



Road opening - Final inspection request

What you need to do



Complete the form

Make sure all sections are completed by the permit holder.



Submit application

Submit this form within 10 business days of the permit expiry unless an extension of time has been obtained.



Bond refund

Your bond will be returned within 20 business days, after the final inspection and when the reinstatement has been satisfactory completed.

Read before starting

Prior to submitting this form, all excavations within the road reserve must be reinstated to Council Standards and Permit Conditions. Permanent reinstatements must be arranged promptly.

You can contact Council's Road Contractors Fulton Hogan: 9209 6211 to obtain a quote, arrange for reinstatement and make payment or use another qualified Road Contractor.

Cold mix is not suitable for use in permanent reinstatements. Any unsatisfactory reinstatement must be rectified within 14 days.

Failure to submit this form or carry out the reinstatement works satisfactorily will result in enforcement action including a fine and reinstatement costs.

How to apply

Submit this form

- devpermits@portphillip.vic.gov.au
- City Permits
City of Port Phillip
Private Bag 3
St Kilda VIC 3182

Further information

- 03 9209 6220
- portphillip.vic.gov.au/planning-and-building/get-building-and-construction-permits/construction-permits/road-opening-permit

1 Declaration

All the information in this application is true and correct.

I have provided all necessary supporting information and documents.

Privacy policy

The personal information requested on this form is being collected by the council for purposes of assessment in accordance with Community Amenity Local Law No. 1, Clause 14. The personal information will be used solely by the Council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the application for a Road Opening Permit and that he or she may apply to the Council for access to the information. Requests for access and or correction should be made to Freedom of Information & Privacy Officer Governance & Engagement Department, City of Port Phillip.

2 Applicant's details

Site address

Unit number Number Street name

Suburb / locality State Postcode

Applicant's address

First name Last name

Company name (if applicable) Company ABN / ACN (if applicable)

Unit number Number Street name

Suburb / locality State Postcode

Best phone number to contact you on Email

3 Road opening details

Road opening permit number

How have you reinstated the road opening?

Permanent reinstatement (to original standard)

Temporary reinstatement (less than original standard)

What material has been used in your reinstatement?

Crushed and compacted rock (temporary)

Asphalt hot mix (permanent)

Finished with asphalt cold mix (temporary)

Bluestone (permanent)

Concrete (permanent)