



Form A: Request for report and consent on proposed demolition

What you need to do

Before you start!

The fast and easy way to apply is online via

portphillip.vic.gov.au/planning-and-building/get-a-planning-permit

Otherwise complete this form to apply via email.



Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



Submit application

This form and supporting documents must be submitted via email to planhelp@portphillip.vic.gov.au



What comes next

Once your application is processed you will receive an invoice for payment.

1 Declaration

I am the applicant; and that all the information in this application is true and correct.

I have provided all necessary supporting information and documents.

2 Applicant details

First and last name

Organisation (if applicable)

Building Surveyor Registration number (if applicable)

Best phone number to contact you on

Email

Residential or postal address

Privacy policy

The personal information requested on this form is being collected by the City of port Phillip for the application for a Report and Consent for a proposed demolition pursuant to Section 29A of the Building Act 1993. The personal information will be used solely by Council for this primary purpose or directly related purposes.

The applicant understands that the personal information provided is for the assessment of the Report and Consent application and that they may apply to Council for access to and/or amendment of the information. It will not be disclosed to any other external party without your consent, unless required or authorised by law.

If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied to Council, please contact planhelp@portphillip.vic.gov.au

3 The proposal

Property details

Unit number

Number

Street name

Suburb / locality

Postcode

 **Attachment/details required.** Please provide full details of your proposal and attach any additional documents, such as a demolition plan. Insufficient or unclear information will delay your application.

Consent of the relevant responsible authority is required because (please select one or more of the following):

- The proposed demolition meets the 50 per cent volume test under section 29A(1)(a) of the Act
- The proposed demolition meets the facade test under section 29A(1)(b) of the Act
- Full demolition of a building

Building permit application reference number

Relevant planning permit

Is there a relevant planning permit number?

Yes No

If yes please provide the planning permit number

Office use only

Application
numberDate
lodged

For further information or a large print version

 ASSIST 03 9209 6777  portphillip.vic.gov.au/planning-and-building  planhelp@portphillip.vic.gov.au