the year	5.1.4/5.2	30,397	25,387	(5,010)

5.1.1 Operating activities (\$1.872 million decrease)

The net decrease in cash inflows of \$1.872 million reflects increases in employee costs, payments for contract services and materials and other costs which is partly offset by increases in Council's rate revenue, parking fees and fines and grants.

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast Actual 2011/12 \$'000	Budget 2012/13 \$'000	Variance \$'000
Surplus (deficit) for the year	12,901	8,934	(3,967)
Depreciation	17,362	17,762	400
Borrowing costs recognised as financing activities	206	401	195
Net movement in current assets and liabilities	(1,500)	-	1,500
Cash flows available from operating activities	28,969	27,097	(1,872)

5.1.2 Investing activities (\$18.966 million decrease)

The decrease in investing activities is due to the 2011/12 forecast actual including works carried over from the previous year which has had the effect of inflating the 2011/12 expenditure. The planned capital works expenditure for 2012/13 is disclosed in Appendix C of this budget report and is greater than the 2011/12 budget.

5.1.3 Financing activities (\$3.088 million decrease)

The overall decrease in cash from financing activities represents a reduction in planned borrowings from \$5 million in 2011/12 to \$2.5 million in 2012/13.

5.1.4 Cash and cash equivalents at end of the year (\$5.010 million decrease)

Overall, total cash and investments is forecast to decrease by \$5.010 million to \$29.035 million as at 30 June 2013, reflecting Council's strategy of using excess cash and investments to enhance existing infrastructure and create new infrastructure. This reflects the completion of capital works projects scheduled in prior years. This is consistent with Council's Strategic Resource Plan (see Section 8).

5.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2013 it will have cash and investments of \$29.035 million, which has been restricted as shown in the following table.

	Ref	Forecast Actual 2011/12 \$'000	Budget 2012/13 \$'000	Variance \$'000
Cash and cash equivalents		30,397	25,387	(5,010)
Other financial assets (investments)		3,853	3,853	0
Total cash and investments		34,250	29,240	(5,010)
Restricted cash and investments				
- Statutory reserves	5.2.1	(6,875)	(3,865)	(3,010)
- Discretionary reserves	5.2.2	(18,795)	(17,545)	(1,250)
Unrestricted cash and investments	5.2.3	8,580	7,830	(750)

Source: Appendix A7

5.2.1 Statutory reserves (\$3.865 million)

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. While these funds earn interest revenues for Council, they are not available for other purposes.

5.2.2 Discretionary reserves (\$17.545 million)

These funds are available for whatever purpose Council decides is their best use. In this case Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

5.2.3 Unrestricted cash and investments (\$7.830 million)

These funds which include the borrowings of \$2.5 million are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants, contributions or carried forward capital works

Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

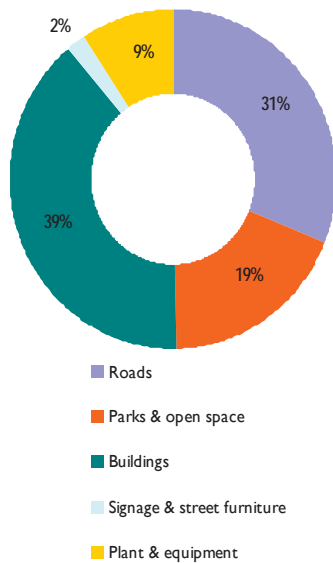
6. Analysis of capital budget

This section analyses the planned capital expenditure budget for the 2012/13 year and the sources of funding for the capital budget.

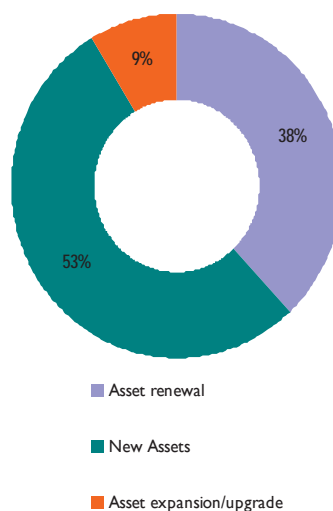
6.1 Capital works

Capital Works Areas	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2011/12 \$'000	2012/13 \$'000	
Works c/fwd from 2011/12		17,193	0	(17,193)
		17,193	0	(17,193)
New works for 2012/13				
Roads	6.1.1	10,750	10,315	(435)
Parks & open space	6.1.2	6,245	6,258	13
Buildings	6.1.3	14,003	12,975	(1,028)
Signage & street furniture	6.1.4	1,040	695	(345)
Plant & equipment	6.1.5	2,989	3,011	22
Total new works		35,027	33,254	(1,773)
Total capital works		52,220	33,254	(18,966)
Represented by:				
Asset renewal	6.1.6	13,758	12,610	(1,148)
New Assets	6.1.6	12,980	17,739	4,759
Asset expansion/upgrade	6.1.6	5,300	2,905	(2,395)
Total new works		32,038	33,254	1,216

Budgeted new capital works 2012/13
Category of Works



Budgeted new capital works 2012/13
Classification of Works



Source: Appendix A6 Budgeted Standard Capital Works Statement

6.1.1 Roads (\$10.315 million)

Roads includes local roads, car parks, footpaths, bike paths, bridges & culverts, drainage, declared main roads, traffic devices, street lighting and traffic signals.

For the 2012/13 year, the more significant projects include:

- footpath rehabilitation program - \$1.450 million
- road rehabilitation program - \$2.300 million
- road resurfacing program - \$1.535 million
- drainage renewal program - \$0.920 million
- walk plan implementation - \$1.275 million
- bike plan implementation - \$0.975 million
- kerb renewal program - \$0.860 million
- Port Melbourne Developer Contribution Plan - \$0.400 million

6.1.2 Parks & open space (\$6.258 million)

Open Space includes parks, playing surfaces, streetscapes, playground equipment, irrigation systems, trees and public art.

For the 2012/13 year, the more significant projects include:

- Marina Reserve master plan - \$2.498 million
- playgrounds renewal program - \$0.740 million
- street tree planting - \$0.600 million
- pocket parks renewal program - \$0.430 million
- capital improvements Beacon Cove promenade and car park - \$0.300 million

6.1.3 Buildings (\$12.975 million)

Buildings include community facilities, municipal offices, and pavilions.

For the 2012/13 year, the more significant projects include:

- South Melbourne Market roof over market - \$3.500 million
- Northport pavilion redevelopment stage 2 - \$2.580 million
- Building renewal program - \$2.320 million
- Emerald Hill library & heritage centre - \$1.700 million
- Liardet street family & children's service centre - \$1.350 million

6.1.4 Signage & street furniture (\$0.695 million)

Signage and street furniture includes street and park signs, park furniture and litter bins.

For the 2012/13 year, significant projects include the street signage and furniture renewal (\$0.320 million) and the park signage and furniture renewal (\$0.300 million).

6.1.5 Plant & equipment (\$3.011 million)

Plant and equipment includes IT infrastructure, software and equipment, parking machines and the purchase of library resources.

For the 2012/13 year, key expenditure of \$1.724 million on information systems, \$0.786 million for library resources and \$0.400 million for improvements to parking machines.

6.1.6 Asset renewal (\$12.610 million), new assets (\$14.728 million) and asset enhancements (\$2.905 million).

A distinction is made between expenditure on new assets, expenditure on asset renewal and enhancement of assets. Expenditure on asset renewal is expenditure on an existing asset which restores economic life to an asset. Expenditure on asset enhancements improves the service potential or capacity of an asset and may also increase

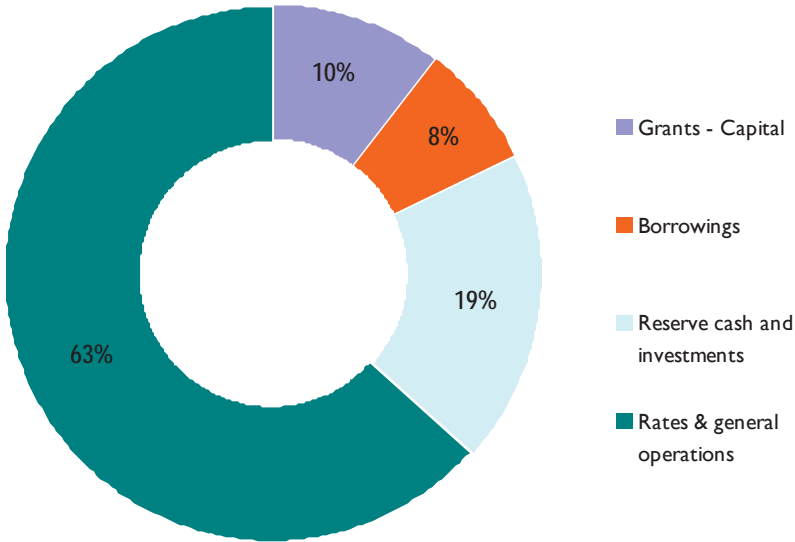
the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects which constitute expenditure on new assets, are the South Melbourne Market roof over market (\$3.500 million), Northport Pavilion redevelopment stage 2 (\$2.580 million), Emerald Hill library & heritage centre (\$1.700 million), Liardet street family & children's service centre (\$1.350 million). The balance of the capital expenditure program is made of renewals, enhancements of existing assets and some minor new assets.

6.2 Funding sources

Sources of funding	Ref	Forecast	Budget	Variance
		Actual 2011/12 \$'000	2012/13 \$'000	\$'000
Works carried forward				
<i>Internal</i>				
Unrestricted cash and investments		17,193	0	(17,193)
		17,193	0	(17,193)
New works				
<i>External</i>				
Grants - Capital	6.2.1	3,800	3,378	(422)
Borrowings	6.2.2	5,000	2,500	(2,500)
		8,800	5,878	(2,922)
<i>Internal</i>				
Reserve cash and investments	6.2.3	4,140	6,310	2,170
Rates & general operations	6.2.4	22,087	21,066	(1,021)
		26,227	27,376	1,149
Total new works		35,027	33,254	(1,773)
Total funding sources		52,220	33,254	(18,966)

Budgeted funding sources 2012/13



6.2.1 Grants - Capital (\$3.378 million)

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

6.2.2 Borrowings (\$2.500 million)

Borrowings are funds which have been obtained through a financial institution and which are to be repaid over a specified period. Council generally uses borrowings to fund inter generational assets.

6.2.3 Reserve investments (\$6.310 million)

The Council has significant cash reserves, which it is currently using to fund its annual capital works program. The reserves include monies set aside for specific purposes such as enhancement of open spaces, the C13 infrastructure scheme and non-specific reserves such as the General Reserve which includes funds set aside for sustainable transport projects.

6.2.4 Rates & general operations (\$21.066 million)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is budgeted that \$21.066 million will be generated from operations to fund the 2012/13 capital works program. Refer to section 5. 'Budgeted Cash Position' for more information on funds from operations.

7. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2011/12 and 2012/13. It also considers a number of key performance indicators.

7.1 Budgeted balance sheet

	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2011/12 \$'000	2012/13 \$'000	
Current assets	7.1.1			
Cash assets		30,397	25,387	(5,010)
Receivables		10,048	10,048	0
Accrued income		937	937	0
Prepayments		106	106	0
Total current assets		41,488	36,478	(5,010)
Non-current assets	7.1.1			
Other financial assets		3,853	3,853	0
Property, infrastructure, plant and equipment		1,879,669	1,895,161	15,492
Total non-current assets		1,883,522	1,899,014	15,492
Total assets		1,925,010	1,935,492	10,482
Current liabilities	7.1.2			
Payables		10,480	10,480	0
Trust funds		2,825	2,825	0
Provisions		8,076	8,076	0
Interest bearing liabilities		952	1,449	497
Total current liabilities		22,333	22,830	497
Non-current liabilities	7.1.2			
Payables		0	0	0
Provisions		1,194	1,194	0
Interest bearing liabilities		6,326	7,377	1,051
Total non-current liabilities		7,520	8,571	1,051
Total liabilities		29,853	31,401	1,548
Net assets	7.1.3	1,895,157	1,904,091	8,934
Equity	7.1.4			
Accumulated surplus		576,438	589,632	13,194
Asset revaluation reserve		1,293,048	1,293,048	0
Other reserves		25,671	21,411	(4,260)
Total equity		1,895,157	1,904,091	8,934

Source: Appendix A4

7.1.1 Current Assets (\$5.010 million decrease) and Non-Current Assets (\$15.492 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$5.010 million during the year.

Receivables represent monies owed to Council for rates, parking infringements and other items such as rental of Council properties. Receivables are not expected to change significantly in the budget.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Other assets are not expected to change significantly in the budget.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, footpaths, drains, land improvements, arts and heritage items and plant and equipment, which has been built up by the Council over many years. The increase in this balance is attributable to the net result of the 2012/13 capital works program of \$30.243 million, the capital expenditure program of \$3.011 million, and depreciation of assets \$17.762 million.

Other financial assets comprise long term investments with a maturity greater than 12 months. It is expected that Council will have cash holdings \$3.853 million in longer term investments such as term deposits and floating rate notes, with \$0.205 million in share holdings in Regional Kitchen and Procurement Australia.

7.1.2 Current Liabilities (\$0.497 million increase) and Non Current Liabilities (\$1.051 million increase)

Payables and trust funds are those to whom Council owes money as at 30 June. These liabilities are not expected to change significantly in the budget.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for the Enterprise Bargaining Agreement (EBA) outcomes.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to repay loan principal of \$0.952 million over the year. Additionally, Council intends to take up new borrowings of \$2.5 million in 2012/13 which will be used for the purpose of funding three capital works projects being Emerald Hill Library & Heritage Centre \$650,000, Liardet Street Family & Children's Service Centre \$1.350 million and South Melbourne Lifesaving Club \$500,000.

7.1.3 Net Assets (\$8.934 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

The increase in net assets of \$8.934 million results directly from the operating surplus.

7.1.4 Equity (\$8.934 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

During the year an amount of \$4.260 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances and does not impact on the total balance of equity.

7.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2013 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- Cash to be increased/(decreased) by the cash surplus as per the Rate Determination Statement and transfer to/(from) reserves
- Receivables and other assets to remain constant with 2011/12 levels
- Payables and trust funds to remain consistent with 2011/12 levels
- Repayment of loan principal to be \$0.952 million
- New borrowings of \$2.5 million
- Total capital expenditure to be \$33.254 million
- A total of \$4.260 million to be transferred from reserves to accumulated surplus, representing the internal funding of the capital works program for the 2012/13 year.

8. Strategic resource plan and key financial indicators

This section considers the long term financial projections of the Council. The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

8.1 Plan development

Council has prepared a Strategic Resource Plan (SRP) for the four years 2012/13 to 2015/16 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the Plan, is financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the long term financial plan, are:

- Council will have an ongoing balanced budget and ideally a small surplus
- Council's asset base will be maintained, enhanced and expanded
- Liquidity will be maintained at levels that assure adequate working capital without the need to resort to ongoing borrowings or a bank overdraft
- Capital works will address community needs without ignoring long term financial impacts
- Council will proactively lead, develop and build organisational culture based on service excellence and a work life balance.

In preparing the SRP, the Council has also been mindful of the need to comply with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The Plan is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

8.2 Financial resources

The following table summarises the key financial results for the next four years as set out in the SRP for years 2012/13 to 2015/16. Appendix A includes a more detailed analysis of the financial resources to be used over the four year period.

	Forecast	Budget	Strategic Resource Plan			Trend
	Actual		Projections			
	2011/12	2012/13	2013/14	2014/15	2015/16	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Operating result	12,901	8,934	8,711	10,551	12,742	+
Underlying operating result	6,601	4,356	6,011	7,851	10,042	+
Cash and investments	30,397	25,387	20,929	18,388	17,454	-
Cash flows from operations	28,969	27,097	27,372	29,528	32,056	+
Capital works	32,038	30,243	26,780	27,583	28,411	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o - Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

The key outcomes of the Plan are as follows:

- **Financial sustainability** (section 5) - Cash and investments is forecast to decrease over the four year period from \$9.240 million to \$21.307 million. The income statement (converted to cash) shows a balanced budget for 2012/13 with small surpluses or deficits over the remainder of the plan.
- **Rating strategy** (section 9) - Rate revenue increases are forecast over the four years at an average of 6.45%. In 2012/13, the rate increase of 7.05% is comprised of two components, price (5.9%) and growth in property assessments at 1.15% per annum. The remainder of the 4 year plan projects rate increase of 6.25% comprised of 4.75% price and 1.5% growth.
- **Service delivery strategy** (section 10) – The rating strategy (see Section 9) refers to average rate increases in the future of 6.25%. This approximates expected movements in CPI with an additional allowance of 3% to cover service growth and infrastructure needs.
- **Borrowing strategy** (section 10) – Borrowings are forecast to decrease from \$8.826 million to \$5.563 million over the four year period. This includes a new loan of \$2.5 million planned in 2012/13.
- **Infrastructure strategy** (section 10) - Capital works expenditure (excluding carryovers) over the four year period will total \$113.017 million at an average of \$28.254 million.

8.3 Key financial indicators

The following table highlights Council's current and projected performance across a range of key financial indicators (KPIs). KPIs provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Notes	Forecast		Strategic Resource Plan			Trend +/-
		Actual 2011/12	Budget 2012/13	Projections			
				2013/14	2014/15	2015/16	
Financial performance							
Underlying result/Underlying rev		5.15%	2.69%	3.54%	4.43%	5.41%	+
Operating expenses/Assessment	1	\$2,252	2,441	2,532	2,623	2,719	-
Rate revenue/Underlying revenue	2	57.65%	58.34%	59.21%	60.13%	60.99%	o
Rate revenue/Assessment	3	\$1,369	1,463	1,554	1,651	1,753	+
Debt servicing/Total revenue		0.13%	0.24%	0.29%	0.23%	0.19%	+
Grants/Total revenue	4	5.76%	5.87%	5.85%	5.76%	5.67%	o
Parking revenue/ Total revenue	5	15.23%	15.70%	15.56%	15.27%	14.95%	o
Fees & charges/Total revenue		9.28%	9.70%	9.66%	9.52%	9.37%	o
Financial position							
Indebtedness/Rate revenue	6	8.23%	9.34%	7.35%	6.10%	4.91%	+
Underlying result/Total assets		0.41%	0.23%	0.31%	0.40%	0.51%	+
Net realisable assets/Assessment		\$24,789	24,993	25,148	25,309	25,477	o
Current assets/Current liabilities		185.77%	159.78%	143.86%	132.07%	127.50%	-
Total liabilities/Assessment		\$455	479	457	443	429	+
Capital expenditure							
Capital works		\$32,038	30,243	26,780	27,583	28,411	-
- Asset renewal		\$13,758	12,610	13,454	12,284	12,653	o
- New assets		\$12,980	14,728	7,900	1,945	2,003	-
- Asset expansion/upgrade		\$5,300	2,905	5,426	13,354	13,755	+
Cash op act/Net capital outlays		83%	81%	92%	96%	101%	+
Capital works/Rate revenue		36%	32%	27%	26%	25%	-
Asset renewal/Total depreciation	7	79%	71%	74%	66%	67%	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o - Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Operating expenses per Assessment - This indicator highlights cost of service will increase over the next 4 years as the assumed number of property assessments remains constant over the next four years. It is Council's expectation with increased property development and the number of apartment dwellings increasing, that property assessments will increase giving a broader rate base to offset the increases in rate revenue that is required.

2 Rate revenue/Underlying revenue - Reflects extent of reliance on rate revenues to fund all Council's on-going services. Trend indicates Council will become more reliant on rate revenue as access to government funding diminishes and the inability to increase revenue generation by service expansion for other revenue sources such as parking and user charges.

3 Rate revenue per Assessment - As per the explanation for 1 - Operating expense per Assessment.

4 Grants/Total revenue – Grant income is expected to remain static over the next 4 years highlighting the importance of Council to source alternative revenue and/or review the ongoing need for services provided which were previously funded by the State and Federal governments and delivered by Council.

5 Parking revenue/Total revenue - Parking revenue is expected to remain static over the next 4 years as the community and visitors to the city become more aware of parking laws thus reducing the expected number of parking infringements issued. In addition, this will reflect the increased use of more sustainable transport methods and programs implemented by Council.

6 Indebtedness/Rate revenue - This shows indebtedness initially increasing in 2012/13 due to planned new borrowings of \$2.5 million. As borrowings are repaid, the indicator is forecast to improve.

7 Asset renewal/Total depreciation - This indicator highlights Council's spending on renewal of assets as a percentage of depreciation. Depreciation is an indicator of the rate at which we use an asset and the amount Council should be spending in ensuring that these assets will be in adequate service condition for future generations. This indicator does not include capital expenditure that upgrades or expands an asset's current service potential.

8.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the cost of human resources for the next four years, and reflects increases as relative to the Council's Enterprise Bargaining Agreement with staff.

Indicator	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
Employee costs	59,291	65,391	68,497	71,751	75,159
Employee costs/Rate revenue	67.04%	69.17%	68.22%	67.28%	66.36%

9. Rating strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

9.1 Strategy development

In developing the Strategic Resource Plan (referred to in Section 8), rates and charges has been identified as an important source of revenue, accounting for a four year average of 59% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process.

It has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases, particularly given fluctuations in property revaluation increases within the municipality. To ensure that deliberations about future rate increases have been made on an informed basis, comparisons of historical rate increases were made between Council and other inner metropolitan councils (Stonnington, Yarra and Glen Eira). The following table shows a comparison of the last five years rate revenue increases.

Year	Port Phillip City Council	Average Inner Metro Councils
2007/08	3.08%	6.43%
2008/09	4.00%	5.17%
2009/10	6.26%	5.64%
2010/11	5.25%	7.63%
2011/12	7.33%	5.57%
Average Rate Revenue increase	5.18%	6.09%

The table indicates that over the past five years Council's rate increases have been 0.91% lower than the average of other comparative councils.

9.2 Current year rate increase

Council's 2012/13 budget has been significantly impacted by the introduction of a price on carbon on 1 July 2012 with increased waste management and utility costs flowing through as a result of this legislation (\$950,000). Due to ongoing declines in financial markets following the Global Financial Crisis, Council will provide a further \$800,000 to fund its defined benefits superannuation liability. Council has reaffirmed its commitment to managing the impacts of climate change and has increased its funding for proactive drainage maintenance, drainage renewal and flood mitigation. In addition to increased capital expenditure on drainage and flood mitigation, Council is also investing \$8.3 million in initiatives that support action on climate change.

Pressures on Council's revenue and expenditure have been accommodated in the short term through a planned drawdown of \$4.260 million on its general and statutory reserves. Council will be increasing its rates by 5.9% in 2012/13 and is supplemented by revenue growth of 1.15% that is attributable to an increase in the number of rateable properties. This will, after allowing for additional rate rebates, deliver growth in rate revenue of 6.88%.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, general rates revenue will increase to \$94.530 million. The following table sets out future proposed rate increases and total rates to be raised, based on the forecast financial position of Council as at 30 June 2012. Council has in setting these forward projections made an allowance for ongoing growth in the number of properties and has also provided funding to ensure that infrastructure is renewed in a timely manner.

	Rate Price	Rate Growth	Total	Total Rates
Year	Increase	Increase	Rate	Raised
	%	\$'000	%	\$'000
2011/12	6.50%	0.94%	7.44%	88,438
2012/13	5.90%	0.98%	6.88%	94,530
2013/14	4.75%	1.50%	6.25%	100,401
2014/15	4.75%	1.50%	6.25%	106,638
2015/16	4.75%	1.50%	6.25%	113,266

9.3 Rating structure

Council has established a rating structure which is comprised of two key elements. These are:

- Property values, which reflect capacity to pay
- User pays component that includes fees for optional services provided by Council (large bins and garbage collection fees for non rateable properties)

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

The Port Phillip rating system is based on Net Annual Value (NAV). Municipalities which have a relatively large commercial property base (ie. inner city councils) have tended to remain on NAV due to the fact that it offers protection to residential ratepayers through an in built differential.

Port Phillip is one of only a few councils in Victoria continuing to use the NAV rating system. Under NAV rating, property rates are determined in accordance with the rental yield and this is always assessed as being 5% of the Capital Improved Value (CIV) for residential properties and at a higher rate (typically 7% to 9%) for commercial and industrial properties. Councils that use CIV rating typically have differential rates in place for commercial and industrial properties, this is not necessary under NAV rating which has an in built differential.

Council provides for rate concessions for recreational land. Under the Cultural and Recreational Lands Act 1963, provision is made for a Council to grant a rating concession to any "recreational lands" which meet the test of being "rateable land" under the Act. There are 27 recreational properties in Port Phillip that are rated under the Cultural and Recreational Lands Act and rate concessions ranging from 25% to 85% are provided.

The following table summarises the rates to be raised for the 2012/13 year. A more detailed analysis of the rates to be raised is contained in Appendix B "Statutory Disclosures".

Rate type	How applied	2011/12	2012/13
General Rates	Cents/\$ NAV	3.8445	3.8862
Municipal charge	\$/property	Nil	Nil
Annual garbage charge - non rateable properties	\$/ property	\$260	\$260
240 litre bin annual service charge	\$/ property	\$120	\$120

9.4 General revaluation of properties

The next general revaluation of properties will be undertaken on 1 January 2014 and will first apply in the 2014/15 financial year.

10. Other strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

10.1 Borrowings

Council's Strategic Resource Plan SRP (see Section 8), contains a number of principles that reflect its strategy around the use of borrowings to fund the delivery of Council objectives. Council's debt management strategy prohibits the use of borrowings to fund ongoing operations and provides for the use of debt as an option where the servicing costs (principal and interest) can be funded from future revenue streams or cost savings that can be expected from the investment of the funds raised. Borrowing funds is also permissible for large non renewable capital works projects that can be expected to provide benefits to future generations.

Council has historically taken out long term borrowings to fund the superannuation costs arising from the amalgamation of Victorian councils and has since accelerated the reduction of this debt which has been reduced from \$13.4 million to \$1.369 million at 30 June 2012. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programs. With Council's cash reserves now forecast to be \$25.670 million at 30 June 2012 and a further reduction of \$4.500 million projected for 2012/13, it is necessary to keep an open mind around the use of borrowings as an option for delivering major capital works.

For the 2012/13 year, Council has decided to borrow an additional \$2.5 million for the purpose of funding the Liardet Family and Children's Service Centre capital project. This will have the impact of increasing the value of its total borrowings to \$8.826 million as at 30 June 2012. The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2012.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2011/12	5,000	-559	-206	7,278
2012/13	2500	-952	-401	8,826
2013/14	0	-1,448	-499	7,378
2014/15	0	-876	-415	6,502
2015/16	0	-939	-352	5,563

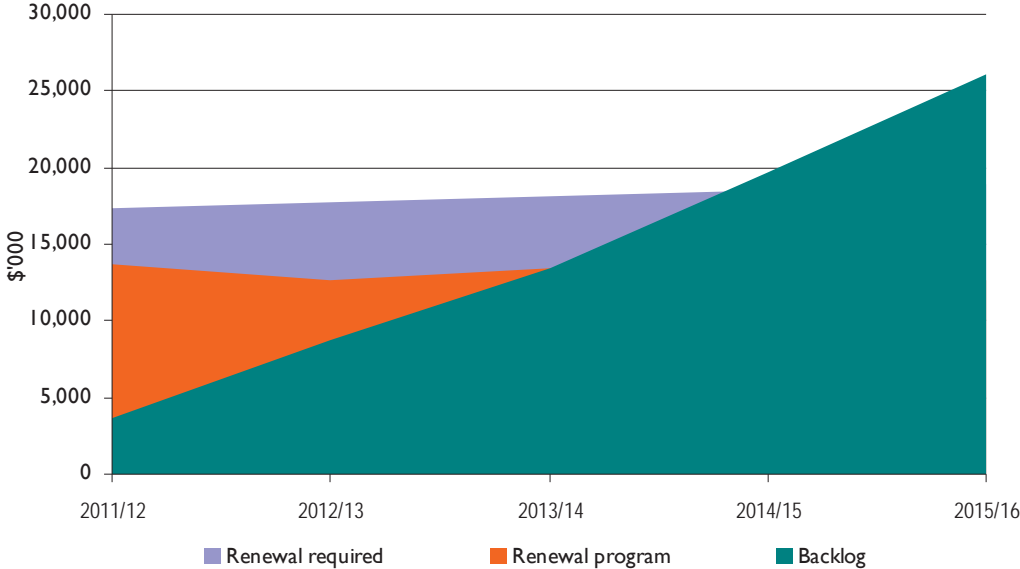
10.2 Infrastructure

Council's infrastructure and asset management principles are articulated in the Strategic Resource Plan (SRP). The key principles include a need for the council to encourage environmental responsibility, fund asset renewals from the annual depreciation charge and the prioritisation of maintaining this expenditure ahead of debt reduction and investment in new assets. Council has included in the budget documentation a four year forward capital works plan and program which sets out the capital expenditure requirements of the Council for the next 4 years by class of asset and is a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions

A key objective of the Infrastructure Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The graph below sets out the required and actual asset renewal over the life of the current SRP.



At present, Council is similar to most municipalities in that it is presently unable to fully fund asset renewal requirements identified in the Infrastructure Strategy. While the Infrastructure Strategy is endeavouring to provide a sufficient level of annual funding to meet ongoing asset renewal needs, the above graph indicates that in later years the required asset renewal is not being addressed creating an asset renewal gap and increasing the level of backlog. This theoretical backlog represents the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap.

Council expends a large amount on asset expansions and upgrades which also extend asset life. Council also funds asset maintenance through its operating budget and some of this maintenance also extends usable asset life.

Finally, it needs to be noted that Council's depreciation charge is calculated on a straight line basis while asset condition deteriorates unevenly over time.

A review of Council's rating and infrastructure strategy is proposed to take place over the coming year with the intent of refining these to recognise long term asset renewal and maintenance requirements.

In updating the Infrastructure Strategy for the 2012/13 year, the following influences have been taken into account:

- The need to reduce the size of the capital rollovers.
- Development of an annual capital works resource plan that focuses on the use of flexible project management resources.
- Better planning and analysis through the engagement of Capital Planning Consultants.
- A focus on projects that have elements of environmentally sustainable design or function.
- The need to ensure that adequate funding is allocated for the timely renewal of Council's existing assets.

The following table summarises Council's forward outlook on capital expenditure including funding sources.

Year	Total Capital Program \$'000	Grants and Contrib's \$'000	Borrowings \$'000	Investment Reserves \$'000	Unrestricted Cash & Inv \$'000	Council Operations \$'000
2011/12	32,038	3,800	5000	4,140	0	19,098
2012/13	30,243	3,378	2500	5,460	0	18,905
2012/13	26,780	1,500	0	3,100	0	22,180
2014/15	27,583	1,500	0	1,150	0	24,933
2015/16	28,411	1,500	0	1,750	0	25,161

In addition to using cash generated from its annual operations and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking and the resort and recreation fund. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose. Appendix A7 includes a Statement of Reserves which is a summary of the investment reserves for the year ending 30 June 2012.

10.3 Service delivery

The key objectives in Council's Strategic Resource Plan (referred to in Section 8.) which directly impact the future service delivery strategy are to maintain existing service levels and to achieve a small positive cash surplus over the four year life of the plan. The Rating Strategy (see Section 9.) refers to average rate revenue increases in the future of 6.25%. This approximates expected movements in CPI with an additional allowance of 3% to cover growth and infrastructure needs. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2012/13 %	2013/14 %	2014/15 %	2015/16 %
Consumer Price Index	3.00	3.00	3.00	3.00
Rate increases	5.90	4.75	4.75	4.75
Property growth	1.15	1.50	1.50	1.50
Wages growth	4.75	4.75	4.75	4.75
Government funding	3.00	3.00	3.00	3.00
Statutory fees	3.00	3.00	3.00	3.00
Investment return	6.00	6.00	6.00	6.00

2. Appendix A

Standard Statements



Appendix A

Budgeted standard statements

This appendix presents information in regard to the Budgeted Standard Statements. The budget information for the years 2012/13 to 2015/16 has been extracted from the Strategic Resource Plan.

At the end of each financial year Council is required to report back to the community a comparison of actual financial results against these Budgeted Standard Statements and provide an explanation of significant variances. The Standard Statements together with the Performance Statement provide a clear, concise and understandable report of Council's activities for the year from both a financial and non-financial perspective particularly for those users who do not have a financial background.

The appendix includes the following budgeted information:

- A1 Budgeted Income Statement converted to Cash (2011/12 v 2012/13)
- A2 Budgeted Standard Income Statement (2011/12 - 2015/16)
- A3 Budgeted Income Statement converted to Cash (2011/12 - 2015/16)
- A4 Budgeted Standard Balance Sheet (2011/12 - 2015/16)
- A5 Budgeted Standard Cash Flow Statement (2011/12 - 2015/16)
- A6 Budgeted Standard Capital Works Statement (2011/12 - 2015/16)
- A7 Budgeted Statement of Investment Reserves (2011/12 - 2015/16)
- A8 Budgeted Schedule of Reserve Movements (2011/12 - 2015/16)

Appendix A1

Budgeted Income Statement converted to Cash

Comparison of 2011/12 and 2012/13 budgets

	Budget 2011/12 \$'000	Budget 2012/13 \$'000
OPERATING RESULT		
Revenues from ordinary activities		
Rates	88,438	94,530
Parking revenue	24,880	26,159
User fees & charges	14,484	16,160
Open space contributions	1,200	1,200
Grants - operating	9,395	9,783
Grants - capital	3,730	3,378
Interest received	1,809	2,120
Other income	8,613	13,285
Profit on sale of assets	1,300	0
	153,849	166,615
Expenses from ordinary activities		
Employee benefits	59,258	65,391
Contract services	35,551	44,140
Utilities	2,532	2,826
Materials & other expenses	21,504	21,617
Professional services	5,486	5,544
Borrowing costs	206	401
Depreciation	17,362	17,762
Total Expenditure	141,899	157,681
Operating surplus (deficit) for the year	11,950	8,934
CONVERSION TO CASH		
Less cash costs not included in the operating result		
St Kilda Triangle settlement (cash costs)	1,500	0
Capital works program	31,968	30,243
Capital works carry over	17,193	0
Capital expenditure - IT, parking machines & other	2,989	3,011
Loan repayments	559	952
Borrowings	(5,000)	(2,500)
Transfers to/(from) statutory reserves	(1,760)	(3,010)
Transfers to/(from) general reserves	(445)	(1,250)
	47,004	27,446
Plus non cash costs included in operating result		
Depreciation	17,362	17,762
Surplus/(deficit) for the year	(17,692)	(750)
Accumulated position brought forward		
Carry Over Surplus/(Deficit)	809	750
B/Fwd Capital Works Surplus to fund Capital Works Carry Over	17,193	0
Surplus/(Deficit) Carried Forward	310	0

Appendix A2

Budgeted Standard Income Statement

For the four years ending 30 June 2016

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2011/12	2012/13	2013/14	2014/15	2015/16
	\$'000	\$'000	\$'000	\$'000	\$'000
OPERATING RESULT					
Revenues from ordinary activities					
Rates	88,438	94,530	100,401	106,638	113,266
Parking revenue	24,124	26,159	26,813	27,483	28,170
User fees & charges	14,701	16,160	16,645	17,144	17,658
Open space contributions	1,200	1,200	1,200	1,200	1,200
Grants - operating	9,131	9,783	10,076	10,379	10,690
Grants - capital	3,800	3,378	1,500	1,500	1,500
Interest received	2,613	2,120	1,957	1,600	1,398
Other income	13,096	13,285	13,684	14,094	14,517
Profit on sale of assets	1,300	0	0	0	0
	158,403	166,615	172,276	180,038	188,399
Expenses from ordinary activities					
Employee benefits	59,291	65,391	68,497	71,751	75,159
Contract services	40,308	44,140	45,464	46,828	48,233
Utilities	2,567	2,826	2,967	3,116	3,271
Materials & other expenses	20,782	21,617	22,312	22,981	23,671
Professional services	4,986	5,544	5,664	5,834	6,009
Borrowing costs	206	401	499	415	352
Depreciation	17,362	17,762	18,162	18,562	18,962
Total Expenditure	145,502	157,681	163,565	169,487	175,657
Operating surplus (deficit) for the year	12,901	8,934	8,711	10,551	12,742

Appendix A3

Budgeted Standard Income Statement converted to Cash

For the four years ending 30 June 2016

	Forecast Actual 2011/12 \$'000	Budget 2012/13 \$'000	Strategic Resource Plan Projections		
			2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
OPERATING RESULT					
Revenues from ordinary activities					
Rates	88,438	94,530	100,401	106,638	113,266
Parking revenue	24,124	26,159	26,813	27,483	28,170
User fees & charges	14,701	16,160	16,645	17,144	17,658
Open space contributions	1,200	1,200	1,200	1,200	1,200
Grants - operating	9,131	9,783	10,076	10,379	10,690
Grants - capital	3,800	3,378	1,500	1,500	1,500
Interest received	2,613	2,120	1,957	1,600	1,398
Other income	13,096	13,285	13,684	14,094	14,517
Profit on sale of assets	1,300	0	0	0	0
	158,403	166,615	172,276	180,038	188,399
Expenses from ordinary activities					
Employee benefits	59,291	65,391	68,497	71,751	75,159
Contract services	40,308	44,140	45,464	46,828	48,233
Utilities	2,567	2,826	2,967	3,116	3,271
Materials & other expenses	20,782	21,617	22,312	22,981	23,671
Professional services	4,986	5,544	5,664	5,834	6,009
Borrowing costs	206	401	499	415	352
Depreciation	17,362	17,762	18,162	18,562	18,962
Total Expenditure	145,502	157,681	163,565	169,487	175,657
Operating surplus (deficit) for the year	12,901	8,934	8,711	10,551	12,742
CONVERSION TO CASH					
Less cash costs not included in the operating result					
St Kilda Triangle settlement (cash costs)	1,500	0	0	0	0
Capital works program	32,038	30,243	26,780	27,583	28,411
Capital works carry over	17,193	0	0	0	0
Capital expenditure - IT, parking machines & other	2,989	3,011	3,101	3,194	3,290
Borrowings	(5,000)	(2,500)	0	0	0
Loan repayments	559	952	1,448	876	939
Transfers to/(from) statutory reserves	(1,760)	(3,010)	(1,200)	600	0
Transfers to/(from) general reserves	76	(1,250)	(3,300)	(3,100)	(950)
	47,595	27,446	26,829	29,153	31,690
Plus non cash costs included in operating result					
Depreciation	17,362	17,762	18,162	18,562	18,962
Surplus/(deficit) for the year	(17,332)	(750)	44	(40)	14
Accumulated position brought forward					
Carry Over Surplus/(Deficit)	889	750	0	44	4
B/Fwd Surplus to fund Capital Works Carry Over	17,193	0	0	0	0
Surplus/(Deficit) Carried Forward	750	0	44	4	18

Appendix A4

Budgeted Standard Balance Sheet

For the four years ending 30 June 2016

	Forecast	Budget 2012/13 \$'000	Strategic Resource Plan Projections		
	Actual		2013/14	2014/15	2015/16
	2011/12 \$'000		\$'000	\$'000	\$'000
Current assets					
Cash and cash equivalents	30,397	25,387	20,929	18,388	17,454
Receivables	10,048	10,048	10,048	10,048	10,048
Accrued income	937	937	937	937	937
Prepayments	106	106	106	106	106
Total current assets	41,488	36,478	32,020	29,479	28,545
Non-current assets					
Other financial assets	3,853	3,853	3,853	3,853	3,853
Property, infrastructure, plant & equipment	1,879,669	1,895,161	1,906,882	1,919,098	1,931,835
Total non-current assets	1,883,522	1,899,014	1,910,735	1,922,951	1,935,688
Total assets	1,925,010	1,935,492	1,942,755	1,952,430	1,964,233
Current liabilities					
Payables	10,480	10,480	10,480	10,480	10,480
Trust funds and deposits	2,825	2,825	2,825	2,825	2,825
Provisions	8,076	8,076	8,076	8,076	8,076
Interest-bearing liabilities	952	1,449	876	939	1,007
Total current liabilities	22,333	22,830	22,257	22,320	22,388
Non-current liabilities					
Payables	0	0	0	0	0
Provisions	1,194	1,194	1,194	1,194	1,194
Interest-bearing liabilities	6,326	7,377	6,502	5,563	4,556
Total non-current liabilities	7,520	8,571	7,696	6,757	5,750
Total liabilities	29,853	31,401	29,953	29,077	28,138
Net assets	1,895,157	1,904,091	1,912,802	1,923,353	1,936,095
Equity					
Accumulated surplus	576,438	589,632	602,843	615,894	629,586
Asset revaluation reserve	1,293,048	1,293,048	1,293,048	1,293,048	1,293,048
Other reserves	25,671	21,411	16,911	14,411	13,461
Total equity	1,895,157	1,904,091	1,912,802	1,923,353	1,936,095

Appendix A5

Budgeted Standard Cash Flow Statement

For the four years ending 30 June 2016

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2011/12		2013/14	2014/15	2015/16
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
<i>Receipts</i>					
Rates and garbage charges	88,438	94,530	100,401	106,638	113,266
Parking fees and fines	24,124	26,159	26,813	27,483	28,170
User charges and other fines	14,701	16,160	16,645	17,144	17,658
Grants	12,931	13,161	11,576	11,879	12,190
Contributions	1,200	1,200	1,200	1,200	1,200
Interest	2,613	2,120	1,957	1,600	1,398
Other revenue	14,396	13,285	13,684	14,094	14,517
	158,403	166,615	172,276	180,038	188,399
<i>Payments</i>					
Payments to suppliers	(40,308)	(44,140)	(45,464)	(46,828)	(48,233)
Payment to employees	(59,291)	(65,391)	(68,497)	(71,751)	(75,159)
Other Payments	(28,335)	(29,987)	(30,943)	(31,931)	(32,951)
St Kilda Triangle settlement	(1,500)	0	0	0	0
	(129,434)	(139,518)	(144,904)	(150,510)	(156,343)
Net cash provided by operating activities	28,969	27,097	27,372	29,528	32,056
Cash flows from investing activities					
Payments from property, plant and equipment	(52,220)	(33,254)	(29,883)	(30,778)	(31,699)
Proceeds for property, plant and equipment	0	0	0	0	0
Payments for investments	0	0	0	0	0
Net cash used in investing activities	(52,220)	(33,254)	(29,883)	(30,778)	(31,699)
Cash flows from financing activities					
Finance costs	(206)	(401)	(499)	(415)	(352)
Proceeds from borrowings	5,000	2,500	0	0	0
Repayment of borrowings	(559)	(952)	(1,448)	(876)	(939)
Net cash provided by (used in) financing activities	4,235	1,147	(1,947)	(1,291)	(1,291)
Net decrease in cash & cash equivalents	(19,016)	(5,010)	(4,458)	(2,541)	(934)
Cash & cash equivalents at beginning of year	49,413	30,397	25,387	20,929	18,388
Cash & cash equivalents at end of year	30,397	25,387	20,929	18,388	17,454

Appendix A6

Budgeted Standard Capital Works Statement

For the four years ending 30 June 2016

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2011/12		2013/14	2014/15	2015/16
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital works areas					
Roads	10,750	10,315	8,651	8,855	9,121
Parks & open space	6,245	6,258	6,012	4,772	4,915
Buildings	14,003	12,975	11,707	13,531	13,937
Signage & street furniture	1,040	695	410	425	438
	32,038	30,243	26,780	27,583	28,411
Capital expenditure areas					
Plant & Equipment	2,989	3,011	3,101	3,194	3,290
TOTAL CAPITAL	35,027	33,254	29,881	30,777	31,701
Represented by:					
Asset renewal	13,758	12,610	13,454	12,284	12,653
New assets - capital works	12,980	14,728	7,900	1,945	2,003
Asset expansion/upgrade	5,300	2,905	5,426	13,354	13,755
New assets - capital expenditure	2,989	3,011	3,101	3,194	3,290
TOTAL CAPITAL	35,027	33,254	29,881	30,777	31,701

Reconciliation of net movement in property, plant and equipment

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2011/12		2013/14	2014/15	2015/16
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital works	32,038	30,243	26,780	27,583	28,411
Capital expenditure	2,989	3,011	3,101	3,194	3,290
Capital works carried forward	17,193	0	0	0	0
	52,220	33,254	29,881	30,777	31,701
Asset revaluation increment	0	0	0	0	0
Depreciation & amortisation	(17,362)	(17,762)	(18,162)	(18,562)	(18,962)
Written down value of assets sold	0	0	0	0	0
Granted assets	0	0	0	0	0
Recognition of previously unrecognised assets	0	0	0	0	0
Net movement in property, plant & equipment	34,858	15,492	11,719	12,215	12,739

Appendix A7

Budgeted Statement of Investment Reserves

For the four years ending 30 June 2016

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2011/12		2013/14	2014/15	2015/16
	\$'000	\$'000	\$'000	\$'000	\$'000
Statutory					
Car parking	1,790	1,790	1,790	1,790	1,790
Infrastructure	120	120	120	120	120
Resort and recreation	4,965	1,955	755	1,355	1,355
Total statutory reserves	6,875	3,865	2,665	3,265	3,265
Discretionary					
General purpose	8,151	7,601	4,451	1,351	401
Remediation	4,535	4,535	4,535	4,535	4,535
Southport Nursing Home	3,000	3,000	3,000	3,000	3,000
Sustainable transport	678	378	378	378	378
South Melbourne Central	554	154	4	4	4
Middle Park Beach ongoing maintenance	1,877	1,877	1,877	1,877	1,877
Total discretionary reserves	18,795	17,545	14,245	11,145	10,195
Total reserves	25,670	21,410	16,910	14,410	13,460

Appendix A8

Budgeted Schedule of Reserve Movements

For the four years ending 30 June 2016

	2012/13			2013/14			2014/15			2015/16			
	Forecast Balance 2011/12	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2012/13	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2013/14	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2014/15	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2015/16
General Reserve													
General	3,013,931.92		(850,000.00)	2,163,931.92		(3,450,000.00)	(1,286,068.08)		(3,400,000.00)	(4,686,068.08)		(1,250,000.00)	(5,936,068.08)
Vic Super Liability	(1,440,000.00)	300,000.00		(1,140,000.00)	300,000.00		(840,000.00)	300,000.00		(540,000.00)	300,000.00		(240,000.00)
Asset sale - Decanters	1,300,000.00			1,300,000.00			1,300,000.00			1,300,000.00			1,300,000.00
Tied Grants	3,206,926.01			3,206,926.01			3,206,926.01			3,206,926.01			3,206,926.01
Child Care Centre Infrastructure Levy	2,071,027.17			2,071,027.17			2,071,027.17			2,071,027.17			2,071,027.17
Southport Nursing Home Contribution	3,000,000.00			3,000,000.00			3,000,000.00			3,000,000.00			3,000,000.00
Middle Park Beach Ongoing Maintenance	1,876,558.00			1,876,558.00			1,876,558.00			1,876,558.00			1,876,558.00
Remediation Reserve	4,535,327.79			4,535,327.79			4,535,327.79			4,535,327.79			4,535,327.79
	17,563,770.89	300,000.00	(850,000.00)	17,013,770.89	300,000.00	(3,450,000.00)	13,863,770.89	300,000.00	(3,400,000.00)	10,763,770.89	300,000.00	(1,250,000.00)	9,813,770.89
Sustainable Transport - capital	942,652.24		(850,000.00)	642,652.24		(550,000.00)	642,652.24		(550,000.00)	642,652.24		(550,000.00)	642,652.24
Sustainable Transport - non capital	(265,000.00)			(265,000.00)			(265,000.00)			(265,000.00)			(265,000.00)
South Melbourne Central (Red Bears)	553,599.06		(400,000.00)	153,599.06		(150,000.00)	3,599.06			3,599.06			3,599.06
	1,231,251.30	550,000.00	(1,250,000.00)	531,251.30	550,000.00	(700,000.00)	381,251.30	550,000.00	(550,000.00)	381,251.30	550,000.00	(550,000.00)	381,251.30
Total General Reserve	18,795,022.19	850,000.00	(2,100,000.00)	17,545,022.19	850,000.00	(4,150,000.00)	14,245,022.19	850,000.00	(3,950,000.00)	11,145,022.19	850,000.00	(1,800,000.00)	10,195,022.19
Statutory Reserve													
Resort & recreation	4,965,498.63	1,200,000.00	(4,210,000.00)	1,955,498.63	1,200,000.00	(2,400,000.00)	755,498.63	1,200,000.00	(600,000.00)	1,355,498.63	1,200,000.00	(1,200,000.00)	1,355,498.63
Car park	1,789,890.00			1,789,890.00			1,789,890.00			1,789,890.00			1,789,890.00
C13 Infrastructure	120,069.43			120,069.43			120,069.43			120,069.43			120,069.43
Total Statutory Reserve	6,875,458.06	1,200,000.00	(4,210,000.00)	3,865,458.06	1,200,000.00	(2,400,000.00)	2,665,458.06	1,200,000.00	(600,000.00)	3,265,458.06	1,200,000.00	(1,200,000.00)	3,265,458.06
TOTAL RESERVES	25,670,480.25	2,050,000.00	(6,310,000.00)	21,410,480.25	2,050,000.00	(6,550,000.00)	16,910,480.25	2,050,000.00	(4,550,000.00)	14,410,480.25	2,050,000.00	(3,000,000.00)	13,460,480.25

Summary of Reserve Movements

	2011/12	2012/13	2013/14	2014/15	2015/16
Nets transfers to / (from) general reserve	75,839.00	(1,250,000.00)	(3,300,000.00)	(3,100,000.00)	(950,000.00)
Nets transfers to / (from) statutory reserve	(1,760,000.00)	(3,010,000.00)	(1,200,000.00)	600,000.00	0.00
	(1,684,161.00)	(4,260,000.00)	(4,500,000.00)	(2,500,000.00)	(950,000.00)

3. Appendix B

Statutory Disclosures



Appendix B

Statutory disclosures

This appendix presents information which the Act and the Regulations require to be disclosed in the Council's annual budget.

The appendix includes the following budgeted information:

- Borrowings
- Rates and charges

Regulation 8 - Local Government (Finance & Reporting) Regulations 2004

Information available for public inspection - 2012/13 Budget

1. Borrowings

	2011/12	2012/13
	\$	\$
New borrowings (other than refinancing)	5,000,000	2,500,000
Debt redemption	559,273	952,461

2. Rates and charges

2.1 The proposed rate in the dollar to be levied

	2011/12	2012/13
	cents/\$NAV	cents/\$NAV
General rate	3.8445	3.8862

2.2 The estimated amount to be raised by the rate to be levied

	2011/12	2012/13
	\$	\$
General rates	87,916,640	94,165,980
Supplementary rates	600,000	600,000
Total	88,516,640	94,765,980

2.3 The estimated total amount to be raised by rates

	2011/12	2012/13
	\$	\$
Total rates to be raised	88,516,640	94,770,285

2.4 The proposed percentage change in the rate in the dollar for each type of rate to be levied, compared to that of the previous financial year

	2011/12	2012/13
	Change	Change
	%	%
General rate	6.50	1.08

2.5 The number of assessments for each type of rate to be levied compared to the previous year

	2011/12	2012/13
	\$	\$
General rate	63,809	64,605

2.6 The basis of valuation to be used is the Net Annual Value (NAV)

2.7 The estimated total value of land in respect of which each type of rate is to be levied compared with the previous year

	2011/12	2012/13
	\$	\$
General rate	2,286,815,984	2,423,086,300

2.8 The proposed unit amount to be levied for each type of charge under section 162 of the Act

Type of Charge	Per Rateable Property 2011/12	Per Rateable Property 2012/13
	\$	\$
Annual Garbage Charge for non-rateable tenements	260	260
240 Litre Bin - Annual Service Charge	120	120

2.9 The estimated amounts to be raised for each type of charge to be levied compared to the previous year

Type of Charge	2011/12	2012/13
	\$	\$
Annual Garbage Charge for non-rateable tenements	19,500	21,320
240 Litre Bin - Annual Service Charge	197,040	203,520
Total	216,540	224,840

2.10 The estimated total amount to be raised by rates and charges:

	2011/12	2012/13
	\$	\$
General Rates	87,916,640	94,165,980
Supplementary Rates	600,000	600,000
Increase in pensioner rate rebates and adjustments	(79,180)	(240,000)
Charges	216,540	224,840
Total	88,654,000	94,750,820

2.11 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges.

4. Appendix C

Capital Works Program



Appendix C

Summary of 2012/13 Capital works program

This appendix presents a listing of the capital works projects that will be undertaken for the 2012/13 - 2014/15 financial years.

The appendix includes the following information

- C1 2012/13 Capital Works Program Summary
- C2 2012/13 Capital Works Program by Strategic Objective
- C3 2012/13 Capital Works Funding by Asset Class

Appendix C I

2012/13 Capital Works Program Summary

Summary

The 2012/13 Capital Works Program has been developed to respond to demands across the municipality, with particular focus on environmentally sustainable walkability projects that enhance Port Phillip's special places and spaces.

The Council has developed a program based on robust discussion and debate and on the likelihood of projects being completed in the year that they were proposed. The capital works program budget for 2012/13 is \$30.243 million.

Background

Council has developed a capital works program based on the strategic directions of its Council Plan. These four directions are:

- Engaging and governing the city
- Taking action on climate change
- Strengthening our diverse and inclusive community
- Enhancing liveability

The capital works program has identified projects and programs for each of the above strategies.

Strategy	No. of Projects	Funding (\$)
Engaging and governing the city	10	\$8,280,000
Taking action on climate change	9	\$5,410,000
Strengthening our diverse and inclusive community	13	\$7,870,000
Enhancing liveability	25	\$8,683,000
	57	\$30,243,000

Development of the 2012/13 Program

The following principles were used in developing the 2012/13 capital works program:

- A focus on projects that have elements of environmentally sustainable design or function
- To deliver on sustainable transport and further developing the quality and safety of the city's walking & cycling o
- A program that responds to community consultation
- A degree of flexibility to respond to emerging issues and needs
- A project management resource commensurate with the size of the capital works program.

The program has also been developed to ensure that adequate funding is allocated to the timely renewal of Council's existing assets to ensure current service levels are maintained.

The allocation for the various asset types is as follows:

2012/13 Capital Program by Asset Type	
Roads	\$10,315,000
Parks & Open Space	\$6,258,000
Buildings	\$8,950,000
Signage & Street Furniture	\$695,000
South Melbourne Market	\$4,025,000
Total	\$30,243,000

The allocation for each category of funding is as follows:

2012/13 Capital Program by Funding Summary	
New Assets	\$14,728,000
Enhancement to Assets	\$2,905,000
Renewal of Assets	\$12,610,000
Total	\$30,243,000

New Assets

New assets to be constructed in 2012/13 total 49% of the program. The significant projects include:-

- SMM- Roof over market - \$3.500 million
- Northport Pavilion Redevelopment Stage 2 - \$2.580 million
- Emerald Hill Library & Heritage Centre - \$1.700 million
- Liardet Street Family & Children's Service Centre - \$1.350 million

Asset Enhancements

Enhancements to assets to be constructed in 2012/13 total 9% of the program. The significant projects include:-

- Port Melbourne DCP Streetscape works - \$400,000
- Gasworks Arts Park Facilities - \$400,000
- Elwood Beach Community Centre - \$300,000
- Capital Improvements Beacon Cove Promenade and Carpark - \$300,000

Asset Renewals

Asset Renewal projects to be constructed in 2012/13 total 42% of the program. The significant projects include:-

- Road Rehabilitation Program - \$2.300 million
- Road Resurfacing Program - \$1.535 million
- Footpath Rehabilitation Program - \$1.450 million
- Building Renewal Program - \$1.040 million
- Kerb Renewal Program - \$860,000
- Playground Renewal Program - \$740,000
- Street Tree Planting - \$600,000
- Environmental Building Retrofits - \$500,000

Source of Funds for 2012/2013 Capital Works Budget

	\$
Rates and General Operations	18,055,000
Borrowings	2,500,000
External Income (Grants, Contributions, etc)	3,378,000
<i>Reserve Transfers</i>	
- Resort & Recreation Reserve	4,210,000
- Sustainable Transport Reserve	850,000
- Other Reserves	1,250,000
	6,310,000
	30,243,000

Appendix C2

Capital Works Program by Strategic Objective - 2012/13

Capital Works Program		2012/13
		\$
Engaging and Governing the City		
Building Renewal Program		1,040,000
Footpath Rehabilitation Program		1,450,000
Kerb Renewal Program		860,000
Road Rehabilitation Program		2,300,000
Road Resurfacing Program		1,535,000
Roads to Recovery		200,000
Right Of Way Renewal Program		200,000
Litter Bin Replacement Program		75,000
Park Signage & Furniture Renewal		320,000
Street Signage & Furniture Renewal		300,000
SUB TOTAL		8,280,000
Taking Action on Climate Change		
South Melbourne Market - Roof over market		3,500,000
Environmental Building Retrofits		500,000
Irrigation Systems Renewal		230,000
Resource Recovery Centre - Infrastructure Upgrade		20,000
Drainage Renewal Program		920,000
St Kilda Town Hall End of Trip Amenities		40,000
Openspace lighting renewal		100,000
Fitzroy Street Masterplan		50,000
LED change over traffic lights		50,000
		5,410,000
Strengthening our Diverse and Inclusive Community		
Emerald Hill Library & Heritage Centre		1,700,000
Liardet Street Family & Children's Service Centre		1,350,000
Northport Pavilion Redevelopment Stage 2		2,580,000
DDA Compliance Retrofit for Council Facilities		300,000
Elwood Beach Community Centre		300,000
Port Melbourne Neighbourhood House		50,000
Murphy Reserve Masterplan		50,000
Recreation Facilities / Upgrades		280,000
Lagoon Reserve		50,000
Playground Renewal Program		740,000
Gasworks Arts Park Facilities		400,000
Indigenous Meeting Place - Alma Park		50,000
Emerald Hill Precinct		20,000
		7,870,000

Enhancing Liveability

South Melbourne Life Saving Club	500,000
South Melbourne Market - Improvements and Compliance Projects	320,000
SMM Essential Works	165,000
SMM Ongoing Works	40,000
Port Melbourne Life Saving Club	120,000
St Kilda Beach Ramp	210,000
SMM Security System Upgrade	50,000
Marina Reserve Masterplan	2,498,000
Foreshore Bike Path Upgrade	120,000
Street Tree Planting	600,000
Tree Planting	40,000
Replacement of Fig Trees - Beacon Cove	45,000
Foreshore Renewal	155,000
Memorials & Monuments	50,000
Parks Pathways Renewal	100,000
Pocket Parks Renewal Program	430,000
Capital Improvements to Beacon Cove promenade and Carpark	300,000
Greening Port Phillip	200,000
Streetscape works - Cnr Westbury Street and Alma Road	10,000
Port Melbourne DCP	400,000
Walking Plan	1,275,000
Bike Riding Plan	975,000
Local Area Speed Limit Signs	50,000
Streetscape work - Blessington Street	20,000
Pedestrian Safety Improvements - Bay Street	10,000
	8,683,000

Summary of capital works

Engaging and Governing the City	8,280,000
Taking Action on Climate Change	5,410,000
Strengthening our Diverse and Inclusive Community	7,870,000
Enhancing Liveability	8,683,000

TOTAL**30,243,000**

Appendix C3

Capital Works Funding by Asset Class 2012/13

Project Name	Total Project Cost	Anticipated Council Contribution	Anticipated Council Contribution made up by:					Borrowings	Grants & External Income
			Cash	Resort & Recreation Reserves	Sustainable Transport Reserve	Other Reserves			
BUILDINGS									
Enhancement									
Gasworks Arts Park Facilities	\$ 400,000	\$ 400,000	\$ 400,000						
SMM Essential Works	\$ 165,000	\$ 165,000	\$ 165,000						
St Kilda Town Hall End of Trip Amenities	\$ 40,000	\$ 40,000	\$ 40,000						
Port Melbourne Neighbourhood House	\$ 50,000	\$ 25,000	\$ 25,000					\$ 25,000	
Resource Recovery Centre - Infrastructure Upgrade	\$ 20,000	\$ 20,000	\$ 20,000						
Security System Upgrade	\$ 50,000	\$ 50,000	\$ 50,000						
Elwood Beach Community Centre	\$ 300,000	\$ -						\$ 300,000	
	\$ 1,025,000	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
New works									
Emerald Hill Library & Heritage Centre	\$ 1,700,000	\$ 1,050,000	\$ 250,000			\$ 800,000		\$ 650,000	
Liardet Street Family & Children's Service Centre	\$ 1,350,000							\$ 1,350,000	
Northport Pavilion Redevelopment Stage 2	\$ 2,580,000		\$ -					\$ -	\$ 2,580,000
South Melbourne Market - Roof over market	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000						
South Melbourne Life Saving Club	\$ 500,000							\$ 500,000	
	\$ 9,630,000	\$ 4,550,000	\$ 3,750,000	\$ -	\$ -	\$ 800,000	\$ 800,000	\$ 2,500,000	\$ 2,580,000
Renewals									
SMM Ongoing Works	\$ 40,000	\$ 40,000	\$ 40,000						
DDA Compliance Retrofit for Council Facilities	\$ 300,000	\$ 300,000	\$ 300,000						
Port Melbourne Life Saving Club	\$ 120,000	\$ 120,000	\$ 120,000						
Building Renewal Program	\$ 1,040,000	\$ 1,040,000	\$ 1,040,000						
Environmental Building Retrofits	\$ 500,000	\$ 500,000	\$ 450,000			\$ 50,000			
SMM Improvements and Compliance Projects	\$ 320,000	\$ 320,000	\$ 320,000						
	\$ 2,320,000	\$ 2,320,000	\$ 2,270,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -
Total Buildings	\$ 12,975,000	\$ 7,570,000	\$ 6,720,000	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ 2,500,000	\$ 2,905,000
DRAINAGE									
Renewals									
Drainage Renewal Program	\$ 920,000	\$ 920,000	\$ 920,000						
	\$ 920,000	\$ 920,000	\$ 920,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Drainage	\$ 920,000	\$ 920,000	\$ 920,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Name	Total Project Cost	Anticipated Council Contribution	Anticipated Council Contribution made up by:					Borrowings	Grants & External Income
			Cash	Resort & Recreation Reserves	Sustainable Transport Reserve	Other Reserves			
PARKS & OPEN SPACES									
Enhancement									
Murphy Reserve Masterplan	\$ 50,000	\$ 50,000	\$	\$ 50,000					
Foreshore Bike Path Upgrade	\$ 120,000	\$ 120,000	\$	\$ 120,000					
Street Tree Planting	\$ 600,000	\$ 600,000	\$	600,000					
Capital Improvements Beacon Cove Prom and Carpark	\$ 300,000	\$ 300,000	\$	300,000					
Greening Port Phillip	\$ 200,000	\$ 200,000	\$	175,000	\$ 25,000				
Streetscape works - Cnr Westbury Street and Alma Road	\$ 10,000	\$ 10,000	\$	10,000					
	\$ 1,280,000	\$ 1,280,000	\$	1,085,000	\$ 195,000	\$	\$	\$	
New works									
Marina Reserve Masterplan	\$ 2,498,000	\$ 2,225,000	\$	255,000	\$ 1,970,000		\$	273,000	
Tree Planting	\$ 40,000	\$ 40,000	\$	\$	40,000				
Lagoon Reserve	\$ 50,000	\$ 50,000	\$	50,000					
St Kilda Beach Ramp	\$ 210,000	\$ 210,000	\$	210,000					
Indigenous Meeting Place - Alma Park	\$ 50,000	\$ 50,000	\$	50,000					
	\$ 2,848,000	\$ 2,575,000	\$	565,000	\$ 2,010,000	\$	\$	273,000	
Renewals									
Irrigation Systems Renewal	\$ 230,000	\$ 230,000	\$	230,000					
Recreation Facilities / Upgrades	\$ 280,000	\$ 280,000	\$	\$	280,000				
Replacement of Fig Trees - Beacon Cove	\$ 45,000	\$ 45,000	\$	45,000					
Foreshore Renewal	\$ 155,000	\$ 155,000	\$	\$	155,000				
Memorials & Monuments	\$ 50,000	\$ 50,000	\$	50,000					
Openspace lighting renewal	\$ 100,000	\$ 100,000	\$	100,000					
Parks Pathways Renewal	\$ 100,000	\$ 100,000	\$	\$	100,000				
Playground Renewal Program	\$ 740,000	\$ 740,000	\$	\$	740,000				
Pocket Parks Renewal Program	\$ 430,000	\$ 430,000	\$	\$	430,000				
	\$ 2,130,000	\$ 2,130,000	\$	425,000	\$ 1,705,000	\$	\$	\$	
Total Parks & Open Spaces	\$ 6,258,000	\$ 5,985,000	\$	2,075,000	\$ 3,910,000	\$	\$	273,000	

Project Name	Total Project Cost	Anticipated Council Contribution	Anticipated Council Contribution made up by:					Borrowings	Grants & External Income
			Cash	Resort & Recreation Reserves	Sustainable Transport Reserve	Other Reserves			
ROADS									
Enhancement									
Fitzroy Street Masterplan	\$ 50,000	\$ 50,000	\$ 50,000						
Local Area Speed Limit Signs	\$ 50,000	\$ 50,000	\$ 50,000						
Street Scape Work - Blessington Street	\$ 20,000	\$ 20,000	\$ 20,000						
LED change over traffic lights	\$ 50,000	\$ 50,000	\$ 50,000						
Pedestrian Safety Improvements - Bay Street	\$ 10,000	\$ 10,000	\$ 10,000						
Port Melbourne DCP	\$ 400,000	\$ 400,000	\$ 400,000						
Emerald Hill Precinct	\$ 20,000	\$ 20,000	\$ 20,000						
	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	
New Works									
Walk Plan Implementation	\$ 1,275,000	\$ 1,275,000	\$ 375,000	\$ 700,000	\$ 200,000				
Bike Plan Implementation	\$ 975,000	\$ 975,000	\$ 625,000	\$ 150,000	\$ 200,000				
	\$ 2,250,000	\$ 2,250,000	\$ 1,000,000	\$ 850,000	\$ 400,000	\$ -	\$ -	\$ -	
Renewals									
Footpath Rehabilitation Program	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000						
Kerb Renewal Program	\$ 860,000	\$ 860,000	\$ 860,000						
Road Rehabilitation Program	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000						
Road Resurfacing Program	\$ 1,535,000	\$ 1,535,000	\$ 1,535,000						
Roads to Recovery	\$ 200,000	\$ -	\$ -				\$ 200,000		
Right Of Way Renewal Program	\$ 200,000	\$ 200,000	\$ 200,000						
	\$ 6,545,000	\$ 6,345,000	\$ 6,345,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
Total Roads	\$ 9,395,000	\$ 9,195,000	\$ 7,945,000	\$ 850,000	\$ 400,000	\$ -	\$ -	\$ 200,000	
SIGNAGE AND STREET FURNITURE									
Renewals									
Litter Bin Replacement Program	\$ 75,000	\$ 75,000	\$ 75,000						
Street signage & Furniture Renewal	\$ 320,000	\$ 320,000	\$ 320,000						
Parksignage & Furniture Renewal	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000					
	\$ 695,000	\$ 695,000	\$ 395,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
Total Signage and Street Furniture	\$ 695,000	\$ 695,000	\$ 395,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL	\$ 30,243,000	\$ 24,365,000	\$ 18,055,000	\$ 4,210,000	\$ 850,000	\$ 1,250,000	\$ 2,500,000	\$ 3,378,000	

5. Appendix D

Non Capital Projects



Appendix D
Council Non Capital Projects

This appendix presents details of the Council Non Capital Projects that were approved for funding in 2012/13.

Appendix D1 Council Non Capital Projects by Strategic Objective

Department		Council Non Capital Projects	2012/13 \$
Engaging and Governing the City			
Diversity & Ageing	Put in place formal organisation wide processes on sourcing, retaining, managing and training of volunteers		18,000
Governance & Engagement	Conduct the Council Election for 2012		440,000
Property Services	Undertake review and tender for security service contracts for Council buildings		45,000
Property Services	Investigate and implement improvements to the asset management software system		36,000
Community & Councillor Support	Procure services to access external expertise in service and process improvement and transfer skills to Council staff		15,000
Community Development	Provide relevant publication material for the new Census data		18,000
Community Development	Change contract arrangements with ID Census		52,500
Projects	Implement recommendations from the 2011/12 Project Management Review report.		45,000
Compliance & Parking	Review Council's local laws in line with the State Government's Guidelines for Creating Local Laws		65,000
Governance & Engagement	Implement new Records Policy, Strategy and Framework to meet audit outcomes		25,000
Assets	Review and document asset management processes		45,000
Property Services	Assist the Land Registry with conversion of all land titles to electronic format.		36,000
Culture & Leisure	Provide appropriate storage for our heritage & art collection		22,500
			863,000

Taking Action on Climate Change

Sustainability	Implement the Sustainable Building Improvement Plan	90,000
Sustainability	Implement the Sustainable Lighting Plan	58,000
Sustainability	Undertake water quality activities	80,000
Sustainability	Deliver water conservation activities	45,000
Sustainability	Deliver EnviroEvents community program	22,500
Sustainability	Deliver Challenge to Change program	18,000
Sustainability	Implement sustainability communication strategy	45,000
Sustainability	Deliver low carbon communities program	72,000
Sustainability	Deliver the SOCs & Blocks program to support sustainability practices in apartment blocks	45,000
Sustainability	Support the EcoCentre to open on weekends	27,000
Sustainability	Continue the Tomorrow's Leaders for Sustainability Program in local schools	18,000
Sustainability	Support schools to undertake activities to reduce environmental impacts	31,500
Sustainability	Support ongoing community participation through sustainability forums (also 2.3.4)	9,000
Sustainability	Better manage the limited parking supply	45,000
Sustainability	Deliver school and community travel program	27,000
Sustainability	Deliver staff travel plan	4,500
Sustainability	Promote and organise events for Ride to Work and Walk to Work days	5,400
Sustainability	Undertake bike library trial	11,500
Sustainability	Deliver community bike event	22,500
Sustainability	Support festivals to include bike valet parking services at their events	9,000
Sustainability	Implement the Climate Adaptation Plan	165,000
Sustainability	Deliver Sustainable Energy Workshops	13,500
Sustainability	Promote sustainable consumption	36,000
Operations	Undertake audits of kerbside bins	19,000
Operations	Provide home composting units to assist with the diversion of organic waste from landfill	9,000
Sustainability	Deliver the green office program to encourage environmentally sustainable work practices at the City of Port Phillip	4,500
Operations	Communicate changes to waste collection contracts in the community	27,000
Family, Youth & Children	Partner in the development of the '5 Star Sustainable Early Childhood Centre' program	9,000
City Strategy	Implement CitySwitch program in partnership with City of Melbourne, City of Yarra and Sustainability Victoria	15,000
City Strategy	Establish a Green Business Audit program for local businesses	40,000
Sustainability	Support solar electricity generation on the South Melbourne Market roof	20,000
		1,043,900

Community Development	Provide support for vulnerable families residing at the City Gate apartment complex	18,000
City Strategy	Undertake feasibility studies regarding potential affordable housing developments	35,000
Diversity & Ageing	Review literature provided to clients using community care services	9,000
Diversity & Ageing	Review training materials for staff providing community care services	9,000
Family, Youth & Children	Support the establishment of the Liardet St Family and Children's Centre	67,500
Family, Youth & Children	Deliver the Student Retention Partnership to identify and re-engage young people aged 10–19, who are currently disengaged or at risk of disengaging from education, training and employment, across the local government areas of Port Phillip and Stonnington	27,000
Sustainability	Raise awareness of indigenous perspectives on connections to the environment	13,500
Community Development	Implement the Social Justice Charter	22,500
Culture & Leisure	Establish temporary Emerald Hill Library service for use during its redevelopment	45,000
Community Development	Revisit Community Hubs policy	27,000
Community Development	Review the Homelessness Action Strategy	13,500
Family, Youth & Children	Undertake an assessment of educational services and needs in the municipality	18,000
Community Development	Support the Port Melbourne Neighbourhood House funding application to develop an interactive display	9,000
Culture & Leisure	Under take local history projects	3,600
Community Development	St Kilda Community Centre	25,000
Family, Youth & Children	Support the operation of the Albert Park College Childcare Centre	76,000
		418,600

Enhancing Liveability

Culture & Leisure	Join the Melbourne Open House scheme which will make our heritage and contemporary architectural treasures more accessible to the public	7,000
Culture & Leisure	Implement the biennial Heritage Recognition Program	31,500
City Strategy	Undertake consultation regarding the development of a St Kilda Special Rate	15,000
City Strategy	Undertake St Kilda Road study including DDO 3 & 4 and infrastructure studies and implementation	150,000
City Strategy	Implement the South Melbourne Industrial precinct structure plan	70,000
City Strategy	Prepare planning scheme amendment to implement the Bay Street Structure Plan	25,000
City Strategy	Undertake research regarding the Fishermans Bend precinct to enable Council to take a proactive leadership role in its evolution	34,000
Parks & Open Space	Engage the community in the development of a Gasworks Landscape Master Plan	22,500
Community Development	Implement the Municipal Public Health and Wellbeing Plan	45,000
City Strategy	Prepare a planning scheme amendment to implement controls arising from the review of Heritage Overlay 1	5,000
Sustainability	Participate in World Green Building week	4,500
City Strategy	Develop a local ESD (Ecologically Sustainable Design) policy and prepare planning scheme amendment to implement the policy	0
Sustainability	Deliver coexistence campaign to raise awareness of different uses of appropriate behaviours on shared paths	9,000
City Strategy	Implement the Economic Development Strategy	90,000
City Strategy	Foster a network of creative based industries by establishing Creative City Clusters	34,000
City Strategy	Deliver Stage 2 development of the Port Phillip Business website	15,000
City Strategy	Develop a policy to guide Special Rate renewals including a "How To" manual for external audiences	12,000
City Strategy	Identify gaps in the Port Phillip tourism market and undertake events to encourage visitation	30,000
City Strategy	Support the St Kilda Tourism Association	100,000
City Strategy	Adopt a Vision document for the St Kilda Triangle site	135,000
City Strategy	Implement work arising from the Palais Theatre Requirements Study & establish framework to support future lease process	75,000
City Strategy	Complete the Port Melbourne Waterfront Urban Design Framework	200,000
City Strategy	Coordinate community engagement regarding the Balaclava Station and delivery of the Carlisle Street Supermarket Car Parks redevelopment	30,000
Culture & Leisure	Support the Luna Park 100th anniversary	4,500
		1,144,000

Summary of non capital projects

Engaging and Governing the City		863,000
Taking Action on Climate Change		1,043,900
Strengthening our Diverse and Inclusive Community		418,600
Enhancing Liveability		1,144,000
		3,469,500

6. Appendix E

Fees & Charges Schedules



Appendix E

Fees and charges schedules

This appendix presents information in regard to the Budgeted Fees and Charges schedules.

The appendix includes the following budgeted information:

- E1 Budgeted Fees and Charges - Corporate Services
- E2 Budgeted Fees and Charges - City & Infrastructure Services
- E3 Budgeted Fees and Charges - Cultural & Community Development
- E4 Budgeted Fees and Charges - Environment & Planning

Appendix E1

Fees & Charges - Corporate Services

Description	2012/13 Fee	2011/12 Fee
Finance and Investments		
Rates		
Land Information Certificates	\$20.00	\$20.00
Urgent Land Information Certificates	\$83.25	\$80.50
Financial Management		
Dishonoured Cheques	\$39.60	\$38.50
Councillor & Community Support		
Meetings & Events		
Minor Foreshore and Parks Weddings & Events		
St Kilda Botanical Gardens - Wedding Ceremony	\$360.00	\$350.00
Catani Gardens and St Vincents Gardens - Wedding Ceremony, Private Function	\$360.00	\$350.00
Catani Gardens and St Vincents Gardens - Corporate Function	\$680.00	\$660.00
General Gardens (non heritage) - Wedding Ceremony, Private Function	\$225.00	\$220.00
General Gardens (non heritage) - Corporate Function	\$600.00	\$580.00
Additional Structures (rides, jumping castles, etc)	\$180.00	\$175.00
Hall Hire		
<i>Port Melbourne Town Hall</i>		
<i>Auditorium (Including Kitchen)</i>		
Commercial Mon-Fri half day	\$1,235.00	\$1,200.00
Community Mon-Fri half day	\$600.00	\$600.00
Commercial Mon-Fri whole day	\$2,060.00	\$2,000.00
Community Mon-Fri whole day	\$900.00	\$900.00
Commercial Sat-Sun half day	\$1,550.00	\$1,500.00
Community Sat-Sun half day	\$900.00	\$900.00
Commercial Sat-Sun whole day	\$2,575.00	\$2,500.00
Community Sat-Sun whole day	\$1,100.00	\$1,100.00
After Hours Hourly Rate Commercial- before 8am or after 1am	\$155.00	\$150.00
After Hours Hourly Rate Community- before 8am or after 1am	\$50.00	\$50.00
Meeting Rooms		
Mayors Room - Commercial. Private - per hour	\$82.50	\$80.00
Mayors Room - Community - per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
Council Chamber - Commercial, Private - per hour	\$105.00	\$100.00
Council Chamber - Community - per hour	\$60.00	\$60.01
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>St Kilda Town Hall</i>		
<i>Auditorium - Half (including kitchen)</i>		
Commercial Mon-Fri half day	\$1,500.00	\$1,460.00
Community Mon-Fri half day	\$750.00	\$750.00
Commercial Mon-Fri whole day	\$2,200.00	\$2,150.01
Community Mon-Fri whole day	\$1,100.00	\$1,100.00
Commercial Sat - Sun half day	\$1,850.00	\$1,800.00
Community Sat-Sun half day	\$900.00	\$900.00
Commercial Sat-Sun whole day	\$2,935.00	\$2,850.00
Community Sat-Sun whole day	\$1,300.00	\$1,300.00
After hours hourly rate (before 8am, after 1pm) - Commercial	\$260.00	\$250.00
After Hours Hr Rate (before 8am, after 1am) - Community	\$150.00	\$150.00
<i>Auditorium - Full (including kitchen)</i>		
Commercial Mon-Fri half day	\$2,035.00	\$1,975.00
Community Mon-Fri half day	\$900.00	\$900.00
Commercial Mon-Friday whole day	\$3,080.00	\$2,990.00

Appendix E1

Fees & Charges - Corporate Services

Description	2012/13 Fee	2011/12 Fee
Community Mon-Fri Whole day	\$1,300.00	\$1,300.00
Commercial Sat - Sun half day	\$2,680.00	\$2,600.00
Community Sat-Sun half day	\$1,100.00	\$1,100.00
Commercial Sat - Sun whole day	\$4,070.00	\$3,950.00
Community Sat-Sun whole day	\$1,500.00	\$1,500.00
<i>Casual Kitchen Hire (without Auditorium)</i>		
Commercial per hour	\$515.00	\$500.01
Community per hour	\$200.00	\$200.00
<i>St Kilda Meeting Rooms</i>		
<i>Nairn</i>		
Commercial per hour	\$82.50	\$80.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Gunwarra Room</i>		
Commercial per hour	\$105.00	\$100.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Wominjeka Reception Room</i>		
Commercial per hour	\$105.00	\$100.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Council Chamber</i>		
Commercial per hour	\$155.00	\$150.00
Community per hour	\$75.00	\$75.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>St Kilda</i>		
Commercial per hour	\$82.50	\$80.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Ngargee</i>		
Commercial per hour	\$105.00	\$100.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Yalukit</i>		
Commercial per hour	\$105.00	\$100.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Training Room</i>		
Commercial per hour	\$105.00	\$100.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Port Melbourne</i>		
Commercial per hour	\$82.50	\$80.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>South Melbourne Town Hall</i>		
<i>Auditorium (Including Kitchen)</i>		
Commercial Mon-Fri half day	\$1,450.00	\$1,400.00
Community Mon-Fri half day	\$750.00	\$750.00
Commercial Mon-Fri whole day	\$2,115.00	\$2,050.00
Community Mon-Fri whole day	\$1,100.00	\$1,100.00
Commercial Sat - Sun half day	\$1,800.00	\$1,750.00
Community Sat-Sun half day	\$900.00	\$900.00
Commercial Sat-Sun whole day	\$2,835.00	\$2,750.00

Appendix E1

Fees & Charges - Corporate Services

Description	2012/13 Fee	2011/12 Fee
Community Sat-Sun whole day	\$1,300.00	\$1,300.00
After hours hourly rate (before 8am, after 1pm) - Commercial	\$260.00	\$250.00
After Hours Hr Rate (before 8am, after 1am) - Community	\$150.00	\$150.00
<i>Ballantyne Room</i>		
Commercial per hour	\$155.00	\$150.00
Community per hour (peak 9am - 5pm)	\$75.00	\$75.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Council Chamber</i>		
Commercial per hour	\$155.00	\$150.00
Community per hour (peak 9am - 5pm)	\$75.00	\$75.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
Staff Labour		
<i>Duty Officer and Security Staff</i>		
Duty Officer Fees - (Mon - Fri) - between 7am and 7pm	\$35.00	\$34.00
Duty Officer Fees - (Mon - Fri) - after 7pm and 7am	\$50.00	\$34.00
Duty Officer Fees - (Sat, Sun)	\$55.00	\$50.00
Duty Officer Fees - (Public Holidays)	\$70.00	\$47.00
Security Officer Fees - (Mon - Fri)	\$42.00	\$37.00
Security Officer Fees - (Sat, Sun & PH)	\$70.00	\$47.00
Information Systems		
Geospatial Information Systems		
Simple Map - A4	\$8.75	\$8.50
Simple Map - A3	\$19.00	\$18.50
Simple Map - A2	\$31.00	\$30.00
Simple Map - A1	\$47.50	\$46.00
Simple Map - A0	\$72.00	\$70.00
Simple Map with Aerial Photo - A4	\$19.00	\$18.50
Simple Map with Aerial Photo - A3	\$31.00	\$30.00
Simple Map with Aerial Photo - A2	\$51.50	\$50.00
Simple Map with Aerial Photo - A1	\$82.50	\$80.00
Simple Map with Aerial Photo - A0	\$123.50	\$120.00
GIS hourly rate for further work	\$56.75	\$55.00
Governance & External Relations		
Statutory Functions		
Freedom of Information requests (excluding photocopying charges)	\$24.40	\$23.90

Appendix E2

Fees & Charges - City & Infrastructure Services

Description	2012/13 Fee	2011/12 Fee
Infrastructure Services		
Waste Management Operations		
Sale of worm farms	\$67.00	\$67.00
Sale of compost bins	\$36.00	\$36.00
Resource Recovery Centre Fees (Car Boot)	\$17.00	\$13.00
Resource Recovery Centre Fees (Station Wagon, Utility)	\$34.00	\$26.00
Resource Recovery Centre Fees (Small Trailer)	\$46.00	\$38.00
Resource Recovery Centre Fees (Large Trailer)	\$86.00	\$70.00
Resource Recovery Centre Fees (Contractors m ³)	\$75.00	\$60.00
Resource Recovery Centre Fees - Non Resident (Car Boot)	\$23.00	\$18.00
Resource Recovery Centre Fees - Non Resident (Station Wagon, Utility)	\$42.00	\$34.00
Resource Recovery Centre Fees - Non Resident (Small Trailer)	\$56.00	\$48.00
Resource Recovery Centre Fees - Non Resident (Large Trailer)	\$95.00	\$79.00
Infrastructure Maintenance		
Road Reinstatement - Refundable Deposit	\$1,000.00	\$550.00

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2012/13 Fee	2011/12 Fee
Culture and Leisure		
Recreation		
Busking Fee	\$59.00	\$57.00
Street Stall Permit/Collection	\$54.00	\$52.00
Temporary signage fee	\$128.00	\$124.00
<i>Commercial Promotions</i>		
Product Promotions - roving, no structures(per hour)	\$273.00	\$265.00
Product Promotions - with structures or vehicles (per hour)	\$375.00	\$365.00
<i>Commercial Event or Promotion - site fee per day</i>		
* Heritage Reserve	\$5,465.00	\$5,305.00
* Major Reserve	\$2,185.00	\$2,122.00
* Minor Reserve	\$1,092.00	\$1,061.00
*Foreshore (minor)	\$1,092.00	\$1,061.00
*St Kilda Foreshore	\$5,465.00	\$5,305.00
*Elwood Foreshore	\$2,732.00	\$2,653.00
*Carpark Events (as determined)	\$412 to \$10300	\$400 to \$10,000
*Closed Road Events (per site) - as determined	\$412 to \$10300	\$400 to \$10,000
Bump in and bump out fee - 10% of daily event fee, per day of bump in/bump out	10% of event fee	10% of event fee
Refundable Security Bond	\$530.00	\$515.00
<i>On-Road Events</i>		
Event Fee per participant (multiple sites e.g. road and reserve)	\$4.40	\$4.25
Traffic management costs (per hour)	\$95.00	\$93.00
On-Road Only (per participant)	\$1.15	\$1.10
<i>Community Event (single site per day)</i>		
* Heritage Reserve	\$515.00	\$500.00
* Major Reserve	\$309.00	\$300.00
* Minor Reserve	\$155.00	\$150.00
*Foreshore (minor)	\$155.00	\$150.00
*St Kilda Foreshore	\$515.00	\$500.00
*Elwood Foreshore	\$310.00	\$300.00
<i>Commercial Recreational Activities - Existing Licences & Permits</i>		
Skydiving (base fee)	\$10,000.00	\$10,000.00
Skydiving (per participant)	\$25.00	\$25.00
Kiteboarding (base fee)	\$1,000.00	\$1,000.00
Kiteboarding (per instructor)	\$250.00	\$250.00
Other Commercial Recreational Activity (existing operators)	\$1,000.00	\$1,000.00
<i>Commercial Recreation Activities - New Licences & Permits (Statutory Fees)</i>		
Commercial Recreation Activity (new licence/permit) - Annual Licence Fee	\$110.00	\$110.00
Commercial Recreation Activity (new licence/permit) - Participant Fee	\$1.10	\$1.10
Personal Training (1 to 15 participants) - Annual Licence Fee	\$110.00	\$110.00
Personal Training (1 to 15 participants) - Participant Fee	\$1.10	\$1.10
<i>Grand Prix</i>		
Grand Prix stallholders (units sq m)	\$38.00	\$37.00
Grand Prix roving permits (per user)	\$373.00	\$362.00
Grand Prix existing traders (units sq m)	\$42.00	\$41.00
Grand Prix Middle Park Hotel additional trading	\$10,610.00	\$10,300.00
<i>Sports Ground and Facilities Bookings</i>		
Sports ground casual booking (community per day)	\$114.00	\$110.00
Sports ground casual booking (corporate per day)	\$165.00	\$160.00
Sports ground casual booking (high & private schools per term)	\$54.00	\$52.00
Pavilion hire (community & school groups)	\$85.00	\$83.00
Pavilion hire - (corporate groups)	\$155.00	\$150.00
Pavilion Hire - Elwood Pavilion (corporate groups)	\$310.00	\$300.00
North Port Oval	\$425.00	\$412.00

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2012/13 Fee	2011/12 Fee
North Port Oval Practice Turf Cricket Pitch	\$372.00	\$361.00
Casual use - Refundable Security Deposit		
Sports club use - Refundable Security Deposit		
Arts & Festivals		
Curatorial Services (heritage image reproduction service - digital image delivery by email or CD)	\$16.50	\$15.95
Filming Permits (motion pictures & related photography (first day)	\$800.00	\$770.00
Filming Permits (motion pictures & related photography (second day)	\$460.00	\$445.00
Filming Permits (motion pictures & related photography (third and subsequent days)	\$235.00	\$227.50
Filming Permits (motion pictures, half day)	\$460.00	\$445.00
Photography Permit (commercial stills photography (first day)	\$355.00	\$345.00
Photography Permit (commercial stills photography second & subsequent days)	\$160.00	\$153.00
SKF Footpath trading (non alcohol per m2)	\$7 to \$9.35	\$9.07
SKF Road Trading (with alcohol per m2)	\$20.00 to \$24.70	\$23.99
SKF Itinerant (outside Alfred Square)	\$250 to \$310	\$300.76
SKF Itinerant (Catani Gardens)	\$250 to \$310	\$300.76
SKF Itinerant (Lower Esplanade)	\$250 to \$310	\$300.76
SKF Itinerant (Upper Esplanade)	\$250 to \$310	\$300.76
SKF Itinerant (Alfred Square)	\$140 to \$165	\$158.98
SKF All Food Vending Areas (under 15 m2)	\$50 to \$65	\$62.70
SKF All Food Vending Areas (over 15 m2)	\$80 to 100	\$96.80
Esplanade Market (3 monthly permits)	\$587.00	\$570.62
Esplanade Market (6 monthly permits)	\$1,100.00	\$1,077.00
Esplanade Market (12 monthly permits)	\$2,050.00	\$2,000.00
Esplanade Market (casual permits)	\$75.00	\$73.00
Library Services		
Local History - microfiche reader printer copies	\$0.36	\$0.35
Internet/PC copy charge	\$0.36	\$0.35
Black and white photocopy charges - A4	\$0.36	\$0.35
Black and white photocopy charges - A3	\$0.36	\$0.35
Colour Photocopy Charges	\$1.08	\$1.05
Sales - computer disks, peripherals, etc	\$2.35	\$2.30
Community Development		
Community Connect-Community Facilities		
Semi Commercial- regular booking	\$38.26	\$37.15
Casual Hire- private	\$54.33	\$52.75
Community groups hourly rate- Existing regular booking till December 2012	\$8.49	\$8.25
Community groups hourly rate -casual operate from CoPP	\$11.00	\$0.00
Community groups hourly rate- casual no operate from CoPP	\$16.01	\$0.00
Public Liability Insurance	\$27.50	\$27.50
Security Deposit	\$100.00	\$100.00
Diversity and Ageing		
Community Access		
PAG - quarter day activities for older people and people with disabilities	\$4.70	\$4.55
PAG - half day activities for older people and people with disabilities - this includes water leisure	\$8.25	\$8.00
PAG - full day activities for older people and people with disabilities	\$12.90	\$12.50
PAG - Package	\$68.00	\$66.00
Community Care		
Personal Care - Base	\$5.30	\$5.15
Personal Care - Medium	\$12.50	\$12.15
Personal Care - Max	\$34.15	\$33.15
Personal Care - Package	\$44.60	\$43.30
Respite Care - Base Fee	\$3.75	\$3.65
Respite Care - Medium Fee	\$6.35	\$6.15
Respite Care - Max Fee	\$31.50	\$30.60

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2012/13	2011/12
	Fee	Fee
Respite Care - Package	\$44.60	\$43.30
Home Care - Base Fee	\$6.95	\$6.75
Home Care - Med Fee	\$16.25	\$15.80
Home Care - Max Fee	\$30.20	\$29.30
Home Care - Package	\$44.60	\$43.30
Property Maintenance - Base Fee	\$10.10	\$9.80
Property Maintenance - Med Fee	\$15.85	\$15.40
Property Maintenance - Max Fee	\$42.35	\$41.10
Property Maintenance - Package	\$60.00	\$58.25
Food Services	\$7.90	\$7.65
Food Services - Package	\$9.05	\$8.80
Cora Graves - Hall Hire		
Semi-Commercial Use	\$38.30	\$37.18
Casual Hire	\$54.40	\$52.75
Community Groups	\$8.50	\$8.24
Family, Youth & Children		
Vacation Care		
Holiday Program No.1 - Winter	\$69.00	\$67.00
Holiday Program No.2 - Spring	\$69.00	\$67.00
Holiday Program No.3 - Summer	\$69.00	\$67.00
Holiday Program No.4 - Autumn	\$69.00	\$67.00
Winter Camping program per week (4 days)	\$115.00	\$111.00
Spring Camping program per week (4 days)	\$115.00	\$111.00
Summer Camping program per week (5 days)	\$115.00	\$111.00
Autumn Camping program per week (4 days)	\$115.00	\$111.00
Children's Services		
Long Day Care daily fee	\$101.20	\$89.90
Home Based Child Care hourly fee core hours	\$6.00	\$5.80
Home Based Child Care hourly fee non-core hours	\$7.00	\$6.80
Home Based Child Care administration fee	\$0.55	\$0.52
Respite care low	\$3.75	\$3.65
Respite care medium	\$6.35	\$6.15
Respite care high	\$31.50	\$30.60
Home Based Child Care breakfast fee	\$2.40	\$2.00
Home Based Child Care lunch fee	\$3.00	\$2.50
Home Based Child Care snack fee	\$1.80	\$1.50
Home Based Child Care dinner fee	\$3.60	\$3.00
Home Based Child Care late fee	\$15.50	\$15.00
Home Based Child Care booking fee	\$20.70	\$20.00
Additional respite care	\$44.70	\$43.30
Additional respite care after hours	\$53.50	\$51.95
Additional respite care Public Holidays	\$66.95	\$65.00
Additional respite care overnight	\$96.30	\$93.50
Youth Services		
Party Hire fees for St Kilda APG: Non-resident	\$175.00	\$170.00
Party Hire fees for St Kilda APG: Resident	\$113.00	\$110.00
Party Hire fees for St Kilda APG: Resident Concession	\$56.50	\$55.00
Party Hire fees for St Kilda APG: Non-resident Concession	\$103.00	\$100.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
City Development		
Building Solutions		
<i>Building Control Fees</i>		
Legal Point of Discharge	\$55.55	\$55.55
Property enquiry (Form 2.10) 326/1	\$44.40	\$44.40
Property enquiry (Form 2.10) 326/1 - plus \$40 fast track fee	\$84.40	\$84.40
Flood level certificate 326/2	\$44.40	\$44.40
Flood level certificate 326/2 - plus \$40 fast track fee	\$84.40	\$84.40
Property enquiry - 326/3	\$44.40	\$44.40
Lodgement fee from Private Building Surveyors - commercial	\$33.30	\$33.30
Lodgement fee from Private Building Surveyors - residential	\$33.30	\$33.30
Search fees - Residential	\$88.00	\$85.00
Search fees - Apartments	\$266.00	\$258.01
Search fees – Commercial	\$266.00	\$258.01
Search fees – Cert of Occupancy, Permits etc	\$52.00	\$50.00
Govt building levy (Calculated as % of value of work)	0.128% & 0.034%	0.128% & 0.034%
Report and Consent Fee - Rescode	\$222.30	\$222.30
Report and Consent Fee - Hoarding	\$222.30	\$222.30
<i>Building Permit Internal</i>		
Demolish detached dwelling	\$993.00	\$964.00
Demolish attached dwelling	\$1,194.00	\$1,159.00
Demolish outbuildings	\$598.00	\$580.00
Swimming pools (includes barrier to AS 1926)	\$1,659.00	\$1,610.00
Fences	\$597.00	\$579.00
Carports/garages <20,000	\$796.00	\$772.50
Carports/garages >20,000	\$994.00	\$965.00
Alterations and additions to a dwelling <100,000	\$1,194.00	\$1,159.00
Alterations and additions to a dwelling 100,000-200,000	\$1,392.00	\$1,351.00
Alterations and additions to a dwelling 200,000-300,000	\$1,659.00	\$1,610.00
Alterations and additions to a dwelling >300,000	\$1,988.00	\$1,930.00
New dwellings <250,000	\$2,122.00	\$2,060.00
New dwellings 250,000-500,000	\$2,519.00	\$2,445.00
New dwellings >500,000	\$2,917.00	\$2,831.50
Multiple dwellings (2)	\$3,978.00	\$3,861.50
Multiple dwellings (3)	\$4,640.00	\$4,504.00
Multiple dwellings (4)	\$5,303.00	\$5,148.00
Amendment to building permits issued	\$464.00	\$450.00
Extension of time to building permits issued	\$464.00	\$450.00
Shop fit outs <100,000	\$1,061.00	\$1,030.00
Shop fit outs 100,000-200,000	\$1,260.00	\$1,223.00
Shop fit outs >200,000	\$1,458.00	\$1,415.00
Internal alterations to class 2 apartments	\$995.00	\$966.00
Extension of time- Class 1 or 10	\$276.00	\$268.00
Extension of time- Class 2-9	\$398.00	\$386.00
Lapsed Permit Renewal (Class 1 or 10)	\$552.00	\$536.00
Lapsed Permit Renewal (Class 2 - 9) Minimum Fee	\$690.00	\$670.00
<i>Class 2, 3, 4, 5, 6, 7 & 9 Alterations, additions and new buildings.</i>		
Up to \$40,000	\$724.00	\$702.50
\$40,000 - \$100,000	\$ value x (1.66%)	\$ value x (1.61%)
\$100,001 - \$500,000	\$ value x (1.44%)	\$ value x (1.40%)
\$500,001 - \$2 million	\$ value x (0.56%)	\$ value x (0.54%)
>\$2 - \$10 million	\$ value x (0.28%)	\$ value x (0.27%)
>\$10 - \$20 million	\$ value x (0.174%)	\$ value x (0.169%)
>\$20 - \$30 million	\$ value x (0.170%)	\$ value x (0.165%)
>\$30 - \$40 million	\$ value x (0.152%)	\$ value x (0.148%)
>\$40 - \$50 million	\$ value x (0.160%)	\$ value x (0.155%)
>\$50 million	\$ value x (0.143%)	\$ value x (0.139%)

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
Statutory Planning		
Use only	\$502.00	\$502.00
<i>To develop or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:</i>		
< \$10 000	\$0.00	\$0.00
≥ \$10 000 ≤ \$100 000	\$239.00	\$239.00
> \$100 001	\$490.00	\$490.00
<i>To develop land (other than for a single dwelling per lot) if the estimated cost of development included in the application is:</i>		
≤ \$10 000	\$102.00	\$102.00
≥ \$10 000 ≤ \$250 000	\$604.00	\$604.00
≥ \$250 000 ≤ \$500 000	\$707.00	\$707.00
≥ \$500 000 ≤ \$1 000 000	\$815.00	\$815.00
≥ \$1 000 000 ≤ \$7 000 000	\$1,153.00	\$1,153.00
≥ \$7 000 000 ≤ \$10 000 000	\$4,837.00	\$4,837.00
≥ \$10 000 000 ≤ \$50 000 000	\$8,064.00	\$8,064.00
> \$50 000 000	\$16,130.00	\$16,130.00
To subdivide an existing building	\$386.00	\$386.00
To subdivide land into two lots	\$386.00	\$386.00
To effect a realignment of a common boundary between lots or to consolidate two or more lots	\$386.00	\$386.00
To subdivide land	\$781.00	\$781.00
To remove a restriction over the land if the land has been used or developed for more than 2 years before the date of the application in a manner which would have been lawful under the Planning and Environment Act 1987 but for the existence of the restriction	\$249.00	\$249.00
To create, move or vary a restriction; or to create or remove a right of way	\$541.00	\$541.00
To create, move or remove an easement other than a right of way; or to vary or remove a condition in the nature of an easement other than a right of way in Crown grant.	\$404.00	\$404.00
Amend an application after notice has been given (Section 57A) (no fee for one dwelling if the estimated cost of development included in the development is less than \$10,000)	\$102.00	\$102.00
Certificate of Compliance	\$147.00	\$147.00
Determining whether a matter has been carried out to the satisfaction of the responsible authority (including car parking consent)	\$102.00	\$102.00
Certification (per lot)	\$20.00	\$20.00
Amendment to Permits		
Change of use or an amendment to a condition in a permit	\$502.00	\$502.00
<i>An application to amend a permit (other than a permit to subdivide land) to develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of any additional development to be permitted by the amendment is:</i>		
< \$10 000	\$0.00	\$0.00
> \$10 000 - \$100 000	\$239.00	\$239.00
> \$100 001	\$490.00	\$490.00
<i>An application to amend a permit to develop, other than (a) a permit to undertake development ancillary to the use of the land for a single dwelling per lot where the total estimated cost of the development originally permitted and the additional development to be permitted by the amendment is not more than \$10,000; or (b) a permit to subdivide land if the estimated cost of any additional development to be permitted by the amendment is:</i>		
< or equal to \$10 000	\$102.00	\$102.00
> \$10 001 - \$250 000	\$604.00	\$604.00
> \$250 001 - \$500 000	\$707.00	\$707.00
> \$500 001 - 1,000 000	\$815.00	\$815.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
<i>Subdivisions</i>		
Application to amend	\$386.00	\$386.00
Form A Report & Consent Request (Bldg Surv)	\$55.55	\$55.55
<i>Discretionary Planning Fees</i>		
Certification	\$119.00	\$115.00
File/Search Requests Res - pre 2002 (Tax 10%)	\$98.00	\$95.00
File/Search Requests Res - 2002 onwards (Tax 10%)	\$52.00	\$50.00
File/Search Requests Comm- pre 2002 (Tax 10%)	\$284.00	\$275.00
File/Search Requests Comm - 2002 onwards (Tax 10%)	\$83.00	\$80.00
Residential Property Information Request (Tax 10%)	\$93.00	\$90.00
Commercial Property Information Request (Tax 10%)	\$284.00	\$275.00
<i>Permit Extension of Time</i>		
1 dwelling	\$531.00	\$515.00
2-9 dwellings	\$640.00	\$620.00
10 or more dwellings	\$850.00	\$825.00
Subdivisions	\$530.00	\$515.00
Commercial/industrial	\$798.00	\$775.01
Fast Track Applications	\$113.00	\$110.00
<i>Advertising (10% Tax)</i>		
Board	\$69.00	\$67.00
Letter	\$9.00	\$8.25
<i>Photocopying – Plan Printing</i>		
A4	\$1.20	\$1.10
A3	\$2.00	\$1.75
A2	\$4.50	\$4.20
A1 & AO	\$7.00	\$6.70
Car parking consent	\$120.00	\$114.99
Secondary consent	\$120.00	\$114.99
Planning Confirmation	\$160.00	\$155.00
Copy of Planning Register	\$70.00	\$65.00
City Permits		
<i>Community Amenity</i>		
Works zone permit for 3 or less months:		
Parking in front of construction site for workers' private vehicles for 3 months or less. Up to 4 bays or the width of the site (whichever is the lesser)		
	\$1,125.00	\$1,090.00
Works zone permit for 6 months		
Parking in front of construction site for workers' private vehicles for 6 months. Up to 4 bays or the width of the site (whichever is the lesser)		
	\$2,010.00	\$1,950.00
Works zone permit for 9 months		
Parking in front of construction site for workers' private vehicles for 9 months. Up to 4 bays or the width of the site (whichever is the lesser)		
	\$2,630.00	\$2,550.00
Works zone permit for 12 months		
Parking in front of construction site for workers' private vehicles for 12 months. Up to 4 bays or the width of the site (whichever is the lesser)		
	\$3,270.00	\$3,175.00
Work Zone permit extensions:		
An extension to the permit allowing parking in front of construction site for workers' private vehicles.		
	\$755.00	\$730.00
Work Zone permit (additional parking bays, in excess of four)		
Additional parking bays for workers' private vehicles in front of a construction site.		
	\$230.00	\$220.00
Advertising Signs (Real Estate Agents) application fee		
Application fee for the permit to allow small Auctions signs to be placed in residential streets at the time of auctions or open for inspections only.		
	\$73.00	\$70.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
Advertising Signs (Real Estate Agents) permit fee		
Annual permit for small Auctions signs to be placed in residential streets at the time of auctions or open for inspections only.	\$577.00	\$560.00
<i>Itinerant Trading</i>		
Charity Bins application fee		
Application fee for permit to place a charity clothing bin on council land.	\$73.00	\$70.00
Charity Bins permit fee		
Permit fee to place a charity clothing bin on council land.	\$57.00	\$55.00
Commercial Waste Bins application fee		
Application fee to apply for permit to store waste bins for commercial premises on council land e.g. for cafes (not skip bins).	\$73.00	\$70.00
Commercial Waste Bins permit fee		
Permit fee to store waste bins for commercial premises on council land e.g. for cafes (not skip bins).	\$57.00	\$55.00
Commercial Waste Bins - 120 litre bin	\$57.00	\$55.00
Commercial Waste Bins - 240 litre bin	\$83.00	\$80.00
Commercial Waste Bins - up to 1200 litres	\$330.00	\$320.00
Non motorised trading permit fee (including pedicabs & horse drawn carts)	\$2,120.00	\$0.00
<i>Occupying the road for works:</i>		
Asset Protection Permit.		
Permit and deposit for protection of council land and assets to cover costs for any damage associated with development works at a construction site.	\$196.00	\$190.00
Out of Hours Permit - application fee		
Application fee for development work undertaken outside approved hours under the Local Law: 7am-6pm M-F, 9am-3pm Sat. No works on Sunday or public holidays.	\$88.00	\$85.00
Out of Hours Permit - permit fee per day		
Fee per day for development work undertaken outside approved hours under the Local Law: 7am-6pm M-F, 9am-3pm Sat. No works on Sunday or public holidays.	\$325.00	\$315.00
Road Opening Permit - application fee		
Application fee to excavate council land for the purposes of water, electricity, telecommunications etc for private contractors. Under legislation, service authorities are not required to obtain permits.	\$78.00	\$75.00
Road Opening Permit - permit fee		
Permit fee to excavate council land for the purposes of water, electricity, telecommunications etc for private contractors. Under legislation, service authorities are not required to obtain permits.	\$98.00	\$95.00
Vehicle Crossing - application fee		
Application fee for permit to construct or repair a private driveway to council specifications.	\$78.00	\$75.00
Vehicle Crossing - permit fee		
Permit fee to construct or repair a private driveway to council specifications (paid once assessment of application determines that a permit is okay to be issued).	\$145.00	\$140.00
Street Occupation Permits - application fee		
Application fee to apply for a permit to occupy council land for works or storage of associated building materials.	\$88.00	\$85.00
Street Occupation Permits - permit fee		
Permit fee to occupy council land for works or storage of associated building materials.	\$103.00	\$100.00
Street Occupation Permits - (plus \$2 ground / \$1 head gantry per sq meter per day)		
For street occupation permits, an additional \$2 per square meter of ground level surface taken up per week or \$1 per square metre per day for overhead gantry (air space e.g. scaffolding above the footpath).	Plus \$2 ground / \$1 head gantry per sq meter per day	Plus \$11 ground / \$7 head gantry per sq meter per week
Road Closure Permit - application fee		
Application fee for permit to close off one lane of traffic or to close the whole road subject to Traffic Management Plan approval.	\$88.00	\$85.00
Road Closure Permit - fee per day with road opening	\$109.00	\$105.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
Road Closure Permit - fee per day for other closures	\$186.00	\$180.00
Crane / Travel Tower Permit - application fee		
Application fee to apply for a permit for mobile cranes, travel towers, scissor lifts etc to be used on council land.	\$88.00	\$85.00
Crane / Travel Tower Permit - permit fee		
Permit fee for mobile cranes, travel towers, scissor lifts etc to be used on council land.	\$98.00	\$95.00
Crane / Travel Tower Permit - fee per day		
Daily fee for permit for mobile cranes, travel towers, scissor lifts etc to be used on council land.	\$237.00	\$230.00
Skip Bin Permit - application fee		
Application fee to apply for a permit to store a refuse/skip bin on council land.	\$23.00	\$22.00
Skip Bin Permit - per day		
Daily fee for permit to store a refuse/skip bin on council land.	\$16.00	\$15.00
Skip Bin Permit - per week		
Weekly fee to store a refuse/skip bin on council land.	\$78.00	\$75.00
Skip Bin Permit - per day discounted rate		
Daily fee for permit to store a refuse/skip bin on council land.	\$6.00	\$0.00
Skip Bin Permit - per week discounted rate		
Weekly fee to store a refuse/skip bin on council land.	\$68.00	\$0.00
Signage		
Illuminated signs on Cranes		
Permit to display an illuminated company sign on a Tower Crane on a development site.	\$320.00	\$310.00
Significant Trees - application fee		
Application fee to apply for permit to remove or prune a significant tree on private land.	\$83.00	\$80.00
Significant Trees - permit fee	\$57.00	\$55.00
General Local Laws Permit Fee	\$155.00	\$150.00
Footpath Trading		
<i>Occupancy Permits - Tables (charge is annually per item)</i>		
Acland Street	\$137.00	\$125.00
Fitzroy Street	\$114.00	\$105.00
Standard	\$70.00	\$64.00
Discount	\$45.00	\$45.00
<i>Footpath occupancy permits- Chairs</i>		
Acland Street	\$191.00	\$175.00
Fitzroy Street	\$141.00	\$130.00
Standard	\$104.00	\$95.00
Discount	\$70.00	\$70.00
<i>Footpath occupancy permits- Glass Screens - Tables</i>		
Fitzroy Street	\$154.00	\$142.00
Standard	\$94.00	\$86.00
Discount	\$61.00	\$61.00
<i>Footpath occupancy permits- Glass Screens - Chairs</i>		
Fitzroy Street	\$189.00	\$175.00
Standard	\$140.00	\$128.00
Discount	\$95.00	\$95.00
Footpath occupancy permits - Advertising signs 1 per property only	\$279.00	\$263.00
Footpath occupancy permits - Display of goods	\$334.00	\$315.00
Footpath occupancy permits - Planters per premises with outdoor furniture	\$96.00	\$90.00
Footpath occupancy permits - Screens per premises with outdoor furniture	\$170.00	\$160.00
Footpath occupancy permits - Outdoor heaters	\$112.00	\$105.00
Renewal Fee	\$64.00	\$60.00
New Applications Fee	\$64.00	\$60.00
Transfers	\$64.00	\$60.00
Glass Screen Application Fees	\$223.00	\$210.00
<i>Temporary Permits</i>		
Temporary Application Fee	\$64.00	\$60.00
Temp - Marketing & Promotion activity (daily charge) to a max of \$305	\$70.00	\$65.00
Advertising signs application fee	\$64.00	\$60.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
Advertising signs per day (with a max of \$255)	\$38.00	\$35.00
<i>Extended Trading - Outdoor seating</i>		
Extended Trading application fee	\$64.00	\$60.00
Extension of current situation \$10m ² Min of \$200	\$223.00	\$210.00
Marque enclosing outdoor seating \$15m ² Min of \$200	\$223.00	\$210.00
Marque - once off yearly sales \$110/day max \$550	\$122.00	\$115.00
<i>Mobile Food Vans</i>		
Mobile Food Vans Permit	\$2,120.00	\$2,000.00
Compliance and Parking		
Health Services		
<i>Food Act Registration & Renewal of Registration Fees - High Risk Class 1 Permits. Initial registration fees decrease on a pro-rata basis by 1/4 every 3 months throughout the annual registration period.</i>		
Less than 10 staff	\$245.00	\$238.00
11-20 staff	\$325.00	\$317.00
21-30 staff	\$410.00	\$397.00
31-40 staff	\$545.00	\$528.00
<i>Food Act Registration & Renewal of Registration Fees - Class 2 regular (predominantly) commercial premises - open most days of the week or mobile or temporary premises operating regularly (most weekends, large events). Initial registration fees decrease on a pro-rate basis by 1/4 every 3 months throughout the annual registration period.</i>		
Less than 10 staff	\$495.00	\$476.00
11-20 staff	\$700.00	\$676.00
21-30 staff	\$820.00	\$793.00
31-40 staff	\$1,090.00	\$1,057.00
41-50 staff	\$1,365.00	\$1,321.00
51-60 staff	\$1,635.00	\$1,585.00
> 60 staff	\$1,905.00	\$1,849.00
<i>Food Act Registration & Renewal of Registration fees - Class 3 regular (predominantly) commercial premises - open most days of the week or mobile or temporary premises operating regularly (most weekends, large events). Initial registration fees decrease on a pro-rata basis by 1/4 every 3 months throughout the annual registration period.</i>		
Less than 10 staff	\$245.00	\$0.00
11-20 staff	\$330.00	\$0.00
21-30 staff	\$410.00	\$0.00
31-40 staff	\$545.00	\$0.00
<i>Small premises - operate for short periods or to significantly smaller or confined target markets. The premises may operate on a weekly basis or less often and includes: Permanent fixed premises in small sporting or other club (kiosk), community group, school canteen, domestic kitchen (home bases retailer) or commercial mobile or temporary premises that operates occasionally.</i>		
Class 3	\$147.00	\$0.00
Class 2	\$245.00	\$0.00
<i>Mobile or temporary premises associated with a permanent fixed premises</i>		
Class 3	\$106.00	\$0.00
Class 2	\$128.00	\$0.00
<i>Commercial business temporary premises single event or day registration</i>		
Class 3	\$53.00	\$0.00
Class 2	\$63.00	\$0.00
<i>Community group / not for profit mobile or temporary premises associated with a permanent fixed premises.</i>		
Class 3	\$53.00	\$0.00
Class 2	\$63.00	\$0.00
<i>Community group / not for profit mobile or temporary premises operating occasionally</i>		
Class 3	\$53.00	\$0.00
Class 2	\$63.00	\$0.00
<i>Community group / not for profit organisation single event or day registration (festivals)</i>		
Class 3	\$27.00	\$0.00
Class 2	\$32.00	\$0.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13 Fee	2011/12 Fee
<i>Food Act Registration Late Fees</i>		
Registration late fee (Class 1)	\$28.00	\$27.00
Registration late fee (Class 2 and 3)	\$83.00	\$80.00
<i>Transfer of Registration Fees (Food Act)</i>		
Class 1 & 3	\$110.00	\$106.00
Class 2	\$165.00	\$160.00
<i>Plan Approval Fee</i>		
Class 1 & 3	\$110.00	\$106.00
Class 2	\$165.00	\$160.00
<i>Transfer Inspection Report fees (Food Act)</i>		
Class 1 & 3	\$110.00	\$106.00
Class 2	\$165.00	\$160.00
<i>Registered Charities</i>		
Class 1,2 & 3	\$0.00	\$0.00
<i>Public Health & Wellbeing Act Fee - Personal services premises (Hairdressers, Beauty Parlour, Skin Penetration, Colonic Irrigation)</i>		
Registration Fee	\$132.00	\$128.00
Registration Late Fee	\$55.00	\$51.50
Plan Approval Fee	\$50.00	\$48.00
Transfer of registration fees	\$66.00	\$64.00
Transfer Inspection Report fees	\$66.00	\$64.00
<i>Prescribed Accommodation - Residential Accommodation / Rooming House / Youth Hostel / Student Dormitory / Hotel / Motel Registration Fees</i>		
1 - 10 residents	\$185.00	\$180.00
11 - 20 residents	\$348.00	\$338.00
21 - 30 residents	\$520.00	\$506.00
31 - 40 residents	\$695.00	\$675.00
41 - 50 residents	\$850.00	\$826.00
51 - 60 residents	\$1,060.00	\$1,029.00
61 - 80 residents	\$1,415.00	\$1,372.00
81 - 100 residents	\$1,750.00	\$1,698.00
100+ residents	\$2,055.00	\$1,994.00
<i>Registration Late Fee</i>		
Registration Late Fee	\$56.00	\$54.00
<i>Plan Approval Fee</i>		
Category 1 (1-30 residents)	\$83.00	\$80.00
Category 2 (31-60 residents)	\$110.00	\$106.00
Category 3 (61+ residents)	\$165.00	\$160.00
<i>Transfer of registration fees (Public Health & Wellbeing Act)</i>		
Category 1 (1-30 residents)	\$110.00	\$106.00
Category 2 (31-60 residents)	\$220.00	\$212.00
Category 3 (61+ residents)	\$330.00	\$318.00
<i>Transfer Inspection Report fees (Public Health & Wellbeing Act)</i>		
Category 1 (1-30 residents)	\$110.00	\$106.00
Category 2 (31-60 residents)	\$220.00	\$212.00
Category 3 (61+ residents)	\$330.00	\$318.00
Animal Management		
<i>Domestic Animal Business</i>		
<i>Dog</i>		
Multiple animal permit - once off for lifetime	\$57.00	\$55.00
Restricted breed dog - includes any declared, menacing, dangerous dogs	\$224.00	\$217.00
Maximum fee pensioner	\$85.00	\$82.50
Minimum fee pensioner	\$29.00	\$27.50
Maximum fee non- pensioner	\$170.00	\$165.00
Minimum fee non- pensioner	\$57.00	\$55.00
Free Registration Scheme	\$0.00	\$0.00
Reclaim fees New Fee	\$145.00	\$140.00
<i>Cat</i>		

Appendix E4

Fees & Charges - Environment & Planning

Description	2012/13	2011/12
	Fee	Fee
Minimum fee non- pensioner	\$29.00	\$28.00
Minimum fee pensioner	\$15.00	\$14.00
Maximum fee pensioner	\$44.00	\$42.00
Maximum fee non- pensioner	\$87.00	\$84.00
Free Registration Scheme	\$0.00	\$0.00
Reclaim fees New Fee	\$72.00	\$68.00
Local Laws		
Reclaim fee - impounded goods	\$107.00	\$103.00
Parking Enforcement		
Vehicle Clearway Release Fee	\$340.00	\$330.00
Parking Permits		
Resident parking permit 1st	\$65.00	\$56.00
Resident parking permit 2nd	\$85.00	\$0.00
Resident parking permit 3rd	\$105.00	\$90.00
Combined parking permit (resident/foreshore) 1st & 2nd	\$82.00	\$79.00
Combined parking permit (resident/foreshore) 3rd	\$117.00	\$113.00
Party parking permit (for two days and one night)	\$4.00	\$3.00
Visitor parking permit (annual) 1st & 2nd	\$93.00	\$90.00
Foreshore parking permit	\$45.00	\$23.00
Foreshore Club Parking permit	\$79.00	\$76.00
Tradesman parking permit (per week)	\$42.00	\$40.00
Temporary parking permit - Admin fee	\$70.00	\$68.00
Non-metered restricted time parking per bay	\$32.00	\$31.00
All Day parking ticket or meter parking per bay	\$17.00	\$16.00
Time restricted paid parking per bay	\$27.00	\$26.00
Parking Machine Charges		
Foreshore area (tourist) - per day	\$10.50	\$10.00
Foreshore area (tourist) - per hour	\$4.50	\$4.20
Foreshore area (tourist) - per day for April 1 - Oct 31 (excl Lower Esplanade Car Park)	\$5.00	\$10.00
Foreshore area (tourist) - per hour for April 1 - Oct 31 (excl Lower Esplanade Car Park)	\$2.50	\$4.20
St Kilda Road - North of the junction (commercial) - per hour	\$3.20	\$3.10
Fitzroy Street Area (tourist/retail) - per day	\$10.50	\$10.00
Fitzroy Street Area (tourist/retail) - per hour	\$3.20	\$3.10
South Melbourne East - North East of Kingsway (commercial) - per hour	\$3.20	\$3.10
South Melbourne South - Albert Road area (commercial) - per day	\$10.00	\$8.30
South Melbourne South - Albert Road area (commercial) - per hour	\$3.20	\$3.10
South Melbourne Central - North of Park and Ferrars Street (industrial) - per day	\$7.00	\$5.00
South Melbourne Central - North of Park and Ferrars Street (industrial) - per hour	\$1.30	\$1.30
South Melbourne Central - Clarendon Street Retail Precinct - per day	\$7.00	\$5.20
South Melbourne Central - Clarendon Street Retail Precinct - per hour	\$1.30	\$1.30
South Melbourne West - South West of Ferrars Street (Industrial) - per day	\$7.00	\$5.00
South Melbourne West - South West of Ferrars Street (Industrial) - per hour	\$1.30	\$1.30
St Kilda Road - South of St Kilda Junction (commercial / retail) - per day	\$5.20	\$5.00
St Kilda Road - South of St Kilda Junction (commercial / retail) - per hour	\$1.30	\$1.30
Parking Fines		
Penalty Fines - class 1	\$62.00	\$60.00
Penalty Fines - class 2	\$74.00	\$72.00
Penalty Fines - class 3	\$123.00	\$120.00
Penalty Reminder Notice	\$23.00	\$21.50
Enforcement fee	\$49.00	\$46.80
City Strategy		
Planning Scheme Amendment Fees		
Assessment of Request	\$798.00	\$798.00
Consideration of Submissions	\$798.00	\$798.00
Adoption	\$524.00	\$524.00

7. Appendix F

Key Strategic Activities



Appendix F

Key strategic activities

This appendix presents a number of key strategic activities to be undertaken during the 2012/13 year and performance targets and measures in relation to these.

Key Strategic Activities

For the year ending 30 June 2013

Strategic Direction	Strategic Sub-theme	Key Strategic Activity	No.	Indicator	Target	Source
1. Engaging and Governing the City	1.1 Value and utilise skills and knowledge in the community	Implement actions from the communications and engagement strategy Objective: Ensure Council decision making is reflective of community values and aspirations	1.2	Percentage of year two actions commenced or completed	90%	Communications & Engagement Strategy
			1.3	Total number of visits to Council website in financial year	5% increase on result for 2011/12 year*	Analytics for both Council's main website and library & heritage websites.
			1.4	Community satisfaction with Council's engagement with the community in decision making on key local issues	75% neutral, agree or strongly agree	Council's quarterly community satisfaction survey (fourth Quarter result)
2. Taking Action on Climate Change	2.1 Reducing consumption and emissions	Implement SOCs and Blocks program from the Towards Zero Strategy Objective: To reduce environmental impact from common areas in apartment blocks, and improve the capacity of owner's corporations to respond to climate change.	2.1	Actual expenditure against budgeted	\$50,000 +/- 10%	Financial Reports
			2.2	Percentage of project milestones completed on time	90%	Project milestones to be determined.
			2.3	Number of participating apartment blocks	12	Council records
			2.4	Percentage of participants that report an improvement in their capacity to respond to climate change	70%	Post participation survey.
3. Strengthening our Diverse & Inclusive Community	3.1.6 Ensure the quality and accessibility of children's and family services	Complete the construction of the Liardet Street Family and Children's Centre Objective: Construct a building that will support integrated services that meets the needs of children and families in the local area	3.1	Actual expenditure against budgeted	\$3.3 million +/- 10%	Financial Reports (includes \$1.95 million rollover from 2011/12)
			3.2	Percentage of key construction milestones met	80%	Council records
			3.3	Child Care Centre Capacity	Capacity of 135 childcare places	Council records
4. Enhancing Liveability	4.3 Caring for our natural environment	Implement the Street Tree Planting program as part of the Greening Port Phillip Strategy Objective: Implement the Greening Port Phillip Strategy to ensure a healthy and diverse urban forest.	4.1	Actuals against forecast	\$600k +/- 10%	Financial Reports
			4.2	Percentage of intended streets planted	95%	Intended streets are listed in Greening Port Phillip Strategy.
			4.3	Number of trees planted	1000	Council records
			4.4	Increase in the overall number of trees	600	Council records

* Actual target will be calculated following end of 11/12 financial year. Target will consist of a 5% increase on the total result for 2011/12.