



MEETING OF THE PORT PHILLIP CITY COUNCIL

AGENDA

5 MAY 2021



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MEETING OF THE PORT PHILLIP CITY COUNCIL 5 MAY 2021



Welcome

Welcome to this Meeting of the Port Phillip City Council.

Council Meetings are an important way to ensure that your democratically elected representatives are working for you in a fair and transparent way. They also allow the public to be involved in the decision-making process of Council.

About this meeting

There are a few things to know about tonight's meeting. The first page of tonight's Agenda itemises all the different parts to the meeting. Some of the items are administrative and are required by law. In the agenda you will also find a list of all the items to be discussed this evening.

Each report is written by a Council officer outlining the purpose of the report, all relevant information and a recommendation. Council will consider the report and either accept the recommendation or make amendments to it. All decisions of Council are adopted if they receive a majority vote from the Councillors present at the meeting.

Public Question Time and Submissions

Provision is made at the beginning of the meeting for general question time from members of the public. All contributions from the public will be heard at the start of the meeting during the agenda item 'Public Questions and Submissions.'

Members of the public have the option to either participate in person with COVID safe requirements or join the meeting virtually via WebEx to ask their questions live during the meeting.

If you would like to address the Council and /or ask a question on any of the items being discussed, you must submit a 'Request to Speak form' by 4pm on the day of the meeting via Council's website:

<https://www.portphillip.vic.gov.au/aboutthe-council/council-meetings/request-to-speak-at-a-council-meeting>

Please note, attendees who have not preregistered currently may be unable to access the meeting in person.





MEETING OF THE PORT PHILLIP CITY COUNCIL

To Councillors

Notice is hereby given that a **Meeting of the Port Phillip City Council** will be held in **St Kilda Town Hall** on **Wednesday, 5 May 2021 at 6:30pm**. At their discretion, Councillors may suspend the meeting for short breaks as required.

AGENDA

- 1 APOLOGIES**
- 2 MINUTES OF PREVIOUS MEETINGS**
Minutes of the Meeting of the Port Phillip City Council held on 21 April 2021.
- 3 DECLARATIONS OF CONFLICTS OF INTEREST**
- 4 PUBLIC QUESTION TIME AND SUBMISSIONS**
- 5 COUNCILLOR QUESTION TIME**
- 6 SEALING SCHEDULE**
Nil
- 7 PETITIONS AND JOINT LETTERS**
 - 7.1 *Petition – Reintroduction of the hard copy newsletter ‘Diversity’ into community circulation*5
- 8 PRESENTATION OF CEO REPORT**
 - 8.1 *Presentation of CEO Report – issue 74*.....9
- 9 PEOPLE AND COMMUNITY**
We Embrace Difference, and People Belong
Nil
- 10 TRANSPORT AND PARKING**
We are Connected and it’s Easy to Move Around
 - 10.1 *Inkerman Safe Travel Corridor - Update*.....13
- 11 SUSTAINABILITY**
We Have Smart Solutions for a Sustainable Future
Nil

MEETING OF THE PORT PHILLIP CITY COUNCIL 5 MAY 2021



12 PLANNING

We are Growing and Keeping our Character

- 12.1 *South Melbourne Market Strategic Plan 2021-15 - endorsement of draft for community engagement*29

13 ARTS, CULTURE & ECONOMIC DEVELOPMENT

We Thrive by Harnessing Creativity

- 13.1 *Proposed extension to the Seabaths summer activation*.....35

14 ORGANISATIONAL PERFORMANCE

Our Commitment to You

- 14.1 *Records of Informal Meetings of Council*.....41
 14.2 *2021 Mayoral and Councillor Allowances Review*43
 14.3 *Financial Update: Third Quarter 2020-21 Financial Year*47
 14.4 *Recommendation to reform and expand the Inner Melbourne Action Plan (IMAP) Implementation*53

15 NOTICES OF MOTION

Nil

16 REPORTS BY COUNCILLOR DELEGATES

17 URGENT BUSINESS

18 CONFIDENTIAL MATTERS58

The information contained in the following council reports is considered to be confidential information in accordance with section 3 of the local government act 2020.

Report No.	Report Title	Confidential reasons
18.1	Proposed Extension to Contract 2119 Supply, Installation and Maintenance of parking technology	(a) <i>Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;</i>



3. DECLARATIONS OF CONFLICTS OF INTEREST

4. PUBLIC QUESTION TIME AND SUBMISSIONS

5. COUNCILLOR QUESTION TIME

6. SEALING SCHEDULE

Item 6.1 Document for Sealing – Instrument of Appointment and Authorisation – Planning and Environment Act 1987

- 1.1 Section 224 of the Local Government Act 1989 and numerous other Acts and Regulations require that authorised officers be appointed for the purposes of the administration and enforcement of Acts, Regulations or local laws which relate to the functions and powers of the Council.
- 1.2 In most cases, the authorisations are approved by the Chief Executive Officer, but the Planning and Environment Act 1987 specifically requires that authorisations under that Act be issued by resolution of the Council and sealed.
- 1.3 At its meeting of 17 February 2021, Council approved new authorisations pursuant to the Planning and Environment Act 1987 for staff in its Planning and Planning Compliance teams. A copy of that report is attached.
- 1.4 Two new officers have commenced with the Planning Compliance unit on 3 May 2021 and require the proper authorisations to enable them to undertake their responsibilities under the applicable legislation. It is recommended that new authorisations pursuant to the Act be approved, and the attached Instrument of Appointment and Authorisation be signed and sealed by Council.

Responsible Officer: **Kirsty Pearce, Head of Governance**

RECOMMENDATION

That the Common Seal of the Port Phillip City Council be affixed to the Instrument of Appointment and Authorisation (Attachment 1).

TRIM FILE NO: **F21/1**
ATTACHMENTS **1. Planning Compliance Staff S11A**
 2. 17 Feb 21 Report 14.6 Appointment of Authorised Officers



7. PETITIONS AND JOINT LETTERS

Item 7.1 Petition – Reintroduction of the hard copy newsletter ‘Divercity’ into community circulation

A Petition containing 111 signatures, was received from local residents.

The Petition states the following:-

The following Petitioners hereby request that the newsletter Divercity be printed in hard copy and delivered by post to citizens of Port Phillip.

We are fully aware that this practice could be an environmental and financial concern to Council but the fact that many of the senior citizens of Port Phillip are not comfortable with online procedures and also many are elderly, disabled or housebound due to mobility issues which factors far outweigh the former mentioned concerns.

As a suggestion, a compromise could be attained by Council and those citizens with special needs for this service to be reinstated and at the same time encompassing inclusive and diverse practices.

OFFICER COMMENT

In March 2020 Council resolved to transition from a printed magazine published five times per year to a monthly email newsletter. This decision was informed by customer research indicating a preference for online delivery as well as the financial and environmental impact of producing a printed magazine. The five-week lead time between finalising content and distribution to letterboxes was also an important consideration in the decision, as this often resulted in missed opportunities to promote events or provide up-to-date news.

Since November 2020 Council’s online Divercity has been distributed to a growing email database, now with over 3,000 addresses. In making the decision to cease publication of the magazine, Council acknowledged that the lack of a printed option would make accessing Council news a challenge for our residents without access to or confidence with computers. Officers have created ‘print-friendly’ versions of the email newsletter and distributed these to libraries and ASSIST to print on-demand. The print-friendly version is also available to download from Council’s website.

In that time, Council’s Communications team have responded to 10 resident complaints related to the loss of the printed version of the magazine.

We acknowledge that there are additional options available to help bring Divercity to our residents who can’t go online. Further measures being introduced include:

- Installation of a rack to hold copies of the printed version into our free community buses
- Home library service delivery to include offering a copy of the most recent issue of Divercity to customers
- Printed copies of Divercity available from Council Officers working in our delivered meals, home care and home maintenance services.

MEETING OF THE PORT PHILLIP CITY COUNCIL 5 MAY 2021



OFFICER RECOMMENDATION

That Council:

- 1.1 Receives and notes the Petition.
- 1.2 Thanks the petitioners, noting their passion and connection for their community.
- 1.3 Acknowledges that Council Officers have taken measures to provide a printed option of the online version of Divercity.
- 1.4 Notes that the online delivery of Divercity does not suit all in the municipality, particularly those without access to or who have difficulty with computers.
- 1.5 Supports the additional measures proposed by officers to widen the distribution of the printed version of Divercity.

TRIM FILE NO: F21/1

ATTACHMENTS Nil



8. PRESENTATION OF CEO REPORT

8.1 *Presentation of CEO Report – issue 74*.....9



9. PEOPLE AND COMMUNITY

Nil

10. TRANSPORT AND PARKING

10.1 *Inkerman Safe Travel Corridor - Update*..... 13



11. SUSTAINABILITY

Nil

12. PLANNING

12.1 *South Melbourne Market Strategic Plan 2021-15 - endorsement of draft
for community engagement* 29



MEETING OF THE PORT PHILLIP CITY COUNCIL 5 MAY 2021

13. ARTS, CULTURE & ECONOMIC DEVELOPMENT

13.1	<i>Proposed extension to the Seabaths summer activation.....</i>	35
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14. ORGANISATIONAL PERFORMANCE

14.1	<i>Records of Informal Meetings of Council</i>	41
14.2	<i>2021 Mayoral and Councillor Allowances Review</i>	43
14.3	<i>Financial Update: Third Quarter 2020-21 Financial Year</i>	47
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